



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE AGENDA Regular Meeting,
Thursday, September 03, 2015 12:50 p.m. – Room 801

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

I. Opening of the Meeting

A. Call to order

B. Approval of the Minutes

1. Regular Meeting of June 4, 2015

M/S (_____/_____) to approve the minutes of the June 4, 2015, regular meeting of the Curriculum Committee, as presented.

II. Discussion Items

- 1. 14-15 Committee Self-Evaluation Form**
- 2. CurricUNET META Training**

III. Information Items

IV. Other Items

V. Next Regular Meeting: September 17, 2015, 12:50pm in the Board Room

VI. Adjournment



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Unadopted)
 Regular Meeting, Thursday, June 04, 2015
 3:05 p.m. –Board Room

Present:	<input type="checkbox"/> Nicholas Akinkuoye	<input checked="" type="checkbox"/> Craig Blek	<input checked="" type="checkbox"/> Susan Carreon	<input checked="" type="checkbox"/> David Drury
	<input checked="" type="checkbox"/> Kathleen Dorantes	<input type="checkbox"/> Gaylla Finnell	<input checked="" type="checkbox"/> Daniel Gilison	<input type="checkbox"/> Carol Hegarty
	<input checked="" type="checkbox"/> Allyn Leon	<input checked="" type="checkbox"/> Jose Lopez	<input checked="" type="checkbox"/> Norma Nava	<input type="checkbox"/> Trinidad Argüelles
	<input checked="" type="checkbox"/> Frank Rapp	<input checked="" type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Sydney Rice	<input type="checkbox"/> Veronica Soto
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> ASG Representative Claudia Curiel	
Consultants:	<input type="checkbox"/> Tina Aguirre	<input checked="" type="checkbox"/> Gloria Hoisington	<input type="checkbox"/> Ted Cesar	<input type="checkbox"/> Becky Green
	<input checked="" type="checkbox"/> James Patterson	<input checked="" type="checkbox"/> Jill Nelipovich	<input type="checkbox"/> Norma Nunez	<input type="checkbox"/> Efrain Silva
Ex-officio	<input type="checkbox"/> Michael Heumann			
Visitors:	Mary Jo Wainwright			
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Frank Rapp called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:15 pm on Thursday, June 4, 2015.

B. Approval of the Minutes

1. Regular Meeting of May 21, 2015

M/S/C (Gilison/Leon) to approve the minutes of the May 21, 2015, regular meeting of the Curriculum Committee, as presented. The motion carried.

C. Student Learning Outcomes – Jill Nelipovich

- Will be holding a focus group with students on the Friday before graduation to facilitate ISLO assessment.

II. Action Items

A. Credit Courses

1. Revised Courses

- a. ART 102 – History of Art II (3)
- b. CIS 130 – Power Point I (1)
- c. CIS 131 – Power Point II (1)
- d. HIST 121 – United States History: Reconstruction to the Present (3)
- e. RELS 100 – Religions of the Modern World (3)
- f. SPCH 120 – Interpersonal Communication (3)

M/S/C (Blek/Leon) to approve the revision to the above courses a. through f. as indicated in CurricUNET, effective 2015-2016. The motion carried.

- g. MUS 156 – Beginning College Chorus (1)
- h. MUS 157 – Intermediate College Chorus (1)
- i. MUS 171 – Chamber Orchestra (1)
- j. MUS 172 – College-Community Band (1)

- k. MUS 175 – Instrumental Ensemble (1)
- l. MUS 177 – Stage Band (1)
- m. MUS 178 – Symphony Orchestra (1)

M/S/C (Blek/Drury) to approve the revision to the above courses g. through m. to add the audition requirement prerequisite as indicated by C-ID and CSUs, effective 2015-2016. The motion carried.

- n. WELD 125 – Gas Tungsten Arc Welding on Plate (3)
- o. WELD 135 – Shielded Metal Arc Welding on Plate (4)
- p. WELD 225 – Gas Tungsten Arc Welding on Pipe (3)

M/S/C (Leon/Blek) to approve the correction to numbering for WELD 120, 130, and 220 (approved 03/19/15) to WELD 125, 135, and 225, effective 2015-2016. The motion carried.

B. Distance Education Courses – Addendum Documentation

- a. CIS 130 – Power Point I (1)
- b. CIS 131 – Power Point II (1)

M/S/C (Blek/Drury) to approve the Distance Education Addendum for CIS 130 and CIS 131, effective 2015-2016, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.

C. Degrees and Certificates

- 1. Revised Degree
 - a. Electrical Trades Degree

M/S/C (Leon/Carreon) to amend the motion on 03/19/15 to strike the removal of BLDC 101 from the degree, effective 2015-2016, as presented. The motion carried.

“Electrical Trades ~~Degree and~~ Certificate

M/S/C (Carreon/Blek) to approve the revision (removal of BLDC 101 from required courses) to the Electrical Trades ~~Degree and~~ Certificate, effective 2015-2016, as presented. The motion carried.”

III. Discussion Items

IV. Information Items

V. Other Items

Frank Rapp was this year’s recipient of the Rafael Santos Award given by Academic Senate.

VI. Next Regular Meeting: September 3, 2015, 12:50pm in the Board Room

VII. The meeting adjourned at 3:28 p.m.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Imperial Valley College
Campus-Wide Standing Committee
Self-Evaluation Form

Committee Name		Curriculum Committee			
Committee Charge (Summary)		The Curriculum Committee shall serve in an advisory capacity to the Academic Senate by developing policy recommendations which the Board of Trustees have elected to "rely primarily" on the advice and judgement of the Academic Senate, and for which the Curriculum Committee shall provide policy recommendations and procedures are: Curriculum, including establishing prerequisites and placing courses within disciplines; Degree and certificate requirements; and Grading policies.			
For Academic Year			2014-2015		Date of Evaluation 5/21/2015
Month	Mtg Date	# Members Present	Agenda Sent 1=Yes 0=No	Minutes Posted 1=Yes 0=No	Please list the major issues or tasks addressed at each meeting
Sept 2014	4-Sep	17	1	1	Approval of course actions (new, revised, deleted); Meeting Calendar Approval; Inactivated course list discussion; Update to AP 4020.
Sept 2014	18-Sep	21	1	1	Approval of course actions (new, revised, deleted); Catalog Text Item approval of new SLO statements; Program Pathway document discussion.
Oct 2014	2-Oct	16	1	1	Approval of course actions (revised, deleted); Nursing Degree Revision; Program Pathway document discussion continued.
Oct 2014	16-Oct	16	1	1	Approval of course actions (new, revised); Liberal Studies/Elementary Teacher Education program department/division placement discussion; DE Position Paper/Contact types discussion.
Nov 2014	6-Nov	18	1	1	Approval of course actions (revised, deleted); Disability Svs Tech Program Deletion; Learning communities and course content percentages discussion.
Nov 2014	13-Nov	18	1	1	Faculty Prioritization Special Meeting
Nov 2014	20-Nov	19	1	1	Approval of course actions (new, revised); Spanish ADT, Elementary Teacher Ed Program Assignment; AP 4235 Credit by Exam revision: Content percentages removed.
Dec 2014	4-Dec	18	1	1	Approval of course actions (new, revised, deleted); Revised degrees and certificates; AG Bus Mngmnt ADT; Elementary Teacher Education ADT.
Feb 2015	19-Feb	17	1	1	Approval of course actions (revised); Course Review Timeline discussion.
Mar 2015	5-Mar	20	1	1	Approval of course actions (revised, deleted); Journalism and Communication Arts - Program Deletion;
Mar 2015	19-Mar	18	1	1	Approval of course actions (new, revised, deleted); Degree and Certificate Deletion/Inactivation/Revision.
Apr 2015	2-Apr	17	1	1	Approval of course actions (revised); AG Science ADT; AG Bus Cert; University Studies dept designation; overview of Learning Services Dept Reorg plan.
Apr 2015	16-Apr	17	1	1	Approval of course actions (revised); Catlog text updates; Learning Svs Dept Reorg plan discussion.

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May 2015	7-May	22	1	1	Approval of course actions (revised); Ag Plant Cert rev; Nursing TMC information; committee meeting times discussed.
May 2015	21-May	22	1	1	Approval of course actions (revised); CC Meeting Calendar approved.
Avg Attendance		18.8	100%	100%	

Major Accomplishments or Achievements in Past Year	1	Catalog revisions/updates
	2	Course actions (New, Revised, Deleted)
	3	Degree and Certificate Actions (New, Revised, Deleted)
	4	Two ADTs implemented (Spanish and Elementary Teacher Education)
	5	Ad Hoc committees formed for review of Learning Communities and Prerequisite review/validation.

Major Obstacles or Problems with Committee Function	1
	2

Recommendations for Improving Process or Efficiency	1
	2

Review of Goals from Previous Year & Related Institutional Goal	1	Spanish and Elementary Teacher Education ADTs developed and approved Institutional Goal: Goals 1 & 2
	2	Program Pathways approved and posted to website Institutional Goal: Goals 1 & 2

Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal	1	Complete Prerequisite and Recommended Preparation course review. Related to: Institutional Goal: Goals 1 & 2
	2	Obtain approval for developed Agriculture ADTs; Develop and approve Biology and Computer Science ADTs. Related to: Institutional Goal: Goals 1 & 2
	3	Related to:

Chair Signature	x
<i>Typed or Printed Name</i>	Frank Rapp

IVC Institutional Goals	
Goal 1 (Institutional Mission & Effectiveness):	The College will maintain programs & services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.
Goal 2 (Student Learning Program & Services):	The College will maintain programs & services which support students success & the attainment of student educational goals.
Goal 3 (Resources):	The College will develop & manage human, technological, physical, and financial resources to effectively support the college mission & the campus learning environment.
Goal 4 (Leadership & Governance):	The Board of Trustees & the Superintendent/President will each establish policies that assure the quality, integrity, & effectiveness of student learning programs & services, & the financial stability of the institution .

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Self-Evaluation Form

IVC Mission

The mission of IVC is to foster excellence in education that challenges students of every background to develop their intellect, character, & abilities; to assist students in achieving their educational & career goals; and to be responsible to the greater community.