# IMPERIAL VALLEY COLLEGE CURRICULUM AND INSTRUCTION COMMITTEE MEETING ADOPTED MINUTES REGULAR MEETING THURSDAY, MARCH 4, 2010 3:05 P.M. – BOARD ROOM

Present:Ted CeasarDave DrurySuzanne GretzVictor JaimeCarol LeeVal RodgersTaylor RuhlEfrain Silva

Lianna Zhao David Zielinski

Consultants: Gloria Carmona Michael Heumann Jose Lopez Toni Pfister

Absent: Tina Aguirre Kathy Berry Jose Ruiz Steven Sciaky

Visitors: Becky Green

**Recorder:** Dixie Krimm

# I. Opening of the Meeting

#### A. Call to Order of Regular C & I Committee Meeting – Carol Lee, Co-Chair

Carol Lee, Co-Chair, called the regular meeting of the Imperial Valley College Curriculum and Instruction Committee to order at 3:05 p.m. on Thursday, March 4, 2010.

# B. Approval of the Minutes

**M/S/C Silva/Zhao** to approve the C & I Committee minutes of February 18, 2010, as presented. The motion carried.

# C. Student Learning Outcomes

Toni Pfister, SLO Coordinator, provided a handout, "Program Outcomes and Course Alignment Grid for IVC," that she indicated she was still collecting data on but she hoped to present a completed document for discussion at our next C&I Committee meeting. Carol Lee requested that we make this a formal agenda item for action for the May 6, 2010, C&I Committee meeting. Ms. Pfister was agreeable. Ms. Pfister then provided an overview on the grid and its purpose, the coding key, and that the chart included only those courses that are most common. A brief discussion ensued on the current content on the chart with strong concern expressed by Taylor Ruhl and others on the high ranking of Information Literacy for example on an Art history course (ART 100). Would like to understand how the faculty/department could be responding in such a manner. Toni explained that the lead individuals could provide a definition for each point and would have documentation to support the reasons they assigned certain points to each focus area and we can go into more detail at the May 6 meeting.

Toni provided and reviewed a division specific handout with GE mission information to each division chair committee member. She would like to put the information on the website and asked members to review and submit suggestions to her by April 1, 2010.

#### II. Action Items

#### A. Credit Courses

#### 1. New Course

#### a. BUS 230 - Introduction to Governmental Accounting

*M/S/C Rodgers/Jaime* to approve the addition of BUS 230 to the credit curriculum, effective 2010 - 2011, as presented. The motion carried.

#### 2. Revised Courses

- a. French 200 Intermediate French I
- b. French 210 Intermediate French II

**M/S/C Jaime/Rodgers** to approve the revision to the units (from 4 to 5), lecture hours and textbooks for FREN 200 and 210, effective 2010 - 2011, as presented. The motion carried.

# 3. Revised Majors and Certificates

# a. Business Accounting Technician Major and Certificate

**M/S/C Rodgers/Zhao** to approve the addition of BUS 230 to Section II as an acceptable course for the certificate and major, effective 2010 - 2011, as presented. The motion carried.

# b. Business Administration Major

**M/S/C Rodgers/Drury** to approve the addition of BUS 230 to Section II as an acceptable course for the major, effective 2010 - 2011, as presented. The motion carried.

# III. Discussion Items

Gloria Carmona wanted the C&I Committee to be aware that she would like to discuss the creation of an "awards" or other titled category for those subject areas that would not meet the criteria required by the Community college Chancellor's office of inclusion on the transcript of record at the next meeting.

# IV. Information Items

None

#### V. Other Items

None

# VI. Next Regular Meeting — THURSDAY MARCH 18, 2010, 3:05 P.M. Materials Due: WEDNESDAY, MARCH 10, 2010, 5:00 P.M.

# VII. ADJOURNMENT

The meeting was adjourned at 3:30 p.m.