



MINUTES

STAFFING COMMITTEE– REGULAR MEETING Monday, October 2, 2017 – 2:00 P.M. Board Room

MEMBERS PRESENT

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| ✓ Clint Dougherty, Administrative Rep (Chair) | ✓ Linda Amidon, Confidential Rep |
| ✓ Dave Drury, Administrative Rep | TBD, Alt Confidential Rep |
| Lennor Johnson, Alt Administrative Rep | |
| | ✓ Jeff Cantwell, Management Rep |
| ✓ Norma Nunez, Faculty Rep (Co-Chair) | Becky Green, Alt Management Rep |
| ✓ Robin Staton, Faculty Rep | |
| Pat Pauley, Alt Faculty Rep | Vacant, Student Representative |
| | Vacant, Student Representative |
| ✓ Yethel Alonso, Classified Rep | Vacant, Student Representative |
| Silvia Murray, Classified Rep | |
| Frances Arce-Gomez, Alt Classified Rep | ✓ Sheila Dorsey-Freeman, Resource |
| | ✓ Martha Bandivas, Resource |
| | ✓ Gloria Arrington, Resource |

Recording Secretary: Jessica Waddell

I. CALL TO ORDER/WELCOME REMARKS

The Staffing Committee Chair Clint Dougherty called the meeting to order at 2:02 p.m. and welcomed the members to the first meeting. Chair Dougherty

II. APPROVAL OF MINUTES DATED JUNE 1, 2016 – JUNE 3, 2016

M/S/C Alonso/Staton to approve the minutes of online meeting June 1 – 3, 2016.
Motion Carried.

III. REVIEW/ESTABLISHMENT OF COMMITTEE PURPOSE AND “BYLAWS”

Chair Dougherty stated that Title V requires the District to have an EEO & Diversity Committee. After reviewing the Staffing Committee bylaws, it appears that it is what the EEO & Diversity Committee could/should do.

Chair Dougherty explained that an EEO Plan is typically drafted by the Human Resources Office and brought to the EEO & Diversity Advisory Committee to review, and fine tune.

Chair Dougherty stated that the EEO & Diversity Committee is responsible for the following items:

- EEO Plan
- Board Policies & Procedures such as Harassment, Discrimination, Recruitment, etc.)
- Staffing Plan (how District staff positions, position control, approval of positions, how they are filled, succession planning, etc.)

Chair Dougherty stated that all items are important but the EEO & Diversity Plan is the most urgent due to compliance and funding tied to the submission of the EEO & Diversity Plan.

Discussion followed regarding the clarification that the Staffing Plan would remain a part of this committee.

M/S/C Cantwell/Drury to approve the change name from Staffing Committee to EEO & Diversity Advisory Committee

The committee reviewed the current the Standing Rules of the Staffing Committee and updated as per the discussion (attached) and revision will be brought to next meeting for finalization.

M/S/C Alonso/Amidon to approve Jeff Cantwell as EEO & Diversity Advisory Committee Co-Chair.

IV. GOALS/OBJECTIVES FOR 2017/18

Chair Dougherty stated the he will work on updating the Goals/Objectives for 2017/2018 and will bring something to a future meeting for discussion.

V. FUTURE MEETING DATES

The committee members established that the meetings will be held the first Monday of each month at 2:00 p.m.

VI. OTHER

No other information was discussed.

VII. ADJOURNMENT

Chair Dougherty adjourned the meeting at 3:10 pm