



ADOPTED MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL
Monday, March 23, 2015 – 2:30 to 4:00 p.m.
Administration Building Board Room

Chair Gilison commenced the meeting at 2:35 p.m.

MEMBERSHIP

- ✓ Sergio Lopez, Administrative Representative
- ✓ Efrain Silva, Administrative Representative
- ✓ Tina Aguirre, Administrative Representative
- ✓ Ted Ceasar, Alternate Administrative Representative
- ✓ Susan Carreon, Alternate Administrative Representative

- ✓ Dr. Daniel Gilison, Faculty Representative (Chair)
- ✓ Lilia Sandoval Neidiffer, Faculty Representative
- Aaron Edwards, Faculty Representative
- Cathy Zazueta, Alternate Faculty Representative
- Caroline Bennett, Alternate Faculty Representative
- Mike Palacio, Jr., Alternate Faculty Representative

- ✓ Yethel Alonso, Classified Representative (Vice Chair)
- ✓ Melody Chronister, Classified Representative
- Erika Aguilar, Classified Representative
- Silvia Murray, Alternate Classified Representative
- Sandie Noel, Alternate Classified Representative
- Vacant, Alternate Classified Representative

- ✓ Martha P. Garcia, CMCA Representative
- ✓ Todd Evangelist, CMCA Representative
- ✓ Gloria Hoisington, CMCA Representative
- Liz Cantu, CMCA Representative
- Rick Webster, Alternate CMCA Representative

- ✓ Priscila Ortiz, Student Representative
- Alejandra Vasquez, Student Representative
- Edalaine Joy Tangoan, Student Representative
- Odili Cerecedo, Alternate Student Representative

- ✓ Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

Others Present: Michael Heumann, Dave Drury, Mary Carter, Aimee Galeana, Kristian Ruiz

PUBLIC COMMENT

There was no public comment.

AREA REPORTS/UPDATES

College Council Report – Daniel Gilison

Chair Gilison reported as follows:

- He met with the ACCJC Team on Monday, March 16th. Discussion included the role and function of the College Council and his efforts at improving the College Council.
- He feels confident the final results will be positive for the College Council and IVC as a whole.

ASG President Update – Priscila Ortiz

ASG President Ortiz reported as follows:

- Celebrating Women’s History Month on Wednesday, March 25th; will have guest speaker and will be providing refreshments.
- Cesar Chavez celebration on Tuesday, March 31st, in the College Center.
- Dough Night will be held on Tuesday, March 31st, for the evening students, 5:30-6:30 p.m., at the Amphitheater.
- Working with Mothers and Men Against Gangs (MAG) for anti-gang awareness event scheduled here on Saturday, March 28th.
- ASG Meet and Greet Event will be held on April 2nd for the evening students.

President’s Update – Victor Jaime

President Jaime reported as follows:

- ACCJC site visit took place on Monday, March 16th. The two-member team completed its evaluation that same afternoon.
- Dr. Jaime had an exit interview with the Team Chair. Team Chair commented that IVC “clearly met the standards.”
- The Team report will be forwarded to the Commission; the Commission will review the report and make a final determination in June.
- The ACCJC will make an official announcement in early July.
- Feels optimistic that the visit was good for IVC.
- As part of the Student Success program, Dr. Jaime participated in a video which will be provided to new students during orientation. The video will provide a virtual tour of IVC, including helpful tips to new students.
- IVC recently entered into a partnership with the University of Arizona, Yuma campus. As part of the agreement, the University will not be charging out of state tuition. Areas of study include business, engineering and agriculture.
- On March 18th, the Board of Trustees approved a resolution in support of College and Career Access Pathways Act Assembly Bill 288. AB 288 would allow IVC to offer college level and vocational courses at the high school sites. He will provide an update regarding the passage of the bill.

COMMITTEE REPORTS

Academic Senate – Michael Heumann

Academic Senate President Michael Heumann reported as follows:

- At its last meeting, the Senate approved the following resolutions:
 - Support of the general reorganization relating to the instructional divisions; specifically moving from three to four deans.
 - Support to move athletics back to instruction.
 - Support to develop a policy to delineate best practices and guidelines relating to class cancellations.
 - Approval of the 2015-16 Calendar.
- He will be attending the Academic Senate Plenary Session over spring break.

Budget and Fiscal Planning Committee – Melody Chronister

Melody Chronister reported as follows:

- At its last meeting the committee reviewed the FTES revenue targets.
- Discussed the budget and planning calendar, target to actual.
- Discussed productivity as mentioned in the FCMAT report and the realistic targets for IVC.
- The next meeting is scheduled on Wednesday, March 25th; the agenda will include discussion of FTES targets, post census; discussion on the flex calendar; discussion relating to district costs for categorically funded positions; and review of the first draft of the 2015-16 budget.

Accreditation/CART Committee – Nicholas Akinkuoye

Dr. Akinkuoye was not present at the meeting; Dean Aguirre reported as follows:

- The Mid-Term report is due in March 2016; therefore, the CART Committee will be making assignments to begin preparations for the report.

WRITTEN REPORTS (Attachment A)

Chair Gilison stated the written reports for the committees listed below were included in the agenda packet.

Measure J and L Report – John Lau
Program Review Update – Ted Ceasar
Budget Update/Financial – John Lau
Competitive Athletics Committee – Jim Mecate
Public Relations & Marketing Committee – Mike Nicholas
Campus Hour and Professional Development Committee – Tina Aguirre
Staffing Committee – Shawn Larry

Member Chronister inquired into the minutes of the Competitive Athletics Committee; specifically, the motion and approval to combine the PE Chair and Athletic Director Positions and also create a new Assistant Athletic Director position. She asked for clarification relating to any recommendations.

Dave Drury stated the committee reports to the College Council.

Chair Gilison opined the item is a negotiable matter, the College Council does not get involved in personnel or union negotiable matters, and that the item was presented for informational purposes only.

ACTION ITEMS

1. Approval of reorganization plans – Daniel Gilison (Attachment B)

M/S/C Lopez/Chronister to approve the reorganization plans

Discussion:

Chair Gilison read aloud the proposed resolution.

Motion carried.

2. Update to Campus Hour and Professional Development Standing Rules – Tina Aguirre (Attachment C)

M/S/C Alonso/Aguirre to approve the updated Campus Hour and Professional Development Standing Rules.

Discussion:

Dean Aguirre stated the rules were changed to include two co-chairs, one administrative employee and one non-administrative employee.

Motion carried.

3. Changes to Disciplinary Appeals Committee – Sergio Lopez (Attachment D)

M/S/C Lopez/Alonso to approve the changes to the the Disciplinary Appeals Committee

Discussion:

VP Lopez stated due to quorum issues, the committee has proposed changing the committee structure to include four panels of five people. He stated this would also help expedite the appeals process and avoid students from missing class time during the process.

Motion carried.

DISCUSSION AND INFORMATION ITEMS

1. Chair of Environmental Health & Safety Committee – Sergio Lopez

VP Lopez announced he had recently been appointed as the chair of the Environmental Health & Safety Committee.

2. Campus Calendar Management – Daniel Gilison

Chair Gilison stated this item has been brought forward by the Campus Hour and Professional Development Committee. He reminded everyone about the Campus Events Calendar which was approved in August 2014. He stated an ongoing issue exists relating to the person in charge of updating and/or maintaining the calendar.

Dean Aguirre stated the issue had already been addressed by Dr. Jaime; the person responsible for updating the Events Calendar would be Rosanna Lugo, in Student Affairs.

Dr. Jaime explained that currently the facilities requests are maintained by Rosanna Lugo. In order to avoid any calendar conflicts, a decision was made to merge the existing calendar with the new Events Calendar and have one master calendar, which would continue to be maintained by Rosanna Lugo.

A discussion followed regarding the process for calendaring events on campus, which includes submitting a facilities request ticket in addition to an email request to Rosanna Lugo.

3. Election of Chair and Vice Chair of College Council – Daniel Gilison

Chair Gilison reminded everyone that his two-year term as Chair would end on June 30th, as well as that of Vice Chair Alonso. He stated elections for the new Chair and Vice Chair would take place on May 18th, the last meeting of the year. The new two-year term would be July 1, 2015 through June 30, 2017.

4. Review of Facilities and Environmental Improvement Committee Self-Evaluation – Jeff Enz (Attachment E)

Chair Gilison highlighted the Self-Evaluation Form for the Facilities and Environmental Improvement Committee (FEIC), and asked for feedback from the College Council.

Chair Gilison and Vice Chair Alonso both commented the committee has improved significantly, and commended Jeff Enz for doing a good job as chair of the committee.

Dr. Jaime stated Jeff Enz is also a member of his Campus Moves subcommittee and is involved in discussions relating to tentative campus moves.

Academic Senate President Heumann inquired as to whether those committees noted in the accreditation standards need to be involved in the accreditation process for each of those areas.

Chair Gilison believes those committees should be more involved in writing the section as it relates to the committee's accreditation standard.

Dean Aguirre clarified there is general participation through the planning resource committees, but agreed that those specific committees could take on a bigger role in the accreditation process.

A lengthy discussion followed regarding the FEIC's recommendations for improving its process/efficiency; specifically, ways in which the committee could successfully communicate with the campus community. Recommendations included social media, all-users email, through the President's monthly update. Chair Gilison noted no one from the FEIC was present to provide input; the item would be discussed further at a future date.

5. Review of Public Relations & Marketing Committee – Mike Nicholas (Attachment F)

Chair Gilison displayed the Self-Evaluation Form for the Public Relations and Marketing Committee.

A discussion followed regarding the major obstacles or problems with the committee function; specifically, the lack of funding and resources needed for marketing purposes.

Dr. Jaime commented that Public Relations has addressed funding needs in the Program Review.

Chair Gilison expressed the importance of having student representation in the committee, as the student population is most familiar with the marketing needs.

Vice Chair Alonso stated the committee was smart in its marketing effort for the spring semester. She commented the committee successfully targeted former students who missed one semester, and reminded them that it was not too late to register.

6. Review of Board Policies Chapter 6 – John Lau (Attachment G)

Chair Gilison stated he had recently been informed that Board Policies 6750 and 6800 would be removed from Business Services and added to Student Services.

Dr. Jaime explained the review process relating to Board Policies and Administrative Procedures. He stated the college receives updates twice a year, in template form, from the Community College League of California (CCLC). The updates are reviewed by CCLC attorneys and include mandated language and recommendations.

Administrative Assistant Mary Carter stated the changes to Chapter 6 were minor, and were updated to comply with the CCLC recommendations.

Dr. Jaime stated all Board Policy changes go through the shared governance process; including review by President's Cabinet, Administrative Council, Academic Senate, College Council, and ultimately being approved the Board of Trustees.

ADJOURNMENT

Chair Gilson announced the next meeting would take place on Monday, April 27th, and adjourned the meeting at 3:31 p.m.

**2014-2015 College Council Meeting Schedule
2:30-4:00 p.m. in the Board Room**

2015
March 23
April 27
May 18