



**UNADOPTED MINUTES
Technology Planning Committee**

**Thursday, September 11, 2014
12:00 – 1:00 P.M.
Building 10, Board Room**

MEMBERSHIP

Jeff Enz - Administrative Representative (Chair)
Todd Finnell - Administrative Representative *absent*
Jeff Cantwell – Chair of B.U.G
Gaylla Finnell - Faculty Representative
Van Decker - Faculty Representative *absent*
Adriana Sano - CMCA Representative
Martha Olea - Classified Representative
Dixie Krimm - Classified Representative
Priscilla Ortiz - ASG Representative
(pending) - ASG Representative *absent*

Recording Secretary: Angie Gallo

I. WELCOME

Gaylla shared information regarding the Online Education Initiative. It offers the ability to tap into online courses offered by other colleges. It is a course management system and it will be one system for all colleges to use. The pilot program will start in the spring. To be part of pilot team, IVC was asked to offer 5 transfer courses; we currently have 3 that qualify for the transfer program. October 8th is the deadline to submit courses. The OEI would also offer online tutoring services. IVC originally applied as a home college which meant we were willing to let our students take courses but wouldn't be offering any. A change was made and now IVC will be teaching. All OEI colleges in the pilot will be teaching campuses. Fall 2015 is the target launch date for the entire program. There is still a big issue regarding FTES – currently the battle seems to be leaning towards the college that provides the course would get the FTES.

II. ACTION ITEMS

- a. Approval of May 8, 2014 Committee Minutes
M/S/C Finnell/Sano carried.
- b. Approval of Standing Committee Self-Evaluation Form
Suggestions & discussion on changes in wording:
Lack of campus support and understanding
Better campus communication

III. DISCUSSION ITEMS

a. STAC Update

The STAC meetings have been cancelled for the time being. Jeff stated that STAC started as an avenue for student input. TPC is still looking for that input but STAC was not meeting the ultimate goal of the committee. A new approach will be to become involved with ASG and attend different club meetings. There is also the Student Success Task Force working on student experience for first time students which tackles some of the technology aspects for students. The technology changes on campus have slowed down. The output of information is less now; the feedback of the technology will now be the task.

b. Technology Plan – future planning after 2015

Major task – Technology Plan is based on calendar year not fiscal. This coming January we will be in the last year of the current Technology Plan. TPC needs to review the plan to validate and review to add, delete, and update items.

c. Assessment of the effective use of technology on campus by faculty, staff, and students (III.C.2)

Tasked with this a week ago. Will need a subcommittee of TPC of 3-4 members to evaluate and process data to answer this request. ATLAS survey done a year ago can be used as a starting point. There is a Campus Climate survey going out soon (Brian McNeece) and will need to provide technology questions that we'd like included in the survey. Martha Olea offered to assist with student data in the library and asked Priscilla to find an ASG Senator to assist if this topic was of interest to them.

d. Updating college website and clarifying roles and procedures for updating and maintaining the site (II.A.6.c)

Omar stated for Accreditation purposes, there is a need for a timeline on updating and maintaining section of the college website and indicating contact, timeframe for changes, etc. Omar stated this is something that is already in progress.

e. Classroom technology

Jeff spoke on classroom technology indicating the campus has spent the last 3-5 years reestablishing the foundation of technology on campus. IVC has now reached a point where we can discuss additional uses of technology in the classrooms. For example lecterns – are they available only for PowerPoint's? Or is there more we as a campus would like to be able to do with the technology they provide. Are we interested in different technology? Virtual desktops? Skype? video-conferencing?

Wireless issues

Jeff stated he had José rebuilding it from the ground up and as of today, close to finishing that up. Students are now directed to a login failed page if the login information they entered is incorrect.

Membership

Faculty term has termed out for Gaylla; Jeff has contacted Academic Senate and is awaiting response for a new Faculty Rep. Suggestion was made to add the DE Coordinator as a voting member of the committee; a motion on the standing rules to amend and add the position would be needed. This item will be brought back as an action item at the next meeting.

IV. ADJOURNMENT

Meeting was adjourned at 12:55pm.