



ADOPTED MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL
Monday, August 25, 2014 – 2:30 to 4:00 p.m.
Administration Building Board Room

Chair Gilison commenced the meeting at 2:37 p.m.

MEMBERSHIP

- ✓ Sergio Lopez, Administrative Representative
- Efrain Silva, Administrative Representative
- ✓ Tina Aguirre, Administrative Representative
- ✓ Ted Ceasar, Alternate Administrative Representative
- ✓ Susan Carreon, Alternate Administrative Representative

- ✓ Dr. Daniel Gilison, Faculty Representative (Chair)
- Vacant, Faculty Representative
- Vacant, Faculty Representative
- Cathy Zazueta, Alternate Faculty Representative
- ✓ Caroline Bennett, Alternate Faculty Representative
- ✓ Mike Palacio, Jr., Alternate Faculty Representative

- ✓ Yethel Alonso, Classified Representative (Vice Chair)
- ✓ Melody Chronister, Classified Representative
- Erika Aguilar, Classified Representative
- Silvia Murray, Alternate Classified Representative
- Sandie Noel, Alternate Classified Representative
- TBD, Alternate Classified Representative

- Vacant, CMCA Representative
- ✓ Todd Evangelist, CMCA Representative (left at 3:13 p.m.)
- ✓ Jeff Enz, CMCA Representative
- Martha P. Garcia, Alternate CMCA Representative
- Gloria Hoisington, Alternate CMCA Representative

- Priscila Ortiz, Student Representative
- ✓ Alexis Soto, Student Representative (left at 3:24 p.m.)
- ✓ Edalaine Joy Tangoan, Student Representative (left at 3:24 p.m.)
- Odili Cerecedo, Alternate Student Representative

- ✓ Dr. Victor Jaime, Ex Officio

Recording Secretary: Vikki Carr

PUBLIC COMMENT

Member Sergio Lopez acknowledged Member Yethel Alonso for her birthday.

APPROVAL OF MINUTES DATED MAY 12, 2014
M/S/C Member Tina Aguirre/ Member Sergio Lopez.
Motion Passed.

AREA REPORTS/UPDATES

College Council Report – Daniel Gilison

- Announced the addition of the agenda committee. Announced the committee met last week to discuss today's agenda and will continue with this process. He stated one of the things that the agenda committee will take care of is the membership changes.
- College Council will be held once a month. He asked those in attendance not to delay items.
- Requested that attachments to agenda items be sent when the request for an agenda item is sent.

Measure J and L Report – John Lau

- Announced the end of construction for a while.
- Announced \$50 million in bonds are still outstanding; however, stated there is not enough property values for another five years. He stated the last project will be the removal of the 500 buildings which would take place in the next thirty (30) days.

Program Review Update – Ted Ceasar

- Announced the completed a progress reports for 13-14 and demonstrated a complete cycle report to final preliminary budget with feedback to program reviews and included assessment of institutional effectiveness. He stated that for the year 14-15 program review has started and the data has been sent to the programs.
- Announced that SPOL must be used and there is a tight timeline.
- Announced deadline for program review is September 24.
- Announced timeline is as follows: Dean review by October 3, Resource Committees by October 24, Budget and Fiscal by 10/31, President's Cabinet by 1/20/15 for the 15-16 FY.
- Announced there has been training going on with the program review template. Programs are being asked to use the templates.

Chair Gilison stated that the deadlines seemed compacted but understands the reason.

Vice Chair Alonso asked who was in charge of checking for shortfall. Dean Ceasar stated it was the supervisor.

Budget Update/Financial – John Lau

VP Lau asked to hold his report until his PowerPoint presentation.

ASG President Update – Priscila Ortiz

- Announced ASG had an Information Booth on the first two days of school.
- Announced ASG provided answers to students' questions along with bottle waters.
- Announced that a Welcome Back BBQ would be held on August 28.
- Elections to be held on September 2-3, for junior senator elections and stated give positions were available.

President's Update – Victor Jaime

- Fall semester is well underway, we have met target, over 3,000 FTES.
- Bringing back winter session, marketing efforts will go towards promoting winter sessions and we anticipate it will be successful again.

- Special board meeting on Thursday regarding fact finding at 6:00 p.m.
- There is a plan to have two additional board retreats, one will be to discuss Recommendation 1, which has to do with planning and the other one is to discuss AB86, which looks at various scenarios in case things start to change. He stated the District needs to be prepared and discuss potential implications.
- Two weeks from today will be first SDICCCA meeting. Announced he has been selected as Vice President and will be President for 2015-2016.
- Announced SB850 is the baccalaureate degrees for CA Community Colleges which allows a pilot program and stated IVC's interest is in the nursing program. He announced the Governor is expected to sign the bill.
- A couple of activities over the summer included the CETYS MOU signing which he stated was a phenomenal program which offered programs such as engineering. He stated there is discussion to do the same with other colleges in the near future.

SUB-COMMITTEE REPORTS

Competitive Athletics Committee – Eric Lehtonen

- Announced the first fall meeting would take place on September 11 at noon.

Environmental Health & Safety Committee – Tim Nakamura

- Gina Madrid announced that quorum was not met on May 15 and therefore no meeting was held. She announced the next meeting as September 11 at 1:30 p.m.

Facilities and Environmental Improvement Committee – Jeff Enz

- Announced that a meeting would be held this Friday at 2:00 p.m. and there would be discussion regarding the facilities, campus beautification, and putting a plan together that will allow people to help people understand which way to go as well as discuss digital items.
- Announced an agenda would go out tomorrow.
- Announced a discussion regarding art on campus will be discussed at the meeting.

Public Relations & Marketing Committee – Mike Nicholas

- Mike Nicholas announced that the first meeting would be held the first couple weeks of September and stated the biggest issue is getting faculty to participate in the meetings.

Student Affairs Committee – Sergio Lopez

- Sergio Lopez announced the first meeting would be held next week on Wednesday.

Campus Hour and Professional Development Committee – Tina Aguirre

- Tina Aguirre announced that the committee had not met and was waiting to find out what faculty is on the committee.

OTHER COMMITTEE REPORTS

Academic Senate – Daniel Gilison

- Announced last Wednesday was Michael Heumann's first meeting.
- Announced AB86 discussion took place.
- Announced faculty vacancies.

Budget and Fiscal Planning Committee – Mike Nicholas

- Announced the committee met on August 5 and stated balancing the budget was biggest item.
- VP Lau stated there would be a meeting Wednesday and it would be for the final recommendation of the budget to the Board.

Technology Planning Committee – Jeff Enz

- Announced the committee had not met but would next month.

Accreditation/CART Committee – Nicholas Akinkuoye

- Announced the CART committee is going to meet tomorrow at 3:30 p.m. He stated they have two new appointments: SLO coordinator Jill Nelipovich and Brian McNeece is co-chair with Tina Aguirre.

Staffing Committee – Shawn Larry

- There was no report.

DISCUSSION AND INFORMATION ITEMS

1. Committee Evaluations – Daniel Gilison (Attachment A)

Chair Gilison presented the item and stated evaluation forms must be completed. He stated the form was approved last academic year. He stressed the importance of having the forms filled out by the next College Council. He recommended chairs work with the committee recording secretaries to send out the evaluations and return them in a timely manner. He stated failure to submit them in a timely manner would be considered in the evaluation of the committee.

Member Tina Aguirre stated it was easier to evaluate and fill out the forms at the end of each meeting.

Alternate Member Ted Ceasar stressed the importance of the evaluations and stated they were part of IVC's evidence and assessment for accreditation.

Chair Gilison stated he would send another reminder.

2. Accreditation Update – Nicholas Akinkuoye

VP Akinkuoye presented a PowerPoint and reviewed the accreditation status report and provided updates.

He stated recommendations 1 and 8 are important to take care as this was the last time a warning would be given.

Melody Chronister noted that the timeline has passed and asked if it would be updated.

VP Akinkuoye stated it would be updated and stressed the importance of timely submissions and following the timeline.

3. Campus Hour – Nicholas Akinkuoye

VP Akinkuoye presented a PowerPoint titled ***Campus Hour and Time Block Discussion***. His suggestion is to keep campus hour but also to expand it to maximize its efficiency. He explained the importance and the impact of the ACCJC accreditation and how it affects other program accreditations.

He suggested going from two campus hours a week currently scheduled from 11:50 a.m. – 1:15 p.m. Tuesday/Thursday, to Monday – Thursday from 12:50 p.m. – 1:50 p.m.

There was further discussion regarding the campus hour activities and needs.

It was announced the item would be added as action item at the next regular meeting.

CTA President Mary-Jo Wainwright asked how the proposed information would be distributed to the campus and in particular to the faculty, stating it should be widely distributed.

It was suggested that the PowerPoint be emailed to all users.

Member Jeff Enz stated there was a lot of debate about the data presented earlier of whether or not it supported to discontinue Campus Hour and asked decision and data was used to expand it.

Member Tina Aguirre suggested the PowerPoint be sent but stated the timeline should stand and understands it is a short turnaround.

Vice President Todd Finnell asked that other services be considered when deciding on Campus Hour such as public transportation, hvac, cafeteria, student feedback, etc.

4. Enrollment Update – Melody Chronister

Was provided in an earlier report.

5. 2014-15 Budget – John Lau

- Presented a PowerPoint from the August 6 Board Retreat. He reviewed the key points that need to be addressed.
- He discussed the budget options and the pros and cons.
- PowerPoints will be attached to minutes.

6. Extended Coverage Hours for IT Staff – Jeff Enz

Director Jeff Enz stated that last semester IT expanded the coverage hours and found the first couple of weeks of the semester were busier than other times. He stated the data from IT's standpoint is there is no demand for expanded coverage beyond the first couple of weeks and was asking for input.

Member Tina Aguirre stated she feels there is heavy use and feels the discussion should go to the Academic Senate since it involves instructors.

Director Enz stated that, in his opinion, the issue affects everyone and should stay with College Council.

CTA President Mary-Jo Wainwright stated that not enough information is disseminated campus wide.

This will be brought up again.

A special meeting will be called.

7. Review of Chapter 3 Administrative Procedures – Todd Finnell (Attachment B)

- a. AP 3540 (Sexual Assaults on Campus)
- b. AP 3550 (Drug Free Environment and Drug Prevention Program)
- c. AP 3570 (Smoking on Campus)

VP Finnell stated that there are three administrative procedures. He reviewed the changes. He stated that input is needed.

ACTION ITEMS

1. Approval of On-Line Calendar – Tina Aguirre

<http://teamup.com/ksc1bb71d5d0db3b1f/>

M/S/C Yethel Alonso/Melody Chronister. The motion passed.

Discussion:

There was discussion regarding how to use the calendar and who is updating the calendar.

There was discussion on how prior calendars have been used, issues with updates, etc.

Member Sergio Lopez discussed the master calendar and says they do not receive information either.

ADJOURNMENT

The meeting adjourned at 4:18 p.m.

2014-2015 College Council Meeting Schedule 2:30-4:00 p.m. in the Board Room

2014	2015
	February 23
September 22	March 23
October 27	April 27
November 17	May 18