

**ADOPTED MINUTES
IMPERIAL VALLEY COLLEGE
STUDENT AFFAIRS COMMITTEE**
Location: Administration Board Room
Thursday, March 8, 2018

Chairman, Mr. Victor C. Torres called the Student Affairs Committee meeting to order at 12:53 p.m. in the Administration Board Room.

I. CALL TO ORDER

PRESENT	FACULTY	CLASSIFIED	STUDENTS
	Robert Baukholt Gilbert Campos Tanya Dorsey Rosalie Lopez Bruce Page Jose Plascencia Elizabeth Treviño Maggie Vizcarra	Isabel Contreras Norma Santana Maria Trejo Miriam Trejo	Aaron Equihua Karla Espejo Rodarte Natasia Marquez Nathalie Rodriguez
NOT PRESENT	Jeff Beckley, <i>Excused</i> Jesus Esqueda, <i>Excused</i> Carey Fristrup Javier Rangel, <i>Excused</i> Robin Staton, <i>Excused</i>		Miguel Rubalcava, <i>Excused</i>
VISITORS	None		RECORDER: Miriam Trejo

ORDER OF BUSINESS

II. APPROVAL OF AGENDA and MINUTES

*M/S/C Baukholt/Contreras to approve the agenda and minutes as amended.
Under new business, remove item A Board Policy 3710-Securing Copyright*

III. NEW BUSINESS

B. Graduation 2018

Dean Torres informed the committee that the first graduation logistics meeting was held last week and the college is in tune for another great graduation ceremony.

There has been a change in the program being that due to capacity issues, the choir will not be attending this year's ceremony. The college is looking at having the Alma Mater recorded for future ceremonies.

Dean Torres went on to inform the committee that he would like to establish a master plan for graduation. For those involved in planning and putting together the ceremonies.

Graduation petitions are fully online now and student cap and gown orders will be accepted until April 12th any orders thereafter will be a late order. Later orders will be assessed a \$20 late fee totaling \$70. Late orders can be ordered April 13th through May 4th.

Faculty members were also encouraged to confirm their cap and gown orders with Miriam Trejo in the Student Affairs Office.

C. Staff Professional Development/Title IX Student Code of Conduct and SOC

Dean Torres reported to the committee that IVC currently does not have a comprehensive program on campus and a plan must be implemented. Dean Torres is currently working with department chairs for Student of Concern presentations.

Additionally, Dean Torres encouraged the committee if they had any ideas to please forward them to him. Dean Torres went on to explain that the entire campus should be in tune of what the Title IX guidelines are as people have a different perception of what it is. Title IX trainings can be very costly and he is currently working towards maximizing on all trainings attended.

IV. UNFINISHED BUSINESS

a. Committee Goals 2017-2018

1. Enhance students' commencement experience by transitioning from cap and gown rental to cap and gown procurement.

The committee has met this goal as the college has transitioned to students renting their cap and gown to students keeping their cap and gown.

2. Continue to advocate on behalf of the IVC Students with Imperial County

Dean Torres attended an ICTC meeting last week in El Centro. During the meeting, transportation riders voiced their concerns and vouched their needs for public transportation in the county. Additionally, the ASG is currently conducting a transportation survey for the needs of the IVC Students. The survey closes on Friday, March 9th and as of the meeting time, 1192 students had responded to the survey.

Within the survey, students did provide feedback that safety was a concern while utilizing the public transit.

Dean Torres went on to inform the committee that there is likely a 75% chance that additional Calexico express routes will be added and a 50% chance that every 35 minutes, buses will be arriving from Brawley.

Dean Torres went on to inform the committee that email blast and text alerts were sent out to IVC students which really seemed to have helped out with responses.

3. Review the Student Code of Conduct and Discipline Procedures to determine if modifications are necessary.

Dean Torres asked the committee to review the Student Code of Conduct and if needed, the committee can make modifications to the policy. Dean Torres went on to assure the committee that he is in fact implementing the Student Code of Conduct.

ASG President Espejo Rodarte mentioned clubs taking overnight trips and couples stay in the same room.

Dean Torres mentioned that there is a section of the Student Code of Conduct that covers what may occur if a couple does stay in a room however this will need to be reviewed under the travel policy.

- V. **ANNOUNCEMENTS**-No announcements were made.
- VI. **ADJOURNMENT** – *To adjourn the meeting at 1:18 p.m.*
- VII. **NEXT MEETING** – Thursday, April 12, 2018 @ 12:50 p.m. in **Room 411**.

Chairman

Date

Respectfully submitted by: *Saria Cardoza*