



**IMPERIAL VALLEY COLLEGE  
CURRICULUM COMMITTEE AGENDA  
Regular Meeting, Thursday, June 6, 2018  
12:50 p.m. – Administration Building Board Room**

*The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.*

**I. Opening of the Meeting**

**A. Call to order**

**B. Approval of the Minutes**

**1. Regular Meeting of May 17, 2018**

*M/S/C (Leon/Heumann) to approve the minutes of the May 17, 2018, regular meeting of the Curriculum Committee, as presented. (Approved via electronic vote May 23, 2018)*

**II. Action Items**

**A. Credit Courses**

**1. Deleted Courses**

- a. BIOL 092 – Microbiology for Advanced Placement of VN to RN Nursing Students (4.0)
- b. LEGL 115 – Legal Procedures (3.0)
- c. LEGL 116 – Law Office Management (3.0)
- d. LEGL 117 – Criminal Litigation & Procedures (3.0)
- e. LEGL 119 – Civil Procedures and Discovery (3.0)
- f. LEGL 120 – Corporations (3.0)
- g. LEGL 121 – Legal Research (3.0)
- h. LEGL 125 – Real Estate Law for Legal Assistants (3.0)
- i. LEGL 126 – Wills Trusts Probate & Estate Admin (3.0)
- j. LEGL 127 – Family Law (3.0)
- k. LEGL 128 – Bankruptcy (3.0)
- l. LEGL 129 – Torts (3.0)

*M/S (\_\_\_\_/\_\_\_\_) to approve the deletion of items a. through l. above from the credit curriculum, effective 2018-2019, as presented. The motion:*

**2. Revised Courses**

- a. BIOL 100 – Principles of Biological Science (4.0)
- b. ESL 001 – Grammar and Composition for ESL 1 (5.0)
- c. ESL 002 – Grammar and Composition for ESL 2 (5.0)
- d. ESL 003 – Grammar and Composition for ESL 3 (5.0)
- e. ESL 004 – Grammar and Composition for ESL 4 (5.0)
- f. ESL 005 – Grammar and Composition for ESL 5 (5.0)
- g. ESL 011 – Speaking & Listening for ESL 1 (5.0)
- h. ESL 012 – Speaking & Listening for ESL 2 (5.0)
- i. ESL 013 – Speaking & Listening for ESL 3 (5.0)
- j. ESL 014 – Speaking & Listening for ESL 4 (5.0)
- k. ESL 015 – Speaking & Listening for ESL 5 (5.0)
- l. ESL 031 – Verb Review 1 (1.0)
- m. ESL 032 – Verb Review 2 (1.0)
- n. ESL 037 – Verb Review 7 (1.0)
- o. ESL 041 – Conversation 1 (1.0)

- p. ESL 042 – Conversation 2 (1.0)
- q. ESL 051 – Pronunciation 1 (1.0)
- r. ESL 052 – Pronunciation 2 (1.0)
- s. ESL 061 – Vocabulary 2 (1.0)
- t. ESL 062 – Vocabulary 3 (1.0)
- u. MATH 114 – Children’s Mathematical Thinking (1.0)
- v. MUS 140 – Beginning Group Piano I (1.0)
- w. MUS 142 – Beginning Group Piano II (1.0)
- x. MUS 150 – Beginning Voice I (1.0)
- y. MUS 152 – Beginning Voice II (1.0)
- z. MUS 156 – Beginning College Chorus (1.0)
- aa. MUS 157 – Intermediate College Chorus (1.0)
- bb. MUS 160 – Beginning Guitar I (1.0)
- cc. BUS 162 – Beginning Guitar II (1.0)
- dd. MUS 171 – Chamber Orchestra (1.0)
- ee. MUS 172 – College-Community Band (1.0)
- ff. MUS 175 – Instrumental Ensemble 91.0)
- gg. MUS 177 – Stage Band (1.0)
- hh. MUS 178 – Symphony Orchestra (1.0)
- ii. MUS 240 – Intermediate Group Piano I (1.0)
- jj. MUS 242 – Intermediate Group Piano II (1.0)
- kk. MUS 250 – Intermediate Voice I (1.0)
- ll. MUS 252 – Intermediate Voice II (1.0)
- mm. MUS 260 – Intermediate Guitar I (1.0)
- nn. MUS 262 – Intermediate Guitar II (1.0)

*M/S (\_\_\_\_/\_\_\_\_) to approve the update to items a. thru nn. above, as indicated in CurricUNET, effective 2018-2019. The motion:*

**B. Distance Education Courses – Addendum Documentation**

- 1. ESL 004 – Grammar and Composition for ESL 4 (5.0)
- 2. ESL 005 – Grammar and Composition for ESL 5 (5.0)
- 3. ESL 037 – Verb Review 7 (1.0)
- 4. PHT 130 – Calculation & Pharmacology for Pharmacy Technicians (3.0)

*M/S (\_\_\_\_/\_\_\_\_) to approve the Distance Education Addendum for ESL 004, ESL 005, ESL 037, PHT 130, effective 2018-2019, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion:*

**C. Degrees and Certificates**

- 1. Deleted Certificate
  - a. Alternative and Renewable Fuels Technology Certificate

*M/S (\_\_\_\_/\_\_\_\_) to approve the deletion of the locally approved Alternative and Renewable Fuels Technology Certificate, effective 2018-2019, as presented. The motion:*

*\*Note: This program was approved 02/18/16 but was not able to be submitted to the Chancellor’s Office due to lack of labor market data.*

**III. Discussion Items**

- 1. Process for Local Certificates – Efrain
- 2. Petitions – Kristen
- 3. Committee Meeting Schedule

**IV. Information Items**

- 1. Regional Meeting – Craig and Dixie**

**V. Other Items**

**VI. Next Regular Meeting: TBA**

**VII. Adjournment**



**IMPERIAL VALLEY COLLEGE**  
**CURRICULUM COMMITTEE MINUTES (Adopted)**  
 Regular Meeting, Thursday, May 17, 2018  
 12:50 p.m. – Board Room

<b>Present:</b>	<input checked="" type="checkbox"/> Martha Garcia	<input checked="" type="checkbox"/> Craig Blek	<input checked="" type="checkbox"/> Roberta Webster for Tina Aguirre	<input checked="" type="checkbox"/> Andrew Robinson
	<input type="checkbox"/> Michael Heumann	<input checked="" type="checkbox"/> Xochitl Tirado	<input checked="" type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Carol Hegarty
	<input checked="" type="checkbox"/> Allyn Leon	<input type="checkbox"/> Jose Velasquez	<input checked="" type="checkbox"/> Norma Nava	<input type="checkbox"/> Trinidad Argüelles
	<input type="checkbox"/> Andres Martinez	<input checked="" type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Sydney Rice	<input type="checkbox"/> Kristen Gomez
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative Luis Caloca	
<b>Consultants:</b>	<input type="checkbox"/> Efrain Silva	<input type="checkbox"/> Becky Green	<input checked="" type="checkbox"/> Vikki Carr	<input checked="" type="checkbox"/> David Drury
	<input checked="" type="checkbox"/> David Zielinski	<input type="checkbox"/> Norma Nunez	<input type="checkbox"/> Kevin Howell	<input type="checkbox"/> Lennor Johnson
	<input type="checkbox"/> Betsy Lane			
<b>Ex-officio</b>				
<b>Visitors:</b>	Analise Garcia	Gabriel Gonzalez	David Poor	
<b>Recorder:</b>	Dixie Krimm			

**I. Opening of the Meeting**

**A. Call to order**

Craig Blek called the regular meeting of the Imperial Valley College Curriculum Committee to order at 12:58 pm on Thursday, May 17, 2018.

**B. Approval of the Minutes**

**1. Regular Meeting of May 3, 2018**

*M/S (Leon/Gilison) to approve the minutes of the May 3, 2018, regular meeting of the Curriculum Committee, as presented.*

**II. Action Items**

**A. Credit Courses**

**1. Deleted Courses**

- a. **RNEW 105 – Introduction to Energy Compliance (3.0)**
- b. **RNEW 111 – Introduction to Power Plant Operations I (3.0)**
- c. **RNEW 112 – Introduction to Power Plant Operations II (3.0)**
- d. **RNEW 135 – Introduction to Alternative Fuels (3.0)**

*M/S (Leon/Ruiz) to approve the deletion of RNEW 105, 111, 112, and 135 from the credit curriculum, effective 2018-2019, as presented. The motion carried.*

**2. Revised Courses**

- a. **ADS 130 – Group Leadership and Group Process (3.0)**
- b. **ADS 221 – Practicum (3.0)**
- c. **AU T 140 – Diesel Engine Maintenance and Repair (4.0)**
- d. **AU T 240 – Diesel Engine Tune-Up (3.0)**
- e. **BIOL 090 – Anatomy and Physiology for Health Occupations (3.0)**
- f. **BIOL 150 – Human Genetics (3.0)**
- g. **BIOL 180 – General Biology: Molecules, Cells & Genetics (4.0)**
- h. **BIOL 182 – General Biology: Principles of Organismal Biology (4.0)**
- i. **ENGL 010 – English Composition – Accelerated (4.0)**

- j. ESL 023 – ESL Reading 1 (3.0)
- k. ESL 024 – ESL Reading 2 (3.0)
- l. ESL 025 – ESL Reading 3 (3.0)
- m. ESL 038 – Verb Review 8 (1.0)
- n. HIST 120 – United States History: Prehistory to Reconstruction (3.0)
- o. HUM 100 – Introduction to the Humanities (3.0)
- p. MA 070 – Administrative Medical Assistant I (4.5)
- q. MA 072 – Administrative Medical Assistant II (4.5)
- r. MA 074 – Clinical Externship I (2.0)
- s. PE 128 – Co-Ed Volleyball 1 (1.0)
- t. PE 129 – Co-Ed Volleyball 2 (1.0)
- u. PE 170 – Beginning Bowling (1.0)
- v. PE 171 – Intermediate Bowling (1.0)
- w. PE 172 – Advanced Bowling (1.0)
- x. PE 209 – Introduction to Kinesiology (3.0)
- y. PSY 130 – Group Leadership and Group Process (3.0)
- z. PSY 221 – Practicum (3.0)
- aa. SOC 102 – Contemporary Social Problems (3.0)
- bb. SOC 110 – Marriage and the Family (3.0)

*M/S (Gilison/Leon) to approve the update to items a. thru bb. above, as indicated in CurricUNET, effective 2018-2019. The motion carried.*

### 3. New Courses

- a. HE 106 – Introduction to Nutrition Science (3.0)
- b. PSY 211 – Cognitive Psychology (3.0)

*M/S (Robinson/Leon) to approve the addition of HE 106 and PSY 211 to the credit curriculum, effective 2018-2019, as presented. The motion carried.*

## B. Distance Education Courses – Addendum Documentation

- 1. ENGL 010 – English Composition – Accelerated (4.0)
- 2. ESL 024 – ESL Reading 2 (3.0)
- 3. ESL 025 – ESL Reading 3 (3.0)
- 4. ESL 038 – Verb Review 8 (1.0)
- 5. HIST 100 – Early World History (3.0)

*M/S (Tirado/Leon) to approve the Distance Education Addendum for ENGL 010, ESL 024, ESL 025, ESL 038, and HIST 100, effective 2018-2019, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.*

## C. Degrees and Certificates

- 1. Revised Degrees and Certificates
  - a. Nursing RN Degree
  - b. Nursing VN Degree and Certificate

*M/S (Leon/Webster) to approve the revision to the Nursing RN Degree and Nursing VN Degree and Certificate, effective 2018-2019, as presented. The motion carried.*

*\*Note: RN Revision – to move COMM 100 from Additional Program Requirements to Prerequisites for the major section.  
VN Revision – to add BIOL 220 and move PSY 204 to Prerequisites for the major/cert section and move VN 116 to 3<sup>rd</sup> semester.*

**D. Catalog Textual Items**

**1. Admission – Eligibility and Application (Catalog page 12)**

*M/S (Leon/Ruiz) to approve the revision to the Eligibility and Application section, catalog page 12, effective 2018-2019, as presented. The motion carried.*

**2. IVC Graduation Requirements Chart**

*M/S (Leon/Gilison) to approve the revision to the IVC Graduation Requirements Chart, effective 2018-2019, as presented. The motion carried.*

**3. Transfer Planning (Catalog page 53)**

*M/S (Leon/Gilison) to approve the revision to the Transfer Planning section, catalog page 53, effective 2018-2019, as presented. The motion carried.*

**III. Discussion Items**

**1. Process for Local Certificates – Efrain**

Moved to next meeting

**2. Meetings for next academic year.**

Craig asked members to provide input regarding meeting day/time for next year. Members will take back to their areas and bring recommendations back to the June 7<sup>th</sup> meeting.

**IV. Information Items**

**V. Other Items**

David Drury encouraged members to continue working with faculty to develop online courses.  
Vikki Carr – over 500 students graduating this year.

**VI. Next Regular Meeting: June 7, 2018, 12:50pm in the Board Room**

**VII. The meeting adjourned at 1:37 p.m.**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

CC Meeting 06-07-18				File	Crs List	Banner	State
BIOL 092	Microbiology For Advanced Placement of VN to RN Nursing Students	4.0	Course Deletion				
BIOL 100	Principles of Biological Science	4.0	Update to textbook to include OER				
ESL 001	Grammar and Composition for ESL 1	5.0	Objectives and texts				
ESL 002	Grammar and Composition for ESL 2	5.0	Objectives and texts				
ESL 003	Grammar and Composition for ESL 3	5.0	Objectives and texts				
ESL 004	Grammar and Composition for ESL 4	5.0	Objectives, texts, DE Addendum				
ESL 005	Grammar and Composition for ESL 5	5.0	Objectives, texts, DE Addendum				
ESL 011	Speaking & Listening for ESL 1	5.0	Text update				
ESL 012	Speaking & Listening for ESL 2	5.0	Text update				
ESL 013	Speaking & Listening for ESL 3	5.0	Text update				
ESL 014	Speaking & Listening for ESL 4	5.0	Text update				
ESL 015	Speaking & Listening for ESL 5	5.0	Text update				
ESL 031	Verb Review 1	1.0	Text update				
ESL 032	Verb Review 2	1.0	Text update				
ESL 037	Verb Review 7	1.0	Text and DE Addendum				
ESL 041	Conversation 1	1.0	Text update				
ESL 042	Conversation 2	1.0	Text update				
ESL 051	Pronunciation 1	1.0	Text update				
ESL 052	Pronunciation 2	1.0	Text update				
ESL 061	Vocabulary 2	1.0	Text update				
ESL 062	Vocabulary 3	1.0	Text update				
LEGL 115	Legal Procedures	3.0	Course DELETION				
LEGL 116	Law Office Management	3.0	Course DELETION				
LEGL 117	Criminal Litigation & Procedures	3.0	Course DELETION				
LEGL 119	Civil Procedures and Discovery	3.0	Course DELETION				
LEGL 120	Corporations	3.0	Course DELETION				
LEGL 121	Legal Research	3.0	Course DELETION				
LEGL 125	Real Estate Law for Legal Assistants	3.0	Course DELETION				
LEGL 126	Wills Trusts Probate & Estate Admin	3.0	Course DELETION				
LEGL 127	Family Law	3.0	Course DELETION				
LEGL 128	Bankruptcy	3.0	Course DELETION				
LEGL 129	Torts	3.0	Course DELETION				
MATH 114	Children's Mathematical Thinking	1.0	SAM Code from C to E (TOP 170100 is nonoccupational)				
MUS 140	Beginning Group Piano I	1.0	Expand course description, updated textbook, corrected lec/lab hours to reflect correct calculation for unit issued.				
MUS 142	Beginning Group Piano II	1.0	Update and expand course description, corrected lec/lab hours to reflect correct calculation for unit issued.				
MUS 150	Beginning Voice I	1.0	Corrected lec/lab hours to reflect correct calculation for unit issued.				
MUS 152	Beginning Voice II	1.0	Corrected lec/lab hours to reflect correct calculation for unit issued.				
MUS 156	Beginning College Chorus	1.0	Increase cap from 15 to 22. Corrected lec/lab hours to reflect correct calculation for unit issued.				
MUS 157	Intermediate College Chorus	1.0	Raise cap size from 15 to 22. Corrected lec/lab hours to reflect correct calculation for unit issued.				
MUS 160	Beginning Guitar I	1.0	Corrected lec/lab hours to reflect correct calculation for unit issued.				
MUS 162	Beginning Guitar II	1.0	Corrected lec/lab hours to reflect correct calculation for unit issued.				





South Curriculum Regional Meeting  
May 19, 2018  
Cerritos College

Presenter: Craig Rutan

- Clarified - STEM Math placement discussions have not taken place at the Senate.
- Cooperative work experience courses will be added to automated course approval and will be included in the streamlining memo in the fall.
- References to Non-substantial and Substantial changes will be eliminated and replaced by the options of new program or program modification.
- If the changes are deemed significant (changing the program goal), then the program would be considered new and will receive a new control number.
- New certification memo for the fall will include the approval for program modifications.
- New local associate degrees that are not ADT or CTE will be automatically approved.
- Noncredit will not be included in the efforts of streamlining; discussions have begun but are waiting for Chancellor's Office legal division to evaluate the pertinent sections of ed code to determine whether approval can be shifted to local governing boards.
- Certificates – lowering the requirement and threshold for submission from 12 to 8 units (if you have these, you might want to get ready to submit them).
- Local approved certificates may be covered under the auto approval form as well.
- Area of Emphasis – what qualifies as an area of emphasis. These will be included in automated approval beginning in Fall 18. There will be an FAQ at the Curric Inst.
- Social Justice Studies – Multiple degrees could be created under one ADT. Eight TOP codes and a general. Multiple in general – had to have the same title, working to allow colleges to title them differently.

Implementation Requirements for AB 705

- Requires colleges to use one or more of the following when placing students into courses in Math and English - High School Coursework, GPA, Grades
- Definition of a year: one year will be two semesters (or three quarters); summer and intersession would count as a term if a student chooses to take a math or English course during those sessions; if a student were placed more than one level below transfer, it would be impossible for them to complete transfer level course work in one year at a semester college.  
\*Really means two enrollments
- The clock starts when a student enrolls in a math or English course that is part of a sequence leading to transfer level coursework; a noncredit course will start the clock if it is part of a sequence leading to transfer; colleges may offer programs to help the students refresh their skills, those programs will not start the clock if they are not courses
- Counselors must advise students that they can take transfer level math or English. Students can choose to take whatever they want; the college just cannot require them to take more than two enrollments to complete transfer level.
- Funding formula may be tied to completion of math and English within their first year.
- ESL: Three years
- High school transcript information is predictive for 10 years. Colleges can still use it but may choose to use other measures that have been approved by the Board of Governors.

- Accuplacer will no longer be used (expiring soon); Chancellor's Office will review assessment tests for approval going forward.
- 11<sup>th</sup> grade GPA used even if the student does not graduate. The college can use self-placement.
- The ESL workgroup is pushing to allow Accuplacer for ESL to continue to be an approved instrument.
- Workgroup is trying to get Dept of Education to provide HS data (11<sup>th</sup> grade) to colleges.
- Board of Governor's must approve assessment tools. Currently HS data and self-placement are the only tools approved.

#### Math and Quantitative Reasoning Task Force Update

- CSU EOs 1100/1110 are requiring some major curricular changes
- ASCCC is working with CMC3 (Northern and Central CA) and CMC3 – South
- Areas to address: for non-STEM majors, STEM majors, and develop a plan
- Intermediate Algebra was and still is an entrance requirement for CSU even though EO 1100 eliminates the requirement for intermediate algebra for B4 courses.
- Task Force is working on C-ID descriptors that are more flexible that can be used as co-requisite or prerequisite support (cannot be required); Bridge course for non-STEM to STEM

Ref – AB 705, AB 1805, CSU EO 1100/1110

#### Options for Concurrent Support

- Initial guidance from the CO mentions offering some form of concurrent support
- Limitations on Enrollment – the CO is reviewing the language and determining if a noncredit course can be used to limit enrollment.
- New Credit Course – The college could create a new version of the course that includes additional lec or lab hours. This may have articulation issues.
- Credit Corequisite – would require students to enroll in the transfer course.
- Whenever a corequisite course is established, sufficient sections shall be offered to reasonably accommodate all students who are required to take the corequisite. A corequisite shall be waived as to any student for whom space in the corequisite course is not available.

#### Optional Support

- Corequisite Noncredit Course
- Tutoring Model
- Supplemental Instruction Model