



**IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE AGENDA
Regular Meeting, Thursday, March 3, 2016
12:50 p.m. – Administration Building Board Room**

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

I. Opening of the Meeting

A. Call to order

B. Approval of the Minutes

1. Regular Meeting of February 18, 2016

M/S (_____/_____) to approve the minutes of the February 18, 2016, regular meeting of the Curriculum Committee, as presented.

II. Action Items

A. Credit Courses

1. Revised Courses

- a. CIS 128 – Microsoft Access (1)
- b. CIS 212 – Web Development Programming (3)
- c. GEOL 130 – Climate and Weather (3)

M/S (_____/_____) to approve the revision to CIS 128, CIS 212, and GEOL 130, as indicated in CurricUNET, effective 2016-2017. The motion:

B. Distance Education Courses – Addendum Documentation

- 1. CIS 128 – Microsoft Access (1)
- 2. CIS 212 – Web Development Programming (3)

M/S (_____/_____) to approve the Distance Education addendums for CIS 128 and CIS 212, effective 2016-2017, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion:

C. Degrees and Certificates

1. Revised Degrees and Certificates

a. Business Accounting Technician Degree and Certificate

M/S (_____/_____) to approve the revision of the Business Accounting Technician Degree and Certificate, as indicated in CurricUNET, effective 2016-2017, as presented. The motion:

Note: This modification will better stress excel and records management skills and give students choices for the final course in the major and certificate. Add BUS 169 and CIS 125 to required courses list. Create

elective section for students to choose one course from BUS 063 or BUS 164 (BUS 164 moves from required to elective section). Total units for degree certificate from 25 to 28.

b. Business Administrative Assistant Degree and Certificate

M/S (_____/_____) to approve the revision of the Business Administrative Assistant Degree and Certificate, as indicated in CurricUNET, effective 2016-2017, as presented. The motion:

Note: We are replacing the older BUS 167 (machine calculations) with the more up to date BUS 105 (Business Office Math). (Units from 26 to 28)

c. Business Office Technician Degree and Certificate

M/S (_____/_____) to approve the revision of the Business Office Technician Degree and Certificate, as indicated in CurricUNET, effective 2016-2017, as presented. The motion:

Note: Replace BUS 167 with the new BUS 105. (Unit value from 27 to 29 for the degree and 24 to 26 for the certificate)

III. Discussion Items

IV. Information Items

V. Other Items

VI. Next Regular Meeting: March 17, 2016, 12:50pm in the Board Room

VII. Adjournment



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Unadopted)
 Regular Meeting, Thursday, February 18, 2016
 12:50 p.m. –Board Room

Present:	<input checked="" type="checkbox"/> Nicholas Akinkuoye	<input checked="" type="checkbox"/> Craig Blek	<input checked="" type="checkbox"/> Roberta Webster for Tina Aguirre	<input checked="" type="checkbox"/> David Drury
	<input type="checkbox"/> Kathleen Dorantes	<input type="checkbox"/> Gaylla Finnell	<input checked="" type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Carol Hegarty
	<input checked="" type="checkbox"/> Allyn Leon	<input checked="" type="checkbox"/> Jose Lopez	<input type="checkbox"/> Norma Nava	<input checked="" type="checkbox"/> Trinidad Argüelles
	<input checked="" type="checkbox"/> Frank Rapp	<input checked="" type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Sydney Rice	<input checked="" type="checkbox"/> Veronica Soto
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative Benjamin Barajas Christine Bermudez	
Consultants:	<input type="checkbox"/> Ted Cesar	<input checked="" type="checkbox"/> Becky Green	<input checked="" type="checkbox"/> Gloria Hoisington	<input type="checkbox"/> Ashok Naimpally
	<input checked="" type="checkbox"/> David Zielinski	<input type="checkbox"/> Jill Nelipovich	<input type="checkbox"/> Norma Nunez	<input checked="" type="checkbox"/> Efrain Silva
Ex-officio	<input type="checkbox"/> Michael Heumann			
Visitors:	John Fahim			
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Frank Rapp called the regular meeting of the Imperial Valley College Curriculum Committee to order at 12:56 pm on Thursday, February 18, 2016.

B. Approval of the Minutes

1. Regular Meeting of December 3, 2015

M/S/C (Akinkuoye/Drury) to approve the minutes of the December 3, 2015, regular meeting of the Curriculum Committee, as presented.

II. Action Items

A. Credit Courses

1. Revised Courses

- a. **AJ 141 – Arrest and Firearms (3.5)**
- b. **EDUC 200 – Introduction to Elementary Classroom Teaching (3)**

M/S (Soto/Leon) to approve the revision to AJ 141 and EDUC 200 as indicated in CurricUNET, effective 2016-2017. The motion carried.

2. New Courses

- a. **AMSL 220 – Linguistics of American Sign Language (3)**
- b. **CIS 115 – Microsoft Outlook (1)**
- c. **CIS 150 – Computer Graphics – Illustrator (3)**
- d. **CIS 180 – Advanced Computer Graphics (3)**
- e. **GEOG 140 – California Geography (3)**
- f. **RNEW 105 – Introduction to Energy Compliance (3)**
- g. **RNEW 111 – Introduction to Power Plant Operations I (3)**

- h. **RNEW 112 – Introduction to Power Plant Operations II (3)**
- i. **RNEW 135 – Introduction to Alternative Fuels (3)**

M/S (Blek/Drury) to approve the addition of items a. through i. above, to the credit curriculum, effective 2016-2017, as presented. The motion carried

B. Distance Education Courses – Addendum Documentation

- 1. **CIS 115 – Microsoft Outlook (1)**
- 2. **CIS 150 – Computer Graphics – Illustrator (3)**
- 3. **CIS 180 – Advanced Computer Graphics (3)**
- 4. **GEOG 140 – California Geography (3)**

M/S (Soto/Leon) to approve the Distance Education Addendums for CIS 115, CIS 150, CIS 180, and GEOG 140, effective 2016-2017, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.

C. Degrees and Certificates

1. Revised Degree and Certificate

a. Digital Design and Production Degree and Certificate

M/S (Blek/Leon) to approve the revision of the Digital Design and Production Degree and Certificate, as indicated in CurricUNET, effective 2016-2017, as presented. The motion carried.

2. New Associate Degrees for Transfer

a. Geography for Transfer A.A.-T

M/S (Soto/White) to approve the addition of the Geography for Transfer A.A.-T, effective 2016-2017, as presented. The motion carried.

b. Biology for Transfer A.S.-T

M/S (Gilison/Soto) to approve the addition of the Biology for Transfer A.S.-T, effective 2016-2017, as presented. The motion carried.

3. New Certificate

a. Alternative and Renewable Fuels Technology Certificate

M/S (Blek/Drury) to approve the addition of the Alternative and Renewable Fuels Technology Certificate, effective 2016-2017, as presented. The motion carried.

Efrain Silva commented that we currently have low enrollment in renewable energy courses. There is also the question of industry certification in connection with the new program and if there is it must be incorporated into the program description.

John Fahim – we missed some opportunities regarding solar, the industry is now requiring technicians that have different training. 80-100 dollars per hour being paid for people to come from out of state. Electrical is no longer part of what the industry wants. NABCEP, we must have at least 14 students to continue to offer the program. Timing and student expectations are issues, the solar program must be revisited to assure that the program is providing the necessary training.

Alternative fuel is a different type of program. If we don't start the program now and recruit we are going to miss out on the opportunities to provide trained students. There is no single certification for alternative fuels but it meets the department of energy's standards. There are issues with solar but this program is not the same as solar. It was recommended by the advisory board to provide the type of training provided by this program.

Efrain – there is a lack of full time faculty that affects the continued support of creating a successful program. There is a concern that this type of program would need someone in a full time capacity to be able to promote and recruit to make the program successful.

This is an entry level certificate – all students are being recruited. The Imperial Valley has the perfect resources for this type of program. Skills learned are specific to the work that needs to be performed.

Members discussed the various events that could be used to promote these programs.

III. Discussion Items

None.

IV. Information Items

V. Other Items

VI. Next Regular Meeting: March 3, 2016, 12:50pm in the Board Room

VII. The meeting adjourned at 1:26 p.m.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.