

### Imperial Valley College

## **ECONOMIC AND WORKFORCE DEVELOPMENT**

### **PERKINS CTEA MEETING**

Tuesday, April 17, 2012 3:00 PM. Room 1103

Perkins CTEA Programs	Representatives Present
Economic and Workforce Development	Joe Espinoza
_	Patricia Robles
	Norma Santana
	Efrain Silva
Computer Information Systems	Angie Ruiz
	Maria Sell
Child Development	Becky Green
Automotive Collision Repair	Jose Lopez
Automotive Technology	Jesus Perez
Air-Conditioning & Refrigeration	Frank Miranda
Building Construction	Jose Velasquez
Welding Technology	Gonzalo Huerta
Fire Science	Alfredo Estrada
	Laura Hartsock
	Robert Malek
Administration of Justice	Ed Wells
Correctional Science	
Peace Officer Standards Training (POST)	
Agriculture	N/R

### **Unadopted Minutes**

#### 1. Call to Order

The meeting was called to order by Efrain Silva at 3:10 pm.

# 2. Approval of Minutes of February 17, 2012

BG/NS to approve the minutes of February 17, 2012 with one change.

### 3. Perkins CTEA 12-13 Summary of Program Proposals

All budget proposals from the programs were summarized and handed out. The total requested was higher than the approved allocated amount. Some programs reduced their requests. Efrain Silva said that not all programs that are part of the five-year grant need to get funding every year. He is requesting funding for the Water Treatment Systems Technology program, which has never received this type of funding.

Efrain Silva said that programs that do not complete their proposed activities and spend their funds in a timely manner in 12-13, will not be approved funding for 13-14.

Everyone was reminded that the Perkins CTEA Section IIA and IIB local application forms are due from all funded programs by April  $30^{th}$ . The information needed is mostly all on the budget prioritization worksheets. The EWD office needs to submit the completed grant application by May  $15^{th}$ .

#### 4. Other

# Perkins CTEA 11-12 Status

The 3<sup>rd</sup> Quarter Report has been submitted. Justifications were included of why expenditures have fallen below the guideline.

### Data Matrix

A data matrix was also handed out. Efrain Silva asked everyone to review the data and let us know if any data seems incorrect. Patricia Robles will email everyone the list of core indicator definitions.

### Perkins CTEA Local Planning Team Meeting

The Local Planning Team meeting will be held during the first week of May. Efrain Silva would like all advisory committee chairs to attend. Angie Ruiz stated that BDAC has a new chair.

Efrain Silva stated that 11-12 Final Reports are due from all Perkins CTEA funded programs by the end of the spring semester.

# **Substantive Changes**

Efrain Silva restated that substantive change reports must be submitted whenever there is a major change in a program.

## 5. Next Meeting

The next meeting will be determined at a later date.

### 6. Adjourn

The meeting was adjourned at 4:15 pm by Efrain Silva.