



Imperial Valley College

Computer Information Systems Local Program Advisory Committee

ADOPTED MINUTES

Friday, February 21, 2014

IVC Board Room

BUSINESS/INDUSTRY REPRESENTATIVES PRESENT

Jorge Alcantar, Rabobank	Halim Marrujo, AM Copiers
Wayne Gale, Community Valley Bank	Chris Moore, Rabobank
Gale Johnson, Sun Community	Cristobal Rodriguez, ICOE
Barbara Macci, IVC Retiree	Greg Smith, Smith-Kandal Insurance and Real Estate

IMPERIAL VALLEY COLLEGE REPRESENTATIVES PRESENT

Frances Arce-Gomez, Recording Secretary	Jeff Enz, Information Technology
Craig Blek, Department Chair	Wahlid Ghanim, CIS
Gordon Bailey, CISCO	Lourdes Mercado, Counselor
Alison Brock, Office Technologies	Andres Martinez, CIS
Joe Espinoza, Student Employment Specialist	Omar Ramos, Information Technology

I. Call to Order

The meeting was called to order by Craig Blek at 12:25 pm.

II. Welcome

Craig Blek welcomed all members in attendance.

III. Introductions

Mr. Blek gave a brief description of the important role the advisory committee members have in our Career Technical Education programs. The input that the program advisory committee provides helps us determine if the needs of the community are being met.

All members present introduced themselves.

IV. Update on Program Learning Outcomes

Mr. Blek distributed a copy of the program learning outcomes for Computer Information Systems, CISCO CCNA Discovery and Multimedia and Web Development. He explained that the program learning outcomes (PLOs) are key concepts that our graduates will hopefully understand when they graduate. The program learning outcomes were rewritten last year to make them broader. The original PLOs were more course specific and they dealt with a single course in time. The reason they were rewritten was to be able to assess students at any time in the program on a PLO. The assessment would help us determine if they are meeting the benchmarks that were established.

Mr. Blek asked for industry input regarding the PLOs that were distributed. No input was provided.

V. CISCO Program – Gordon Bailey

Gordon Bailey gave a presentation of the new CISCO CCNA Discovery program. The CISCO program has five classes. All the classes are offered in the evening. The majority of students are employed and offering the courses in the evenings is more convenient for them. Most of the students are non-traditional. After the CISCO program is completed, the students can take a test to try to get an industry-recognized certification from CISCO. The certification makes the students more employable. The first cohort is finishing up the last CCNA class this semester. Some of the students may be taking the test for the industry certification. Mr. Bailey added that there are no local CISCO testing centers. However, there is only one day in the summer that Pearson Vue comes to San Diego State University in Calexico to offer tests. Many students are interested in local testing. Imperial Valley College would like to become a testing center. We have the facilities, but need to do further research.

He also informed the committee that he and Mr. Blek went to visit Calexico High School and Central Union High School to visit their Information Technology classes. They wanted to inform the students about the classes that IVC offers. They wanted to reach out to prospective students in order to start a new cohort.

VI. Open Discussion of Programs

Craig Blek distributed information regarding the course requirements for CISCO CCNA Discovery, Computer Information Systems, and Multimedia and Web Development. Mr. Blek asked the committee to review the information and provide input.

Andres Martinez also asked for input regarding the Flash course which is a requirement for the IVC multimedia and web development degree and certificate program. After a brief discussion, the committee suggested that the Flash course be replaced.

Cristobal Rodriguez suggested that IVC conduct a local technology survey. The survey would help assess the technology needs in the valley.

Some of the members wanted to know if advanced software security is covered in any of our courses. Gordon Bailey stated that through the CISCO Program only basic entry level security is covered. Mr. Blek added that advanced software security is beyond our programs.

VII. Election of Committee Chair

Tabled

VIII. Certification of Programs

Craig Blek asked the committee if the following programs were still viable:

Computer Information Systems: The committee unanimously agreed to certify the program.

Multimedia and Web Development: The unanimously agreed to certify the program.

CISCO Program: The committee unanimously agreed to certify the program.

IX. Adjourn

The meeting was adjourned by Craig Blek at 1:30 p.m.