



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Adopted)
 Regular Meeting, Thursday, October 19, 2017
 12:50 p.m. –Board Room

Present:	<input checked="" type="checkbox"/> Nicholas Akinkuoye	<input checked="" type="checkbox"/> Craig Blek	<input type="checkbox"/> Tina Aguirre	<input checked="" type="checkbox"/> Andrew Robinson
	<input checked="" type="checkbox"/> Michael Heumann	<input type="checkbox"/> Xochitl Tirado	<input checked="" type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Carol Hegarty
	<input checked="" type="checkbox"/> Allyn Leon	<input checked="" type="checkbox"/> Jose Velasquez	<input checked="" type="checkbox"/> Norma Nava	<input type="checkbox"/> Trinidad Argüelles
	<input checked="" type="checkbox"/> Andres Martinez	<input checked="" type="checkbox"/> Jose Ruiz	<input type="checkbox"/> Sydney Rice	<input checked="" type="checkbox"/> Kristen Gomez
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative Luis Caloca	
Consultants:	<input checked="" type="checkbox"/> Efrain Silva	<input checked="" type="checkbox"/> Becky Green	<input checked="" type="checkbox"/> Vikki Carr	<input checked="" type="checkbox"/> David Drury
	<input checked="" type="checkbox"/> David Zielinski	<input checked="" type="checkbox"/> Norma Nunez	<input checked="" type="checkbox"/> Kevin Howell	<input type="checkbox"/> Lennor Johnson
Ex-officio				
Visitors:	Betsy Lane	Analise Garcia		
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Craig Blek called the regular meeting of the Imperial Valley College Curriculum Committee to order at 12: 54 pm on Thursday, October 19, 2017.

B. Approval of the Minutes

1. Regular Meeting of October 5, 2017

M/S (Leon/Heumann) to approve the minutes of the October 5, 2017, regular meeting of the Curriculum Committee, as presented.

II. Action Items

A. Credit Courses

1. Deleted Courses

- a. FIRE 240 – Training Instructor 1A: Cognitive Lesson Delivery (1.5)
- b. PE 143 – Advanced Basketball – Men (1.0)
- c. PE 144 – Advanced Basketball – Women (1.0)

M/S (Akinkuoye/Leon) to approve the deletion of FIRE 140, PE 143, and PE 144 from the credit curriculum, effective 2018-2019, as presented. The motion carried.

2. Revised Courses

- a. AHP 062 – Home Health Aide (1.5)
- b. ENGL 270 – Introduction to Linguistics (3.0)
- c. FIRE 108 – Fire & Emergency Services Safety and Survival (3.0)
- d. FIRE 109 – Hazardous Materials for First Responders (2.0)
- e. FIRE 121 – ICS-200 Basic Incident Command System (1.0)
- f. FIRE 122 – Confined Space Awareness (0.5)
- g. MA 070 – Administrative Medical Assistant I (4.5)
- h. MA 072 – Administrative Medical Assistant II (4.5)
- i. MA 074 – Clinical Externship I (2.0)
- j. MA 080 – Specimen Collection & Lab Procedures (3.5)

- k. **MA 082 – Exam Room Procedures (3.5)**
- l. **MA 084 – Pharmacology and Administration of Medications (2.0)**
- m. **MA 086 – Clinical Externship II (2.0)**
- n. **PE 121 – Beginning to Intermediate Swimming (1.0)**

M/S (Gilison/Leon) to approve the updates as indicated in CurricUNET for items a. through n. above, effective 2018-2019, as presented. The motion carried.

- o. **AJ 164 – Regular Basic Course Modular Format Level I (17.5)**

M/S (Leon/Heumann) to approve the update to lec/lab hours for AJ 164, effective Spring 2018, as presented. The motion carried.

3. New Courses

- a. **HE 103 – Introduction to Public Health (3.0)**

M/S (Robinson/Leon) to approve the addition of HE 103 to the credit curriculum, effective 2018-2019, as presented. The motion carried.

B. Degrees and Certificates

1. Revised Degrees and Certificates

- a. **Business Administrative Assistant Degree and Certificate**

M/S (Akinkuoye/Leon) to approve the revision of the Business Administrative Assistant Degree and Certificate, effective 2018-2019, as presented. The motion carried.

**To remove BUS 126 and add BUS 145 and BUS 169; unit value from 28 to 30 for the degree. To remove courses: BUS 126, BUS 210, BUS 260, and add courses: BUS 063, BUS 100, BUS 169; unit value from 28 to 26 for the certificate.*

2. New Associate Degree for Transfer

- a. **Public Health Science A.S.-T**

M/S (Robinson/Leon) to approve the addition of the Public Health Science A.S.-T, effective 2018-2019, as presented. The motion carried.

C. Catalog Degree and Certificate ADT Sheets

M/S (Leon/Akinkuoye) to approve removal of minimum and maximum language for the 60 units of CSU transferrable coursework for the ADT degree sheets effective 2018-2019.

III. Discussion Items

- 1. **Class Size Differences – Craig**
Tabled until the next meeting.

IV. Information Items

- 1. **Fall Curriculum Regional Meeting – Craig**

The meeting will be on Saturday, November 18th, 9:00-3:00, at Long Beach City College. Members were reminded to let Craig know if they wanted to attend.

- 2. **SLO Update – Kevin Howell**

Kevin showed members the forms that will be used so that faculty will no longer need to use SPOL for data entry. The forms are in Canvas and will be submitted electronically. He will be meeting with departments to review the spreadsheet that will show which SLOs and PLOs have been completed.

V. Other Items

- David Drury informed members that campus hour discussion took place at the last Academic Senate meeting. The recommended revision would place campus hour from 2:40-4:05. Committees would be able to meet during different times as long as participation was possible.
- Efrain reminded members that Launch Board training would be held in room 3109.

VI. Next Regular Meeting: November 2, 2017, 12:50pm in the Board Room

VII. The meeting adjourned at 1:24 p.m.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.