



**IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE AGENDA
Regular Meeting, Thursday, October 1, 2015
12:50 p.m. – Administration Building Board Room**

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

I. Opening of the Meeting

A. Call to order

B. Approval of the Minutes

1. Regular Meeting of September 17, 2015

M/S (_____/_____) to approve the minutes of the September 17, 2015, regular meeting of the Curriculum Committee, as presented.

II. Action Items

A. Credit Courses

1. Revised Courses

a. ART 102 – History of Art II (3)

M/S (_____/_____) to approve the revision to core content, objectives, and methods of evaluation to align with C-ID, effective 2015-2016. The motion:

b. MUS 156 – Beginning College Chorus (1)

c. MUS 157 – Intermediate College Chorus (1)

d. MUS 171 – Chamber Orchestra (1)

e. MUS 172 – College-Community Band (1)

f. MUS 177 – Stage Band (1)

g. MUS 178 – Symphony Orchestra (1)

M/S (_____/_____) to approve the class size revision to the above courses b. through g., effective Spring 2016. The motion:

III. Discussion Items

IV. Information Items

1. The Relationship Between Units and Hours – Dixie

V. Other Items

VI. Next Regular Meeting: October 15, 2015, 12:50pm in the Board Room

VII. Adjournment



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Unadopted)
 Regular Meeting, Thursday, September 17, 2015
 12:50 p.m. –Board Room

Present:	<input type="checkbox"/> Nicholas Akinkuoye	<input checked="" type="checkbox"/> Craig Blek	<input checked="" type="checkbox"/> Tina Aguirre	<input checked="" type="checkbox"/> David Drury
	<input checked="" type="checkbox"/> Michael Heumann for Kathleen Dorantes	<input type="checkbox"/> Gaylla Finnell	<input checked="" type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Carol Hegarty
	<input type="checkbox"/> Allyn Leon	<input checked="" type="checkbox"/> Jose Lopez	<input checked="" type="checkbox"/> Norma Nava	<input checked="" type="checkbox"/> Trinidad Argüelles
	<input checked="" type="checkbox"/> Frank Rapp	<input checked="" type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Sydney Rice	<input checked="" type="checkbox"/> Veronica Soto
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative Alejandra Vasquez Christine Bermudez	
Consultants:	<input checked="" type="checkbox"/> Ted Cesar	<input checked="" type="checkbox"/> Becky Green	<input checked="" type="checkbox"/> Gloria Hoisington	<input checked="" type="checkbox"/> Ashok Naimpally
	<input checked="" type="checkbox"/> David Zielinski	<input type="checkbox"/> Jill Nelipovich	<input type="checkbox"/> Norma Nunez	<input checked="" type="checkbox"/> Efrain Silva
Ex-officio	<input checked="" type="checkbox"/> Michael Heumann			
Visitors:	Hope Davis	Rick Castrapel		
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Frank Rapp called the regular meeting of the Imperial Valley College Curriculum Committee to order at 12: 55 pm on Thursday, September 17, 2015.

Frank welcomed the new student representatives Alejandra Vasquez and Christine Bermudez.

B. Approval of the Minutes

1. Regular Meeting of September 3, 2015

M/S (Drury/Soto) to approve the minutes of the September 3, 2015, regular meeting of the Curriculum Committee, as presented.

II. Action Items

A. Credit Courses

1. Deleted Courses

- a. AG 080 – Pesticide Safety (1)
- b. AG 240 – Field and Cereal Crops (4)
- c. AG 250 – Vegetable Crop Production (3)

M/S (Gilison/White) to approve the deletion of AG 080, AG 240, and AG 250, effective 2016-2017, as presented. The motion carried.

2. Revised Courses

- a. AU T 122 – High Performance Engine Blueprinting I (4)
- ~~b. AU T 231 – Auto Emission Control System (4)~~
- c. AU T 235 – Auto Electrical/Electronic Instruments (3)
- d. BUS 260 – Business Communications (3)
- e. CIS 120 – Microsoft Word I (1)

- f. CIS 121 – Microsoft Word II (1)
- g. ENGL 223 – Survey of World Literature (3)
- h. ENGL 224 – Survey of British Literature I (3)
- i. ENGL 225 – Survey of British Literature II (3)
- j. HIST 222 – History of California (3)
- k. LEGL 115 – Legal Procedures (3)

M/S (Soto/Drury) to approve the updates as indicated in CurricUNET for items a. through k., with the exception of item b., above, effective 2016-2017, as presented. The motion carried.

Item b. was submitted with no changes required. The item was originally listed with AU T 122 and AU T 235 to approve the applicability to AA/AS only. AU T 231 is currently AA/AS degree applicable and therefore does not require any action.

3. New Courses

- a. CS 221 – Introduction to Object Oriented Programming in Java (3)
- b. CS 231 – Introduction to Data Structures (3)
- c. CS 281 – Assembly Language and Machine Organization (3)

M/S (Blek/Drury) to approve the addition of CS 221, CS 231, and CS 281, to the credit curriculum, effective 2016-2017, as presented. The motion carried.

These courses will replace existing courses in order to comply with the requirements of the development of the Computer Science ADT.

B. Degrees and Certificates

1. Revised Degrees

- a. English for Transfer Degree

M/S (Heumann/Drury) to remove JRN 100 from the elective section, effective 2016-2017, as presented. The motion carried.

- b. University Studies Degrees

M/S (Soto/Drury) to remove the statement “Students must select an emphasis and may receive only one University Studies degree” from the catalog degree sheet, effective 2015-2016, as presented. The motion carried.

Veronica Soto – Degree emphasis areas are different, courses are in GE pattern but these degrees have different TOP codes and control numbers so a student could earn each degree. The committee agreed that the degree sheets should be revised to more clearly indicate the emphasis by area. The title will be clearly indicated at the top of each sheet and each emphasis will be provided its own page.

C. Curriculum Policies and Procedures

1. BP 4025 Philosophy and Criteria for Associate Degree and General Education

M/S (Blek/Soto) to approve the revision to Board Policy (BP) 4025, Philosophy and Criteria for Associate Degree and General Education, effective pending Board approval, as presented. The motion carried.

Updates were made to BP 4025 to align with the updates made to AP 4025.

III. Discussion Items

1. Petition for Establishing and Amending Class Size – Music Performance Courses (Hope Davis)

Hope Davis presented information regarding issues with class sizes of performance courses.

IV. Information Items

1. Curriculum Institute Report

Frank Rapp:

- Pathways for transitions from CCs to UCs are being looked at by UCs – they are looking seriously at students that have earned ADTs.
- Local degrees – you can keep them but you should make sure that they are properly serving students and are part of program review.

Michael Heumann:

- Class size workshop; consensus was that there were different ways to handle class size discussions. One college developed a data driven spreadsheet to analyze need for revision. He will share with anyone interested.

Dixie Krimm:

- Will attach full notes to minutes
- Important topics included changes to the PCAH coming next fall, discussions with Chancellor's Office staff, technical coding, and C-ID issues.

V. Other Items

Michael Heumann – There will be a curriculum regional meeting in November. He asked committee members to let him know if they are interested in attending.

VI. Next Regular Meeting: October 1, 2015, 12:50pm in the Board Room

VII. The meeting adjourned at 1:50 p.m.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Enrollment trend for the last two semesters (for amended class size requests only):

	Semester 1	Semester 2
Beginning enrollment	_____	_____
Wait list data	_____	_____
Ending enrollment	_____	_____
Grade distribution %	A	_____
	B	_____
	C	_____
	D	_____
	F	_____
	W	_____

III. Please attach a copy of the course outline of record and a representative syllabus to this petition.

IV. ADDITIONAL INFORMATION

IN-CLASS TIME DISTRIBUTION: Give typical amount of time spent in working with students in a typical week for this class using the following teaching approaches:

Coaching: _____	Performance: _____
Lab: _____	Small group monitoring: _____
Lecture: _____	Special projects: _____
One-on-one instruction: _____	Other: _____ (explain on separate paper if necessary)
Online interaction with students: _____	_____

OUT-OF-CLASS TIME: Time spent evaluating student work/assignments:

Explain the teaching approaches you believe will help justify the class size limit you are proposing. (Attach a separate sheet if necessary.)

Skill level: is this course designed for underprepared students who may need additional attention or assistance? Alternately, does this course require additional guidance from the instructor due to the higher-order, complex ideas found in the course outcomes? Please explain.

Technology/seat capacity: How is the capacity connected to educational outcomes? Please explain.

Safety issues and legal mandates regulating class size:

Other special considerations: