



**IMPERIAL VALLEY COLLEGE  
INDUSTRIAL TECHNOLOGY  
DIVISION MEETING  
UADOPTED MINUTES**

October 22, 2018

**Those in attendance were as follows:**

Jose Velasquez, Industrial Technology Department Chair  
Jose Roman, Electrical Wiring/ Renewable Energy Instructor  
Frank Miranda, HVAC Instructor  
Carlos Araiza, Welding Instructor  
Janeth Cruz, Internship Coordinator  
Efrain Silva, Dean  
Tisha Nelson, Staff Secretary  
Roxanne Nunez, CTE Counselor  
Diana Sandoval, Student Success Specialist, Credit by Exam

**I. THE MEETING WAS CALLED TO ORDER BY JOSE VELASQUEZ AT 2:45 PM**

**II. APPROVAL OF MINUTES**

M/S/C: Frank Miranda/Jose Roman to approve minutes of September 24, 2018 as presented.

Janeth Cruz took this time to introduce our new Student Success Specialist Diana Sandoval. She will be working part-time helping Roxanne Nunez with the Credit by Exam.

**III. PROGRAM REVIEW UPDATE**

Jose Velasquez mentioned that the only Program Review missing was from Automotive.

**IV. ENHANCED BUDGET REQUESTS**

Jose Velasquez reminded Faculty to make sure to get their budget requests in.

**V. SURVEY**

Jose Velasquez reminded Faculty to be sure and do the survey that Efrain had mentioned in the previous Department meeting.

**VI. CTE COUNSELOR UPDATE**

Roxanne Nunez informed Faculty that since the virus that affected many computers the certifications are currently on hold.

Roxanne gave an update to the Faculty about the Region, they came Friday October 19<sup>th</sup> to tour the labs for the upcoming event in February. There is estimated to be 120 students. The Region will meet again before Thanksgiving break.

Roxanne informed the Faculty that the students will be able to get college credit starting their Freshman year of High School. She also informed the Faculty that San Pasqual wanted to have an Articulation agreement with the HVAC and Renewable programs.

Roxanne announced that the Fast track for the Automotive will be available in Fall 2019. She also mentioned to Faculty that if there were any programs that will be diminishing that counseling needs a notification ahead of time so they can give the correct information to the students.

Roxanne also mentioned about the Accreditation that will take place in March.

#### **VII.OTHER**

Jose Velasquez mentioned that the Electronics will be changing to a low voltage system technicians course.

Janeth reminded the Faculty about the IVROP visit on November 19<sup>th</sup> from 9:00-12:30PM and there would be between 20-30 middle school and high school students attending.

#### **VIII.NEXT MEETING**

Scheduled for Monday November 26, 2018.

**MEETING WAS ADJOURNED BY JOSE VELASQUEZ AT 3:32 PM**