

Budget and Fiscal Planning Committee

April 25, 2012

VMembers present:

<u>V</u>John Lau, VP for Business Services, Co-Chair <u>V</u>Kathy Berry, Administrative Representative _Jessica Waddell, College Council Representative <u>V</u>Eric Jacobson, Faculty Representative <u>V</u>Dave Drury, Faculty Representative ASG Representatives Recorder: Mary Carter

VEN White, Academic Senate Rep., Co-Chair

Jeff Cantwell, CMCA representative
Frances Arce-Gomez, CSEA Representative
Marilyn Boyle, CSEA Representative
Carlos Fletes, Director of Fiscal Services

Call to Order

The regular meeting of the Budget and Fiscal Planning Committee was called to order by Kevin White at 3:07 p.m. on Wednesday, April 25, 2012. The meeting was held in the board room.

Revenue Generation/Cost Savings

Eric Jacobson distributed a list of revenue generation ideas and suggestions for cost savings which included:

- cell phone tower
- fees for use of facilities
- product advertising on campus and on web site
- travel reimbursement based on receipts rather than per diem
- plays and musicals
- fee for preferred parking
- charging for repeating classes
- · restructure food service
- IVC alumni/endowment funds
- reduce consultant and lobbyist cost (VP Lau stated that lobbyist contract has already been terminated)
- reduce dues for professional organizations and subscriptions
- coffee vendor/coffee cart at art gallery
- dog park
- use of planetarium for movies, etc.
- telethon
- install slides at pool to make it into a water park
- charge for use of the fitness center
- use facilities for "snowbirds" during the winter

2012-13 Budget – First Draft

A summary of the 2012-13 budget, unrestricted general fund was distributed to the committee. Director Fletes noted that adjunct and overload costs were mirrored from the current year's budget because actual information has not yet been received. Salary has been broken down into more detail than in previous budget summaries. The breakdown of the Confidential group for 2011-12 is missing and will be provided in the next report, also night differential in the amount of approximately \$45,000 will need to be added to the budget. There are no deductions related to changes in personnel, retirements, etc and all salaries are budgeted according to current contracts which include step increases and no furloughs. Revenue is based on 6129 FTES. The budget results in a \$3.6 million deficit and a -4.7% reserve.

VP Lau noted that this year expenses are tracking to budget so not a lot of carryover is expected. Most of the money found in this year's budget to make up the revenue deficit was due to money overbudgeted in adjunct accounts. Director Fletes stated that there is no reason to believe the State will make up the \$1.1 million deficit in apportionment and reduction in FTES.

Achieving base FTES will be an issue because the college reported 6,000 FTE on its last report but is being paid for 6,500 FTE. If it falls short of its base, the College has one year to make up the FTE. It appears several factors contributed to the drop in FTE for the Fall semester. Financial Aid requirements were tightened and that had a significant impact because about 85% of IVC students are on Financial Aid. In addition, students were dropped if fees were not paid within five days. VP Berry stated that many students didn't realize they would be dropped and also many didn't understand the wait list process or that they could still crash classes.

VP Berry stated that other colleges create their schedules based on a FTEF (full time equivalent faculty) allotment rather than following the FTES (full time equivalent student) model. San Diego City College has established an average of 35 students per class a break even amount. VP Berry stated that FCMAT will help IVC take a better look at its class offerings.

VP Lau stated that he will have a schedule from FCMAT very soon which he will share with the committee. FCMAT will try to meet with faculty before the end of the semester. A workshop for board and interested parties is planned when the study is complete to discuss the results and to plan for implementation of recommendations.

The committee will meet again on May 2 with additional meetings scheduled for May 9, May 16 and May 23, 2012.

Meeting adjourned at 4:00 p.m. due to a Campus Forum scheduled for 4:00 p.m.