



**Business & Ag Department Meeting Agenda**  
**Room 801**  
**12:50 pm - 1:50 pm**  
**Thursday, October 18, 2018**

**Agenda Items**

1. Call to Order
2. Approval of Minutes
3. Accounting Suffix passed & Update
  - BUS 100: Practical Accounting > ACCT 100
  - BUS 240: Computer Accounting > ACCT 240
  - BUS 210: Principles of Financial Accounting > ACCT 210
  - BUS 220: Principles of Managerial Accounting > ACCT 220
4. Online Course Development
  - BUS 100 online addendum needed
  - BUS 210 online addendum
  - BUS 220 online addendum
5. BUS 169: Records Management name change to Records and Information Management
6. Deleted Courses:
  - BUS 134: Management Concepts of Supervision (elective in BUS MGT, 1x 2007 cancelled)
  - BUS 230: Intro to Governmental Accounting (not attached to program, 1x in 2011, 1x 2013, cancelled 2x in 2012-2013)
  - BUS 122: Business Plan Development (offered 2x in 2018, cancelled both, tied to DDP as elective)
7. BUS 240: Computer Accounting Textbook update
8. CIS 101 Textbook Update- OER for Office projects
9. Program Review
  - Business Administration Comprehensive
  - Business Management Comprehensive
  - Deadline: Nov. 1<sup>st</sup>
10. Office Computers
  - Are they working?
11. Lab Maintenance with IT
  - Software needs
  - Any other issues with 901, 801,803,3109,2724
12. Other
13. Adjourn