



MINUTES
Technology Planning Committee

Thursday, April 16, 2015
12:00 – 1:00 P.M.
Building 10, Board Room

MEMBERSHIP

Jeff Enz - Administrative Representative (Chair)
(vacant) - Administrative Representative
Jeff Cantwell – Chair of B.U.G, CMCA Representative
Allison Brock – Faculty Representative absent
Van Decker – Faculty Representative absent
Gaylla Finnell – DE Coordinator
Adriana Sano - CMCA Representative
Martha Olea – Classified Representative
Dixie Krimm – Classified Representative absent
Priscilla Ortiz – ASG Representative
(pending) - ASG Representative

Recording Secretary: Angie Gallo

I. WELCOME

II. ACTION ITEMS

- a. Approval of March 19, 2015 Committee Minutes
M/S/C Finnell/Cantwell to approve as presented.
- b. Strategic Technology Plan – Appendix B
M/S/C Finnell/Cantwell to approve as presented.
Olea abstained (didn't read the updated plan).

III. DISCUSSION ITEMS

- a. **Digital Signage Update – Omar R.**
Omar provided a brief presentation on Digital Signage. He explained the campus is seeing more TV's on campus. We currently have TV's inside Buildings #2700, #3100, #3200, and the Counseling Center. Currently the (2) inside the #2700 are not running on proper display. Those were purchased first and are consumer models verses commercial. This limits the functionality of them in terms of scheduling on and off times, and accessing them remotely. as easily as commercial NEC brand would be the recommendation moving forward as they offer network ports and offer administrative software for remote access.
Also briefly mentioned Carousel software and the option to host the server ourselves. This may work better for our environment. As a committee, we need to discuss what we want to see for the future of digital signage on campus.

b. Campus Printing – Jeff E. /Omar R.

Jeff explained the campus printing lease is coming up for renewal at the end of the year. As a committee, a decision needs to be made on how we proceed with the renewal. Do we want enterprise machines to remain on lease? Do we bring desktop printing internal? Need to decide what, where, and how we continue printing services on campus.

The committee will establish printer replacement guidelines taking into consideration:

- Employee class of service –need of individual verse public printer access;
- Accessibility to a common area;
- Overall cost to campus

Gaylla indicated she believed all individual printers went away when campus switched to lease model. Jeff explained the first pass was just a swap out. The 2nd phase was intended to eliminate but never happened.

The committee requested the Image Source maps with locations of printers on campus be pulled & provided for review. Angie will scan & email maps to committee for review prior to next meeting. There will need to be a special meeting in June due to finals week to establish a final recommendation before faculty goes off contract for the summer. The next regular meeting will be until September.

c. Audio Visual discussion – Jeff E.

Jeff will have a presentation ready for the next Academic Senate meeting on the proposed replacement Extron touch panel screens. The issue with the current Crestron equipment is that it only works with Crestron, it requires Crestron certification. Extron is open source. The final presentation will go before Academic Senate and College Council. The replacement equipment will be funded using refresh funds through the I.T. department.

Social media policy de committee – will send via email 2nd wed 1:30 – 3pm 3102

IV. ADJOURNMENT

Meeting adjourned 12:39pm.