



IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES (Adopted)
 Regular Meeting, Thursday, February 20, 2014
 3:05 p.m. –Board Room

Present:	<input checked="" type="checkbox"/> Kathy Berry	<input checked="" type="checkbox"/> Craig Blek	<input checked="" type="checkbox"/> Susan Carreon	<input type="checkbox"/> Rick Castrapel
	<input checked="" type="checkbox"/> David Drury	<input type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Carol Hegarty	<input checked="" type="checkbox"/> Michael Heumann
	<input checked="" type="checkbox"/> Jose Lopez	<input type="checkbox"/> Norma Nava	<input type="checkbox"/> Norma Nunez	<input checked="" type="checkbox"/> Ed Scheuerell
	<input checked="" type="checkbox"/> James Patterson	<input type="checkbox"/> Jose Ruiz	<input checked="" type="checkbox"/> Veronica Soto	<input checked="" type="checkbox"/> ASG Representative
	<input checked="" type="checkbox"/> Kevin White	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> Gaylla Finnell	Andrea Montano
Consultants:	<input checked="" type="checkbox"/> Tina Aguirre	<input type="checkbox"/> Gloria Carmona	<input checked="" type="checkbox"/> Ted Cesar	<input type="checkbox"/> Becky Green
	<input type="checkbox"/> Todd Finnell	<input type="checkbox"/> Frank Rapp	<input type="checkbox"/> Sydney Rice	<input checked="" type="checkbox"/> Brian McNeece
	<input type="checkbox"/> Efrain Silva			
Visitors:				
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

Michael Heumann called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:05 pm on Thursday, February 20, 2014.

B. Approval of the Minutes

1. Regular Meeting of February 6, 2014

M/S/C (Patterson/Blek) to approve the minutes of the February 6, 2014, regular meeting of the Curriculum Committee, as presented. The motion carried.

II. Action Items

A. Credit Courses

1. Revised Courses

- a. **AHP 070 – Administrative Medical Assistant I (4.5)**
- b. **AHP 072 – Administrative Medical Assistant II (4.5)**
- c. **AHP 080 – Specimen Collection & Lab Procedures (3.5)**
- d. **AHP 082 – Exam Room Procedures (3.5)**
- e. **AHP 084 – Pharmacology and Administration of Medications (3.5)**
- f. **MATH 192 – Calculus I (5)**
- g. **MATH 194 – Calculus II (5)**
- h. **MATH 210 – Calculus III (5)**

M/S/C (Patterson/Berry) to approve textbooks revisions for items a. through h. above, effective 2014-2015, as presented. The motion carried.

B. Distance Education Courses – Addendum Documentation

- a. **CIS 108 – Computer Accounting (3)**
- b. **CSI 100 – Introduction to Correctional Systems (3)**

M/S/C (Blek/Soto) to approve the Distance Education Addendum for CIS 108 and CSI 100, effective 2014-2015, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.

III. Discussion Items

1. Inside-Out Pilot Program – Gaylla Finnell

This program is an opportunity to provide courses to incarcerated students. County jails were not required in the past to provide education as inmates were there for a year or less. New regulations now allow County jails to house longer term inmates and therefore need to provide education (AB109/AB117).

A single course will be offered at the correctional facility with half of the students from inside the facility and half of the students from the public. The pilot program would include ADS courses, with the addition of general education courses if the program continues.

There are strict rules for both groups of students and orientations will be provided for both students and faculty. Inside students will go through a selection process to provide the instruction to only low risk inmates.

IVC is the first community college in California implementing this project. Gaylla will be attending training in Michigan.

2. Distance Education Course Addenda – Michael Heumann

Michael reminded committee members that the distance education addendum has been replaced by the fields located in the CurricUNET system.

James Patterson mentioned that the old addendums are attached in CurricUNET and refer to the old Etudes CMS. Michael requested that the departments work with Dixie to remove those old forms from the system.

IV. Information Items

1. AP Chart Revision – Michael/Veronica

Veronica explained that there were some issues with the accuracy of our current AP Chart. She will be working with departments to provide accurate information and bring back for approval as a subsequent meeting for 2013-2014 catalog addenda.

V. Other Items

1. NAU Presentation – Veronica Soto

Veronica introduced the representatives from NAU (Tara Wells; outreach coordinator) PowerPoint emailed to committee members. Tara would like to provide brief 5-10 classroom presentations about NAU; those interested can contact her at 928.317.6469 or email: tara.wells@nau.edu. NAU advisors are on IVC campus every other week. Contact Veronica Soto for schedule information.

2. **Kathy Berry** – reminded committee members that programs can continue to be developed but since IVC is currently on sanction (Warning status), we will not be able to submit any new proposals to ACCJC. We also will not be able to offer these programs until they have received ACCJC approval.

VI. Next Regular Meeting: MARCH 6, 2014, 3:05pm in the Board Room.

VII. The meeting adjourned at 4:06 p.m.