



**Imperial Valley College**  
**Student Success & Equity Committee**  
**Adopted Minutes**

Wednesday, October 14, 2015  
 Administration Building Board Room  
 12:50 P.M. – 1:50 P.M.

**Membership:**

	<b>Administrative Representatives:</b>		<b>Student Services Program Coordinators:</b>
✓	Sergio Lopez Interim VP Student Services	✓	Trini Arguelles, Counseling Chair
✓	Ted Ceasar, Dean of Counseling		Lilia Sandoval, CalWORKs Coordinator
✓	David Zielinski, Dean of Arts and Letters		Norma Nava, DSP&S Director
			Olga Artech, EOPS Coordinator
	<b>Student Success &amp; Support Program Rep.:</b>	✓	Veronica Soto, Transfer Center Director
✓	Norma Nunez, SSSP Director (Chair)	✓	Dolores Diaz, Student Support Services
	<b>Faculty Representatives:</b>		<b>Classified Representatives:</b>
	James Patterson, Professor, English Department	✓	Josue Verduzco, Learning Support Services Coordinator
✓	Alex Cozzani, Assoc. Professor, SM&E Department		Diana Melissa Barrios, Student Success Specialist
✓	Alex Garza, Assoc. Professor, ESL Department		
			<b>Consultants:</b>
	<b>Faculty Non-Basic Skills Representatives:</b>	✓	Jose Carrillo, Institutional Researcher
	Andrew Chien, Professor, SM&E Department	✓	Jeff Cantwell, Application Services
✓	Todd Hansink, Professor, Business Department		Lisa Seals, Director of Financial Aid
		✓	Gloria Hoisington, Admissions & Records Director
	<b>ASG Representative:</b>		Allyn Leon, Math Professor
	Edalaine Joy Tango An		Martha Garcia, CTE Coordinator
		✓	Frank Hoppe, Reference Librarian
	<b>Recorder:</b> Adriana Sano		Ashok Naimpally, Dean of Math & Science

**A. Call to Order**

Chair Nunez called the meeting to order at 12:55 p.m.

**B. Approval of Minutes**

**1. Approval of the September 8, 2015 Minutes.**

M/S/C Trini Arguelles/Veronica Soto to approve the September 8, 2015 Minutes as presented.  
 Motion Carried.

**C. Discussion and Information Items**

**1. Presentation – Draft Student Equity Plan**

- Ted Ceasar gave an overview of the Student Equity Plan Template.
- The five success indicators are the same as last year (Access, Course Completion, ESL/Basic Skills Completion, Degree/Certificate Completion and Transfer).
- This year the data is added under each success indicator.
- There are three different methods of measuring disproportionate impact, last year the District used 80/20 methodology. Example on template given uses the Percentage Point Gap. The District can use any of the three methods given. Will look at each of the different methods to determine if there is an achievement gap.

- The target student groups that are being looked at are ethnicity, age, gender, current or former foster youth, individuals with disabilities, low-income students, and veteran students.
- Ted Ceasar went over the Goals, Activities, Funding and Evaluation for each success indicator. Each area will need to include the following:
  - Activity Type(s) (Outreach, Student Services or other Categorical Program, Research and Evaluation, Student Equity Coordination, Curriculum, Professional Development, Instructional Support Activities or Direct Student Support);
  - Target Student Group(s);
  - Activity Implementation Plan with plan start date and end date, and whether student equity funds are being used and/or other funds;
  - Link to Goals - Provide a brief explanation of how activity will help achieve the goal(s).
  - Evaluation – Data that will be collected to measure impact of activity on the goal.
  - Go through the same process for each Activity, as many as appropriate.
  - New sections:
    - Other College or District-wide Initiatives Affecting Several Indicators
    - Summary Evaluation
- Ted Ceasar explained that instead of a three year plan, a new plan will be completed annually in this new format.
- The State has indicated that allocation for each college can expect a 70% increase from last year's allocation.
- Student Equity Plan is due to Chancellor's office on December 16<sup>th</sup>. The plan will go to Academic Senate for a first and second reading on November 18<sup>th</sup> and December 2<sup>nd</sup>, to College Council first week of December, and to the Board of Trustees for approval on December 16<sup>th</sup>.
- Next Student Success and Equity Committee meeting is scheduled for November 10<sup>th</sup>, would like to have a draft to review at this meeting.

## 2. Work Groups

- Chair Nunez informed the group that work groups were created to address the different success indicators of the Student Equity Plan (See attached list distributed to the group).
- David Zielinski indicated he has already been working with Sydney Rice and Kathleen Dorantes on some of these responses. He would coordinate the efforts with Dean Ashok and the rest of the group to come up with detailed proposals that can be included in the template to meet these deadlines.
- Ted Ceasar asked each group to come up with the activities, timelines, implementation plan, and evaluation for each success indicator. He indicated if anyone would like to bring in other faculty, teaching or non-teaching that can provide some input on any of these areas to go ahead and do so.
- Chair Nunez informed the group that for the Student Success Plan she would like to form a Multiple Measure work group consisting of the following members: Allyn Leon, Alex Garza, and David Zielinski.
- Chair Nunez shared with the group a discussion at the Chancellor's Office has been that not enough credit is given to students to improve placement. The work group would be looking at EAP scores, High School GPA, and other measures to use for placement.
- The group discussed the Common Assessment Initiative which is being piloted by several California Community Colleges. With the Common Assessment System, students can take their assessment results with them when they transfer to another California community college.
- Chair Nunez indicated that at a recent conference that she attended she learned that plans are underway with implementation beginning as soon as Fall 2016.

**D. Action Items**

**1. Election of Co-Chair**

- Chair Nunez asked if anyone would like to make a nomination for Co-Chair of this committee.
- Dolores Diaz nominated David Zielinski.
- David Zielinski accepted the nomination.

**E. Adjournment**

The meeting adjourned at 12:45 p.m.