



**IMPERIAL VALLEY COLLEGE**  
**CURRICULUM COMMITTEE MINUTES (Adopted)**  
 Regular Meeting, Thursday, June 7, 2018  
 12:50 p.m. – Board Room

<b>Present:</b>	<input checked="" type="checkbox"/> Craig Blek	<input type="checkbox"/> Tina Aguirre	<input type="checkbox"/> Trinidad Argüelles	<input checked="" type="checkbox"/> Andrew Robinson
	<input checked="" type="checkbox"/> Michael Heumann	<input checked="" type="checkbox"/> Xochitl Tirado	<input type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Carol Hegarty
	<input checked="" type="checkbox"/> Allyn Leon	<input type="checkbox"/> Jose Velasquez	<input checked="" type="checkbox"/> Norma Nava	<input checked="" type="checkbox"/> Kristen Gomez
	<input checked="" type="checkbox"/> Andres Martinez	<input checked="" type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Sydney Rice	<input type="checkbox"/> Kevin White
	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative Steven Rosas		
<b>Consultants:</b>	<input checked="" type="checkbox"/> Efrain Silva	<input type="checkbox"/> Becky Green	<input type="checkbox"/> Vikki Carr	<input type="checkbox"/> David Drury
	<input type="checkbox"/> David Zielinski	<input checked="" type="checkbox"/> Norma Nunez	<input type="checkbox"/> Kevin Howell	<input checked="" type="checkbox"/> Lennor Johnson
	<input type="checkbox"/> Betsy Lane	<input type="checkbox"/> Martha Garcia		
<b>Ex-officio</b>				
<b>Visitors:</b>	Analise Garcia	Gabriel Gonzalez	David Poor	
<b>Recorder:</b>	Dixie Krimm			

**I. Opening of the Meeting**

**A. Call to order**

Craig Blek called the regular meeting of the Imperial Valley College Curriculum Committee to order at 12:58 pm on Thursday, June 7, 2018.

**B. Approval of the Minutes**

**1. Regular Meeting of May 17, 2018**

*M/S/C (Leon/Heumann) to approve the minutes of the May 17, 2018, regular meeting of the Curriculum Committee, as presented. (Approved via electronic vote May 23, 2018)*

**II. Action Items**

**A. Credit Courses**

**1. Deleted Courses**

- a. BIOL 092 – Microbiology for Advanced Placement of VN to RN Nursing Students (4.0)
- b. LEGL 115 – Legal Procedures (3.0)
- c. LEGL 116 – Law Office Management (3.0)
- d. LEGL 117 – Criminal Litigation & Procedures (3.0)
- e. LEGL 119 – Civil Procedures and Discovery (3.0)
- f. LEGL 120 – Corporations (3.0)
- g. LEGL 121 – Legal Research (3.0)
- h. LEGL 125 – Real Estate Law for Legal Assistants (3.0)
- i. LEGL 126 – Wills Trusts Probate & Estate Admin (3.0)
- j. LEGL 127 – Family Law (3.0)
- k. LEGL 128 – Bankruptcy (3.0)
- l. LEGL 129 – Torts (3.0)

*M/S (Leon/Martinez) to approve the deletion of items a. through l. above from the credit curriculum, effective 2018-2019, as presented. The motion carried.*

**2. Revised Courses**

- a. BIOL 100 – Principles of Biological Science (4.0)
- b. ESL 001 – Grammar and Composition for ESL 1 (5.0)

- c. ESL 002 – Grammar and Composition for ESL 2 (5.0)
- d. ESL 003 – Grammar and Composition for ESL 3 (5.0)
- e. ESL 004 – Grammar and Composition for ESL 4 (5.0)
- f. ESL 005 – Grammar and Composition for ESL 5 (5.0)
- g. ESL 011 – Speaking & Listening for ESL 1 (5.0)
- h. ESL 012 – Speaking & Listening for ESL 2 (5.0)
- i. ESL 013 – Speaking & Listening for ESL 3 (5.0)
- j. ESL 014 – Speaking & Listening for ESL 4 (5.0)
- k. ESL 015 – Speaking & Listening for ESL 5 (5.0)
- l. ESL 031 – Verb Review 1 (1.0)
- m. ESL 032 – Verb Review 2 (1.0)
- n. ESL 037 – Verb Review 7 (1.0)
- o. ESL 041 – Conversation 1 (1.0)
- p. ESL 042 – Conversation 2 (1.0)
- q. ESL 051 – Pronunciation 1 (1.0)
- r. ESL 052 – Pronunciation 2 (1.0)
- s. ESL 061 – Vocabulary 2 (1.0)
- t. ESL 062 – Vocabulary 3 (1.0)
- u. MATH 114 – Children’s Mathematical Thinking (1.0)
- v. MUS 140 – Beginning Group Piano I (1.0)
- w. MUS 142 – Beginning Group Piano II (1.0)
- x. MUS 150 – Beginning Voice I (1.0)
- y. MUS 152 – Beginning Voice II (1.0)
- z. MUS 156 – Beginning College Chorus (1.0)
- aa. MUS 157 – Intermediate College Chorus (1.0)
- bb. MUS 160 – Beginning Guitar I (1.0)
- cc. MUS 162 – Beginning Guitar II (1.0)
- dd. MUS 171 – Chamber Orchestra (1.0)
- ee. MUS 172 – College-Community Band (1.0)
- ff. MUS 175 – Instrumental Ensemble 91.0)
- gg. MUS 177 – Stage Band (1.0)
- hh. MUS 178 – Symphony Orchestra (1.0)
- ii. MUS 240 – Intermediate Group Piano I (1.0)
- jj. MUS 242 – Intermediate Group Piano II (1.0)
- kk. MUS 250 – Intermediate Voice I (1.0)
- ll. MUS 252 – Intermediate Voice II (1.0)
- mm. MUS 260 – Intermediate Guitar I (1.0)
- nn. MUS 262 – Intermediate Guitar II (1.0)

*M/S (Hegarty/Rice) to approve the update to items a. thru nn. above, as indicated in CurricUNET, effective 2018-2019. The motion carried.*

**B. Distance Education Courses – Addendum Documentation**

- 1. ESL 004 – Grammar and Composition for ESL 4 (5.0)
- 2. ESL 005 – Grammar and Composition for ESL 5 (5.0)
- 3. ESL 037 – Verb Review 7 (1.0)
- 4. PHT 130 – Calculation & Pharmacology for Pharmacy Technicians (3.0)

*M/S (Rice/Leon) to approve the Distance Education Addendum for ESL 004, ESL 005, ESL 037, PHT 130, effective 2018-2019, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.*

**C. Degrees and Certificates**

**1. Deleted Certificate**

**a. Alternative and Renewable Fuels Technology Certificate**

*M/S (Gomez/Ruiz) to approve the deletion of the locally approved Alternative and Renewable Fuels Technology Certificate, effective 2018-2019, as presented. The motion carried.*

*\*Note: This program was approved 02/18/16 but was not able to be submitted to the Chancellor's Office due to lack of labor market data.*

**III. Discussion Items**

**1. Process for Local Certificates – Efrain**

(Moved to September meeting)

**2. Petitions – Kristen**

Committee should review the petition form and process. Discussion will continue in the fall.

**3. Committee Meeting Schedule**

Meeting will be moved to 2:30-4:00 (Campus Hour) 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays beginning August 22<sup>nd</sup>.

**IV. Information Items**

**1. Regional Meeting – Craig and Dixie**

Notes attached. Meeting focused on AB 705.

**V. Other Items**

**VI. Next Regular Meeting:**

**VII. The meeting adjourned at 1:40 p.m.**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

South Curriculum Regional Meeting  
May 19, 2018  
Cerritos College

Presenter: Craig Rutan

- Clarified - STEM Math placement discussions have not taken place at the Senate.
- Cooperative work experience courses will be added to automated course approval and will be included in the streamlining memo in the fall.
- References to Non-substantial and Substantial changes will be eliminated and replaced by the options of new program or program modification.
- If the changes are deemed significant (changing the program goal), then the program would be considered new and will receive a new control number.
- New certification memo for the fall will include the approval for program modifications.
- New local associate degrees that are not ADT or CTE will be automatically approved.
- Noncredit will not be included in the efforts of streamlining; discussions have begun but are waiting for Chancellor's Office legal division to evaluate the pertinent sections of ed code to determine whether approval can be shifted to local governing boards.
- Certificates – lowering the requirement and threshold for submission from 12 to 8 units (if you have these, you might want to get ready to submit them).
- Local approved certificates may be covered under the auto approval form as well.
- Area of Emphasis – what qualifies as an area of emphasis. These will be included in automated approval beginning in Fall 18. There will be an FAQ at the Curric Inst.
- Social Justice Studies – Multiple degrees could be created under one ADT. Eight TOP codes and a general. Multiple in general – had to have the same title, working to allow colleges to title them differently.

Implementation Requirements for AB 705

- Requires colleges to use one or more of the following when placing students into courses in Math and English - High School Coursework, GPA, Grades
- Definition of a year: one year will be two semesters (or three quarters); summer and intersession would count as a term if a student chooses to take a math or English course during those sessions; if a student were placed more than one level below transfer, it would be impossible for them to complete transfer level course work in one year at a semester college.  
\*Really means two enrollments
- The clock starts when a student enrolls in a math or English course that is part of a sequence leading to transfer level coursework; a noncredit course will start the clock if it is part of a sequence leading to transfer; colleges may offer programs to help the students refresh their skills, those programs will not start the clock if they are not courses
- Counselors must advise students that they can take transfer level math or English. Students can choose to take whatever they want; the college just cannot require them to take more than two enrollments to complete transfer level.
- Funding formula may be tied to completion of math and English within their first year.
- ESL: Three years
- High school transcript information is predictive for 10 years. Colleges can still use it but may choose to use other measures that have been approved by the Board of Governors.

- Accuplacer will no longer be used (expiring soon); Chancellor's Office will review assessment tests for approval going forward.
- 11<sup>th</sup> grade GPA used even if the student does not graduate. The college can use self-placement.
- The ESL workgroup is pushing to allow Accuplacer for ESL to continue to be an approved instrument.
- Workgroup is trying to get Dept of Education to provide HS data (11<sup>th</sup> grade) to colleges.
- Board of Governor's must approve assessment tools. Currently HS data and self-placement are the only tools approved.

#### Math and Quantitative Reasoning Task Force Update

- CSU EOs 1100/1110 are requiring some major curricular changes
- ASCCC is working with CMC3 (Northern and Central CA) and CMC3 – South
- Areas to address: for non-STEM majors, STEM majors, and develop a plan
- Intermediate Algebra was and still is an entrance requirement for CSU even though EO 1100 eliminates the requirement for intermediate algebra for B4 courses.
- Task Force is working on C-ID descriptors that are more flexible that can be used as co-requisite or prerequisite support (cannot be required); Bridge course for non-STEM to STEM

Ref – AB 705, AB 1805, CSU EO 1100/1110

#### Options for Concurrent Support

- Initial guidance from the CO mentions offering some form of concurrent support
- Limitations on Enrollment – the CO is reviewing the language and determining if a noncredit course can be used to limit enrollment.
- New Credit Course – The college could create a new version of the course that includes additional lec or lab hours. This may have articulation issues.
- Credit Corequisite – would require students to enroll in the transfer course.
- Whenever a corequisite course is established, sufficient sections shall be offered to reasonably accommodate all students who are required to take the corequisite. A corequisite shall be waived as to any student for whom space in the corequisite course is not available.

#### Optional Support

- Corequisite Noncredit Course
- Tutoring Model
- Supplemental Instruction Model