



**inside out**  
*Preparing for Life Beyond Bars*



## COLLEGE PROGRAM

### STUDENT WAIVER AND HOLD HARMLESS

When a student participates in a course or program involving learning at the Imperial County Sheriff's Office, s/he understands that there are certain risks in connection with such activity and freely agrees to the following:

#### WAIVER OF LIABILITY AND ASSUMPTION OF RISK:

1. I agree to release Imperial Valley College and the Imperial County Sheriff's Office, and all their officers, employees and agents, from liability or responsibility in all manner of actions and causes of action (i.e., suits, debts, accounts, judgments), including all claims arising out of incidents involving property damage, wrongful death or personal injury of any kind by reason of my participation in this class or program.
2. I assume any and all risks arising from my participation in the course or program, including, without limitation, the risks of bodily injury or property damage, or the negligent or deliberate act of another person.

#### INDEMNIFICATION:

I accept full responsibility, and will hold harmless and indemnify Imperial Valley College and the Imperial County Sheriff's Department for any damages or expenses that arise out of or relate to my own negligent or intentional action or omission.

**This waiver is intended to be legally binding.**

The undersigned expressly acknowledges that s/he has read and understands this waiver and signs it freely and voluntarily.

\_\_\_\_\_  
Name of Student (*print*)

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

Semester:  Fall  Spring

Year: \_\_\_\_\_

## **FACILITY RULES**

### **Students may bring in the following items:**

- Photo ID
- Approved notebooks, textbooks, and pencils (NO pens allowed)
- Vehicle keys

### **Students may NOT bring in the following items:**

- Weapons
- Illegal drugs
- Cell phones
- Alcohol
- Cigarettes or any other tobacco products
- Medications of any kind. *If you have a need to have medication on hand, like an inhaler for asthma, you will need to get clearance ahead of time.*
- Purses, wallets, pocketbooks, or money
- Food
- Make-up, lip balm, hand lotion, aspirin, Advil, cough drops, etc.

### **How to Dress:**

- Required: Wear IVC T-shirt over street clothing during class sessions (T-shirt provided).
- No clothing that resembles the uniforms worn by either staff or those who are incarcerated in the institution.
- No clothing that reveals skin inappropriately (i.e., tummies, legs above knee, cleavage, upper arms, and shoulders).
- No tank tops or shorts.
- No clothing that is excessively tight or low cut.
- No jewelry, including body piercing such as nose rings, tongue rings, etc., unless approved by correctional staff
- No hooded sweatshirts (aka "hoodies"), white T-shirts, bandanas, colored shoelaces, or hats.
- No coats or other outerwear, unless approved by correctional staff.
- No open-toed shoes or sandals.

### **Behavior on the Inside:**

- No outside student may bring anything in to give to an inside student.
- No inside student may give anything to an outside student.
- Inside students may not ask outside students to bring in anything for them, or to contact anyone for them. *There is no mailing of letters or making phone calls on an inside student's behalf.*
- During the semester, there can be no contact between inside and outside students beyond the classroom. This restriction includes letters, telephone calls, and visiting.
- There can be no displays of physical affection between inside and outside students.
- No personal information may be exchanged, such as address, telephone number, booking number, or other contact information.

## RULES OF INSIDE/OUT

- Remember that we are not in the class to study the inside students. We are simply there to explore issues together.
- Students must behave appropriately during class. *Not only is there no hugging or other physical contact with or between the inside and outside students, but there can also be no flirtation or inappropriate body language.*
- There is no loaning of pencils or supplies. Students cannot bring anything into class for someone on the inside. Any class-related materials that students want to share with classmates must be processed through the instructor.
- There must be no passing of notes between any students.
- Notebooks can be labeled with first names only, with no other identifying information. Papers submitted are to be marked with first names only.
- Confidentiality: What is shared in the classroom stays in the classroom.

### Self-Anonymity:

What Inside/Out means by self-anonymity is the use of **FIRST NAMES ONLY** in the classroom (except for the instructor). The basic reasons for this policy are as follows:

- It makes it much harder for students to try to keep in touch with one another outside the class, which is a serious violation of the rules of the program.
- It protects the inside students. Using first names only removes the threat that students may be subpoenaed to testify in a classmate's case. It also preserves the privacy of inside students so that their past or present legal situations cannot be researched by outside students who may be curious about why they're in jail.
- It protects the outside students. It is in the realm of possibility that an inside student, or someone they know, could present problems for an outside student.
- Some students, inside and out, are uncomfortable with sharing their last names. It is not necessary to know things about people in order to come to know them in a different way, and to learn with and from them.

I, the undersigned, hereby state that I have read, understand, and agree to follow the above rules. I further understand that failure to comply with the rules may result in my being dropped from the course. Participation in the Inside/Out College Program is strictly voluntary and not a requirement of any major or course of study. I understand that I may choose not to participate in this program and thereby not attend class.

\_\_\_\_\_  
Name (*printed*)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date