IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Adopted)
Regular Meeting, Thursday, April 19, 2018
12:50 p.m. – Room 804

Present:	☐Martha Garcia	☑Craig Blek	☑Tina Aguirre	☑Andrew Robinson
	☐Michael Heumann	☑Xochitl Tirado	☑Daniel Gilison	☑Carol Hegarty
	☑Allyn Leon	☐Jose Velasquez	☑Norma Nava	☑Trinidad Argüelles
	☑Andres Martinez	☑Jose Ruiz	☐Sydney Rice	☑Kristen Gomez
	☐Kevin White	☐Cathy Zazueta	☑ASG Representative Luis Caloca	
Consultants:	☐Efrain Silva	☐Becky Green	☐Vikki Carr	☑David Drury
	☑David Zielinski	☐Norma Nunez	☐Kevin Howell	☐Lennor Johnson
	☐Betsy Lane			
Ex-officio				
Visitors:	Analise Garcia	Ed Wells		
Recorder:	Dixie Krimm			

I. **Opening of the Meeting**

A. **Call to order**
Craig Blek called the regular meeting of the Imperial Valley College Curriculum Committee to order at 12:55 pm on Thursday, April 19, 2018.

B. **Approval of the Minutes**

1. **Regular Meeting of March 15, 2018**

M/S/C (Aguirre/Leon) to approve the minutes of the March 15, 2018, regular meeting of the Curriculum Committee, as presented.

II. **Action Items**

A. **Credit Courses**
1. **Deleted Courses**
a. **CDEV 142 – What is Developmentally Appropriate? (1.0)**

M/S (Leon/Aguirre) to approve deletion of CDEV 142 from the credit curriculum, effective 2018-2019. The motion carried.

2. **Revised Courses**
a. **CDEV 100 – Principles and Practices of Teaching Young Children (3.0)**
b. **CDEV 101 – Health, Safety and Nutrition (3.0)**
c. **CDEV 102 – First Aid and CPR for Teachers of Young Children (1.0)**
d. **CDEV 103 – Child, Family and Community (3.0)**
e. **CDEV 104 – Child Growth and Development (3.0)**
f. **CDEV 105 – Introduction to Curriculum (3.0)**
g. **CDEV 106 – Observation and Assessment (3.0)**
h. **CDEV 107 – Teaching in a Diverse Society (3.0)**
i. **CIS 115 – Microsoft Outlook (1.0)**
j. **CIS 120 – Microsoft Word I (1.0)**
k. **CIS 121 – Microsoft Word II (1.0)**
l. **CIS 128 – Microsoft Access (1.0)**

    m. **CIS 130 – Power Point I (1.0)**
    n. **CIS 131 – Power Point II (1.0)**
    o. **ELTT 101 – Electrical Trades I (4.0)**
    p. **ELTT 102 – Electrical Trades II (4.0)**
    q. **ELTT 103 – Electrical Trades III (4.0)**
    r. **ELTT 104 – Electrical Trades IV (4.0)**

M/S (Aguirre/Leon) to approve the update items a. thru r. above, as indicated in CurricUNET, effective 2018-2019. The motion carried.

    s. **POST 160 – Regular Basic Course Modular Format Level III (10.0)**
    t. **POST 162 – Regular Basic Course Modular Format Level II (13.5)**
    u. **POST 164 – Regular Basic Course Modular Format Level I (17.5)**

M/S (Leon/Aguirre) to approve the subject code revision from AJ to POST for items s. thru u. above, effective 2018-2019. The motion carried.

B. **Distance Education Courses – Addendum Documentation**

1. **CIS 202 – Programming in Visual Basic (3.0)**
2. **CIS 210 – Programming in C++ (3.0)**
3. **ENGL 055 – Intensive Composition and Reading Lab (1.0)**
4. **ESL 106 – Intermediate ESL Composition (5.0)**
5. **ESL 107 – High-Intermediate ESL Composition (5.0)**

M/S (Tirado/Aguirre) to approve the Distance Education Addendum for CIS 202, CIS 210, ENGL 055, ESL 106, and ESL 107, effective 2018-2019, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.

C. **Degrees and Certificates**

1. **Revised Degrees and Certificates**
    a. **Communication Studies for Transfer A.A.-T.**
    b. **Spanish for Transfer A.A.-T.**

M/S (Ruiz/Aguirre) to approve the revision to the Communication Studies for Transfer A.A.-T. and Spanish for Transfer A.A.-T., effective 2018-2019, as presented. The motion carried.

2. **New Degrees and Certificates**
    a. **Administration of Justice: Law Enforcement Associate A.S. Degree and Certificate**

M/S (Leon/Aguirre) to approve the addition of the Administration of Justice: Law Enforcement A.S. Degree and Certificate Program, effective 2018-2019, as presented. The motion carried.

    b. **Economics for Transfer A.S.-T.**

M/S (Martinez/Leon) to approve the addition of the Economics for Transfer A.S.-T, effective 2018-2019, as presented. The motion carried.

III. **Discussion Items**

IV. **Information Items**

1. **Spring Curriculum Regional – May 19, 2018 – Cerritos College**
2. **Curriculum Institute – July 11-14, 2018 – Riverside Convention Center**

V. Other Items

- Xochitl reminded members of the Academic Services retreat on May 9th at Ricochet in Imperial from 5:00-7:00pm.
- Kristen noted that new courses may be coming for approval since they need to be developed far enough in advance to receive transferability prior to being offered by the college. The normal deadline for development of new courses as part of programs is December. The new courses would be stand-alone initially and then put as part of a program once transferability is received.
- Dixie is working with the programmers of CurricUNET to include "Activity Lab" as noted in the revised AP 4020 for credit calculations. The COR will then contain each of the three approved types of student contact hours, out-of-class hours, and total student learning hours.

VI. Next Regular Meeting: May 3, 2018, 12:50pm in the Board Room

VII. The meeting adjourned at 1:25 p.m.