

Imperial Valley College
Campus-Wide Standing Committee
Self-Evaluation Form

Committee Name		Professional Development			
Committee Charge (Summary)		The purpose of the Professional Development Plan (PDP) is to provide opportunities for staff, faculty, managers, and administrators to extend their professional competencies and skills and to improve the campus community.			
For Academic Year 2019-2020					Date of Evaluation 5/11/2020
Month	Mtg Date	# Members Present	Agenda Sent 1=Yes 0=No	Minutes Posted 1=Yes 0=No	Please list the major issues or tasks addressed at each meeting
July	N/A	N/A	0	0	
Aug	N/A	N/A	0	0	
Sept	9/9/19	5	1	1	Reviewed contract with Vision resource Center (VRC), formed a subcommittee to manage the PD allotted funding of \$27K
Oct	10/14/19	6	1	1	Discussed and reviewed Cornerstone implementation, PD results and committee recommendations, PD requests from faculty and classified.
Nov	11/4/19	4	0	0	Vision Resource Center implementation status, PD requests from faculty and classified, funding review.
Dec	12/9/19		1	1	Cornerstone update, funding review and PD requests.
Jan	N/A	N/A	0	0	
Feb	N/A	N/A	0	0	
Mar	3/9/20	6	1	1	PD update, discussed PD survey, review and made recommendations for budget enhancement requests.
Apr	N/A	N/A	0	0	N/A
May	5/11/20	7	1	1	PD update for Faculty/Classified, PD funding review, recommendations and input to complete the Self-Committee evaluation.
June	N/A	NA	0	0	
Avg Attendance			_____ %	_____ %	

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Major Accomplishments or Achievements in Past Year	1 Implemented Cornerstone as our Professional Development Software for Professional tracking, documenting and scheduling. 2 Improved attendance and communication. 3 Established requests for Professional Development process by revamping the TLC webpage.						
Major Obstacles or Problems with Committee Function	1 Low attendance continues to be a deeply debated issue. 2 Lack of awareness of professional development opportunities across all groups. 3						
Recommendations for Improving Process or Efficiency	1 Improve attendance at committee meetings. 2 Improve communication and workflow process. 3 Clarifying the roles and integrating the various professional development groups.						
Review of Goals from Previous Year & Related Institutional Goal	1 Implemented Cornerstone as our Professional Development Software for Professional tracking, documentation, and scheduling. 2 Improved attendance and communication on Professional Development activities, need further improvement on committee attendance. 3 Funded Professional Development.						
Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center; vertical-align: top;">1</td> <td>Increase Professional Development performance by delivering a wider variety of Cornerstone offerings such as virtual learning trainings and exams, certifications, and compliance content for developing employees. Related to Institutional Goal: 1, 2, 3 & 4</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">2</td> <td>Continue to look for ways to effectively improve communication among all employee groups. Related to Institutional Goal: 1, 2,3 & 4</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">3</td> <td>Institutionalize funding and staffing for Professional Development. Related to Institutional Goal: 1, 2, 3 & 4</td> </tr> </table>	1	Increase Professional Development performance by delivering a wider variety of Cornerstone offerings such as virtual learning trainings and exams, certifications, and compliance content for developing employees. Related to Institutional Goal: 1, 2, 3 & 4	2	Continue to look for ways to effectively improve communication among all employee groups. Related to Institutional Goal: 1, 2,3 & 4	3	Institutionalize funding and staffing for Professional Development. Related to Institutional Goal: 1, 2, 3 & 4
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Chair/Co-Chair Signature	x						
<i>Typed or Printed Name</i>	<i>Clint C. Dougherty</i>						
Chair/Co-Chair Signature	x						
<i>Typed or Printed Name</i>							
IVC Institutional Goals							
Goal 1 (Institutional Mission & Effectiveness):							
The College will maintain programs & services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.							
Goal 2 (Student Learning Program & Services):							
The College will maintain programs & services which support student's success & the attainment of student							
Goal 3 (Resources):							
The College will develop & manage human, technological, physical, and financial resources to effectively support the college mission & the campus learning environment							
Goal 4 (Leadership & Governance):							
The Board of Trustees & the Superintendent/President will each establish policies that assure the quality, integrity, & effectiveness of student learning programs & services, & the financial stability of the institution.							
IVC Mission							
<i>The mission of IVC is to foster excellence in education that challenges students of every background to develop their intellect, character, & abilities; to assist students in achieving their educational & career goals; and to be responsible to the greater community.</i>							