



**IMPERIAL VALLEY COLLEGE**  
**CURRICULUM COMMITTEE MINUTES (Adopted)**  
 Regular Meeting, Thursday, September 15, 2016  
 12:50 p.m. –Board Room

<b>Present:</b>	<input checked="" type="checkbox"/> Nicholas Akinkuoye	<input checked="" type="checkbox"/> Craig Blek	<input type="checkbox"/> Tina Aguirre	<input checked="" type="checkbox"/> Andrew Robinson
	<input checked="" type="checkbox"/> Michael Heumann	<input checked="" type="checkbox"/> Xochitl Tirado	<input checked="" type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Carol Hegarty
	<input checked="" type="checkbox"/> Allyn Leon	<input type="checkbox"/> Jose Velasquez	<input type="checkbox"/> Norma Nava	<input checked="" type="checkbox"/> Trinidad Argüelles
	<input checked="" type="checkbox"/> Andres Martinez	<input checked="" type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Sydney Rice	<input checked="" type="checkbox"/> Veronica Soto
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative	
<b>Consultants:</b>	<input checked="" type="checkbox"/> Efrain Silva	<input checked="" type="checkbox"/> Becky Green	<input type="checkbox"/> Gloria Hoisington	<input checked="" type="checkbox"/> David Drury
	<input checked="" type="checkbox"/> David Zielinski	<input type="checkbox"/> Norma Nunez	<input type="checkbox"/> Kevin Howell	<input type="checkbox"/> Jill Kitzmiller
<b>Ex-officio</b>				
<b>Visitors:</b>				
<b>Recorder:</b>	Dixie Krimm			

**I. Opening of the Meeting**

**A. Call to order**

Craig Blek called the regular meeting of the Imperial Valley College Curriculum Committee to order at 12:57 pm on Thursday, September 15, 2016.

**B. Approval of the Minutes**

**1. Regular Meeting of September 1, 2016**

*M/S/C (Leon/Gilison) to approve the minutes of the September 1, 2016, regular meeting of the Curriculum Committee, as presented.*

**II. Action Items**

None.

**III. Discussion Items**

**1. Program Pathways**

Craig – evening pathways were discussed at the enrollment management meeting. Since this committee is in the process of reviewing current program pathways he would like to open discussion to include the development of pathways for evening course offering completion.

- Members suggested identifying a model pathway to see how it works.
- English currently offers evening classes in such a way that they could complete the degree.
- Evening classes may be more convenient if offered hybrid, possibly a combination of evening and online.
- Marketing may be an issue, we haven't been promoting evening college as much as in the past
- Survey students to find out what majors are being declared by evening students. Find out what technology issues may be of concern.
- No pathways for evening students could be a major reason why our evening enrollment is suffering.
- Members agreed to determine a few programs to pilot evening pathways.
- Xochitl is working on a way to streamline the hybrid DE option. If possible this would make it easier for faculty to develop distance education course sections much more expeditiously.
- What would the timeline be for this pilot program, Administration of Justice seemed to be a good idea by committee members.

- Moving toward more fully online classes suggested. Marketing educating students
- Some students are close to finishing, it would be good to find out what can be done to help them complete.
- Martha Garcia will be looking at students that have 45 units or more. A team would provide the outreach to those students.
- Efrain will talk to Jose about developing questions for a survey and will bring to the next meeting.
- Original pathways due by the end of October.

## **2. Course Review**

- TOP Codes will be added to the review list

## **IV. Information Items**

- Norma Nunez – Prerequisites will need to be reviewed. Any courses with recommended prep, prerequisites, and corequisites will need to validate the information. Exceptions include courses that are in sequence, required for health and safety, or required by CSUs.
- Efrain Silva – email sent to faculty regarding an upcoming meeting regarding strong workforce initiatives at the state level; funding has been received to improve, enhance, and develop CTE programs.

## **V. Other Items**

## **VI. Next Regular Meeting: October 6, 2016, 12:50pm in the Board Room**

## **VII. The meeting adjourned at 1:34 p.m.**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.