



**IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE AGENDA
Regular Meeting, Thursday, March 15, 2018
12:50 p.m. – Administration Building Board Room**

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

I. Opening of the Meeting

A. Call to order

B. Approval of the Minutes

1. Regular Meeting of March 1, 2018

M/S (_____/_____) to approve the minutes of the March 1, 2018, regular meeting of the Curriculum Committee, as presented.

II. Action Items

A. Credit Courses

1. Revised Courses

a. NURS 100 – Medication Mathematics (1.0)

M/S (_____/_____) to approve the class size increase from 30 to 35 for NURS 100, effective 2018-2019. The motion:

2. New Courses

a. ESL 106 – Intermediate ESL Composition (5.0)

b. ESL 107 – High-Intermediate ESL Composition (5.0)

M/S (_____/_____) to approve the addition of ESL 106 and ESL 107 to the credit curriculum, effective 2018-2019, as presented. The motion:

B. Non Credit Courses

1. New Non Credit Course

a. HE 804 – Health Education-Older Adults

M/S (_____/_____) to approve the addition of HE 804 to the noncredit curriculum, effective 2018-2019, as presented. The motion:

III. Discussion Items

IV. Information Items

V. Other Items

VI. Next Regular Meeting: April 19, 2018, 12:50pm in the Board Room

VII. Adjournment



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Unadopted)
 Regular Meeting, Thursday, March 1, 2018
 12:50 p.m. –Board Room

Present:	<input type="checkbox"/> Martha Garcia	<input checked="" type="checkbox"/> Craig Blek	<input type="checkbox"/> Tina Aguirre	<input checked="" type="checkbox"/> Andrew Robinson
	<input checked="" type="checkbox"/> Michael Heumann	<input checked="" type="checkbox"/> Xochitl Tirado	<input checked="" type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Carol Hegarty
	<input checked="" type="checkbox"/> Allyn Leon	<input type="checkbox"/> Jose Velasquez	<input type="checkbox"/> Norma Nava	<input type="checkbox"/> Trinidad Argüelles
	<input checked="" type="checkbox"/> Andres Martinez	<input type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Sydney Rice	<input checked="" type="checkbox"/> Kristen Gomez
	<input type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative Luis Caloca Aaron Equihua	
Consultants:	<input checked="" type="checkbox"/> Efrain Silva	<input checked="" type="checkbox"/> Becky Green	<input checked="" type="checkbox"/> Vikki Carr	<input checked="" type="checkbox"/> David Drury
	<input checked="" type="checkbox"/> David Zielinski	<input checked="" type="checkbox"/> Norma Nunez	<input type="checkbox"/> Kevin Howell	<input checked="" type="checkbox"/> Lennor Johnson
	<input type="checkbox"/> Betsy Lane			
Ex-officio				
Visitors:	Analise Garcia	Gabriel Gonzalez	Cesar Supnet	Victor Torres
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Craig Blek called the regular meeting of the Imperial Valley College Curriculum Committee to order at 12:58 pm on Thursday, March 1, 2018.

B. Approval of the Minutes

1. Regular Meeting of February 15, 2018

M/S/C (Leon/Gilison) to approve the minutes of the February 15, 2018, regular meeting of the Curriculum Committee, as presented.

II. Action Items

A. Credit Courses

1. Deleted Courses

- a. **AHP 090 – Introduction to Health Science (2.0)**
- b. **NURS 240 – Intravenous Therapy Techniques (2.0)**

M/S (Leon/Gomez) to approve the deletion of AHP 090 and NURS 240, from the credit curriculum, effective 2018-2019, as presented. The motion carried.

2. Revised Courses

- a. **HE 102 – Health Education (3.0)**
- b. **NURS 204 – Transition to Associate Degree Nursing (3.0)**
- c. **VN 240 – Intravenous Therapy Techniques (2.0)**

M/S (Leon/Gilison) to approve the update for items a. through c. above, as indicated in CurricUNET, effective 2018-2019. The motion carried.

B. CSU/UC Transferability Local Practice

M/S (Leon/Rice) to allow ESL 106 and ESL 107 to come before the curriculum committee without required local practice of indicating three 4-year institutions and articulation for transferable courses. The motion carried. (Opposed – Kristen Gomez)

- It is the intention to obtain CSU area C2 if there is a significant cultural component.
- Above ESL 005 mirroring ENGL 008 and 009.
- Assigning transferability impacts financial aid. There are state issues that expect a reduction of units, there is a concern about the effect of the additional 10 units on financial aid.

C. Curriculum Policies and Procedures

1. AP/BP 4020 – Program, Curriculum and Course Development

M/S (Leon/Gilison) to approve the revision to Administrative Procedure (AP) and Board Policy (BP) 4020 Program, Curriculum and Course Development, effective upon Board Approval, as presented. The motion carried.

III. Discussion Items

1. Course Review - Craig

a. Outside of 5-year review

Committee should consider local policy to assure that course review cycles are completed to keep courses with the 5-year window.

b. Deletion of courses not offered for a set period of time

Members were asked to consider setting a limitation on courses that were not offered that would call for possible inactivation after a set period of time. Discussion will continue at future meetings.

IV. Information Items

1. Curriculum Chair

Craig reminded members that his term would be up in June.

V. Other Items

Kristen provided clarification from the previous meeting regarding general education patterns. Her intent was not to convey the cutting of courses with relation to institutional requirements.

VI. Next Regular Meeting: March 15, 2018, 12:50pm in the Board Room

VII. The meeting adjourned at 1:39 p.m.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

CC Meeting 03-15-18					Banner	State
ESL 106	Intermediate ESL Composition	5.0	NEW Course			
ESL 107	High-Intermediate ESL Composition	5.0	NEW Course			
HE 804	Health Education-Older Adults	NC	NEW Noncredit Course			
NURS 100	Medication Mathematics	1.0	Class size from 30 to 35			

PROGRAMS						