



IMPERIAL VALLEY COLLEGE

STRATEGIC EDUCATIONAL MASTER PLAN COMMITTEE

Minutes
Friday, December 4, 2015
10:00 a.m. – 11:00 a.m.
Board Room

Committee Members					
✓	Tina Aguirre	✓	Gaylla Finnell	Sydney Rice	
✓	Nicholas Akinkuoye	✓	Bill Gay	Jose Ruiz	
	Linda Amidon		Daniel Gilison	Juanita Salas	
✓	Trini Argüelles		Rick Goldsberry	✓	Efrain Silva, Co-Chair
✓	Craig Blek		Carol Hegarty	✓	Edalaine Joy Tango-An, ASG
	Jose Carrillo		John Lau		Jose Velasquez
✓	Ted Ceasar, Co-Chair		Jose Lopez		Edward Wells
✓	Lisa Cross	✓	Sergio Lopez	✓	David Zielinski
	Kathleen Dorantes		Ashok Naimpally		
	David Drury		Jill Nelipovich		
	Jeff Enz	✓	Terry Norris		
					Recorder
				✓	Carol Cortés-Ramirez
Guests					

A. Call To Order

The meeting was called to order at 10:13 a.m. by Dean Ceasar, Co-Chair.

B. Approval of Minutes

The minutes for October 2, 2015 and October 16, 2015 were deemed approved as presented by Co-Chair Ceasar.

C. Old Business

1. Program Review Timeline & Budget Enhancements

T. Ceasar stated that some areas are behind on the Program Review timeline. Printouts of Enhance Budget Requests ('15-'16) and Enhanced Budget Report ('16-'17) were distributed. T. Aguirre displayed the Program Review, Curriculum, Enrollment Management, and Budget Development Timelines for 2015-2016.

Discussion followed on extending the deadline. E. Silvia expressed his concern on extending the deadline recommending that the District can't wait on those that haven't submitted their budget requests and he suggested to move forward. G. Finnell expressed her concern on changes that were requested and need to be plugged into SPOL. Discussion continued on changing the deadline. T. Ceasar stated that it would be up to the Deans in their areas to let those know that have not submitted a budget that they are too late.

2. SPOL Review

E. Silva gave an update and informed those present that the task force has decided to focus on four criterias. They will be working on setting up a performance matrix.

D. New Business

1. SEMP Monitoring

T. Ceasar reported that the Strategic Educational Master Plan has been approved by the Board to include implementation and monitoring. The next process is to develop guidelines and procedures to develop reports that tie in to our Institutional Effectiveness. He added that he has looked at Los Rios as a model and they produce a yearly report including implementation and assessment. He will have examples to present at the next SEMPC meeting on how other colleges do this process. G. Finnell advised that the website be updated to include our mission, vision, and goals. They also need to be posted in the classrooms.

2. Review of SEMPC Membership

N. Akinkuoye suggested that SEMPC members that are not attending meetings be contacted.

E. Action Items

None

F. Other

None

G. Next Scheduled Meeting

Friday, January 8, 2015 at 10:00 a.m. in the Board Room.

H. Adjournment

The meeting was adjourned at 10:40 a.m.