

Imperial Valley College

Academic Senate

Agenda

Wednesday, September 2, 2015, 12:50 PM

Board Room

Mission: The mission of this organization shall be to represent the faculty in the formation of college and district policy on academic and professional matters, as mandated by Title 5, Section 53200 (b) and AB-1725, Shared Governance.

MEMBERSHIP

Michael Heumann, Senate President
Mary Lofgren, Senate President-Elect

Arts, Letters, and Learning Services

Olivia Garcia (Secretary)
Diane Harris
Frank Hoppe
Xochitl Tirado

Math and Sciences Division

Caroline Bennett (Treasurer)
Suzanne Gretz
Mardjan Shokoufi
Alex Voldman

Health and Public Safety

Rick Goldsberry
Roberta Webster

CTE-EWD

Frank Miranda
Jose Velasquez

Student Services

Ralph Marquez
Norma Nunez

Part-Time Faculty

Michael Capeci
Mike Palacio, Jr.

At-Large Senators (Nine)

Stella Orfanos-Woo
Jesus Esqueda
Cathy Zazueta
Gilbert Campos
Allyn Leon
Lorraine Mazeroll
Daniel Gilison (Vice President)
Ed Wells
Vacant

Ex-Officio

Eric Lehtonen (Past President)
Nicholas Akinkuoye (Chief Instruction Officer)
Edalaine Joy Tangoan (ASG President)

A. Call to Order by the President

Roll call by Secretary

B. Visitor's Comments

At this time persons may speak to the Academic Senate either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Academic Senate. However, please note that this is an open meeting, and anyone may speak to an agenda item during discussion or debate. (Only Senators may move or second any motion, and only Senators may vote.) If you wish to be heard at this time, please stand and identify yourself to the Academic Senate President.

C. Consent Agenda

1. Academic Senate Minutes of 20 August 2015
2. Distance Education Committee Self-Evaluation

D. President's Report

E. Treasurer Report

F. Action, Discussion, and Information Items

1. 2015-16 Budget Update—John Lau
2. ACTION ITEM: Senate 2014-15 Self-Evaluation
3. DE Committee Term Limits
4. At-Large Special Election Results
5. Professorship Policy
6. Recommendations from the CCC Task Force on Workforce, Job Creation, and a Strong Economy

G. Reports

H. For the Good of the Order

I. Adjournment

**Imperial Valley College
Academic Senate Minutes
Wednesday, August 20, 2015**

A. Call to Order by the President: 12:51pm

Present: Michael Heumann, Mary Lofgren, Olivia Garcia, Diane Harris, Frank Hoppe, Xochitl Tirado, Caroline Bennett, Suzanne Gretz, Mardjan Shokoufi, Alex Voldman, Ralph Marquez, Norma Nunez, Michael Capeci, Stella Orfanos-Woo, Jesus Esqueda, Cathy Zazueta, Gilbert Campos, Allyn Leon, Lorraine Mazeroll, Daniel Gilison, Ed Wells, Edalaine Joy Tangoan

Absent: Rick Goldsberry, Roberta Webster, Frank Miranda, Jose Velasquez, Eric Lehtonen, Nicholas Akinkuoye

Excused: Mike Palacio, Jr.

Visitors: Victor Jaime, Tina Aguirre, Sheila Dorsey-Freeman, Gaylla Finnell, Dave Drury, Sergio Lopez, Mary Jo Wainwright, Efrain Silva, Gloria Hoisington

B. Visitor's Comments

- No comments

C. Consent Agenda

1. Academic Senate Minutes of 20 May 2015
2. Academic Senate Minutes of 3 June 2015
3. Curriculum Committee Minutes of 4 June 2015
4. Recommendations to the President for 4 June 2015
 - M/S/C (Norma Nunez/Ed Wells) to approve above items

D. President's Report

- Quick review of Senate's purpose: organization to recommend on academic/professional 10+1 policy development matters
- A lot of hiring had occurred through summer months; no Senate meetings held
- Senate requested to review board policy about what Senate should be informed: much of the policy was considered necessary to come to Senate
- Senate agenda has a different format for time sensitivity: combo of action/discussion/information items, and will adjust as needed

E. Treasurer Report

- \$9,310; \$1171 summer travel; balance \$8138.40

F. Action, Discussion, and Information Items

1. Senate 2014-15 Self-Evaluation and Goals for 2015-16
 - Every committee will complete a self-evaluation
 - Senate did a self-evaluation last year; President Heumann created a document of findings and asked for input on various items
 - Of note: there has been a lack of Senate participation in major events; some other obstacles to discuss w/Executive Team
 - Not yet accomplished: administration electronic evaluations; reviewing ideas to incorporate this into 2015-16
 - Need to make decision to switch from Bb to Canvas; renews in 2017, but would like at least a year to ease into the switch

- Norma Nunez: more involvement with Early Alert
- Daniel Gilison: with implementation of Learning Services plan, Senate should have active role
- Gaylla Finnell: correctional education planning; pressure from Board of Governors and Chancellor

2. Distance Education Update on OEI and Canvas—Gaylla Finnell

- At summer online teaching conference, Xochitl Tirado and Audrey Morris were complimented for their progress
- Pilot program will continue one more year before statewide implementation
- Tutoring pilot: 2 Eng 110 classes during 2014-1015 had access to online tutoring—ALL online courses (not just English) will have tutoring this year
 1. Audio tutorial to help use online tutoring program
 2. Variety of subject areas offer tutoring at a range of times
- Student readiness: (last year) students took online assessments to determine strengths/weakness
- Student readiness tutorials (this year)

Canvas: common course management will be critical to share info and services

- CA has asked all colleges to switch to Canvas; possible incentive: will be paid to use (Blackboard is \$120 thousand a year)
- Some online instructors using Canvas now
- Should be easy transition from Bb to Canvas:
 - Fall 2015 campus wide discussion to move forward with Canvas; if approved, training will begin in Spring 2016
 - Kickoff to discussions: Wednesday, September 9, 2015: all day campus forum and discussion with campus hour focused on Canvas
 - Blackboard and Canvas will be used simultaneous through changeover

3. Special Election to Fill One-Year Vacancy

- Frank Rapp resigned at end of 2014-2015 year; President Heumann and Olivia Garcia will send email announcement about special election for a one-year position
- Part time representative election also needed

4. Committee Assignment Update

- Almost every faculty member is on a committee
 - Need a non-basic skills member for Student Success and Equity Committee
 - Need CART member
 - Faculty without committee assignment will be contacted first

5. Reorganization Plan for Learning Services Update

- Voted as working plan at end of Fall 2015
 - Victor Jaime: because of lateness of approval, special board meetings were held; hoping for a special board meeting for feedback, where we are in process; depends on how many board members available
 - Still some questions; have time to work

6. APs 5010-5013, AP 5015, AP 5031

- Wasn't sent out because a too-large file size
- Variety were updated for legal reasons
 - Gloria: changes made to mirror ACCJC, not as wordy, only actual new requirement concerning international student (5012): now requiring students to

have TOEFL scores, can accommodate only in 5th level and score will get them into 5th level or regular English

G. For the Good of the Order

- President Heumann suggested to put reports here; not listed, but if time allowed during meeting, can be used to do so
- Ed Wells: grant came in to support a level 1 police academy
- Gaylla Finnell: Inside Out program doing well; full class of 15 students; asked to present on Inside Out program at convention; working with San Jose State for a program for that area
- Mary Jo: Speaking as chair of Equivalency Committee—still concerned about faculty coming to review applications for equivalency without appropriate credentials
- Ralph Marquez: spoke about a program called College Schedule
- Mary Lofgren: David Zielinski mentioned a free app that shows important dates; speaking from position as counselor, gave thanks to faculty for helping her get students getting in classes
- President Heumann: cards/buttons for academic senate members
- Norma Nunez: thanks to Allyn and Kathleen who do placement reviews for students trying to move up

**H. Adjournment: 1:44 pm
Next meeting Sept. 2, 2015**

Committee: DE Committee
Committee Topic: DE Committee Term Limits

DE Committee Term Limits

Statement of Current Policy

- Faculty representatives serve 2-year terms and are subject to removal at the end of their terms at the discretion of the Academic Senate.
- Removal of faculty serving on the DE Committee Evaluation Team causes the loss of experienced and trained evaluators, adversely affecting the development of distance education at Imperial Valley College.

DE Committee Involvement and Previous Actions

- The DE Committee was advised at the end of AY 2014-15 that two of their committee members were being replaced to allow other faculty the opportunity to serve on the committee. This action removed two of the three faculty serving on the DE Committee's Evaluation Team, adversely affecting the committee's ability to provide expert services for the development of new online courses at IVC.
- The DE Committee expressed concern about this issue during its meeting on June 10, 2015, and agreed that term limits for DE Committee Evaluation Team members should be waived to insure that the committee has experienced and trained evaluators to assist faculty in the development of new online courses.

DE Committee Position

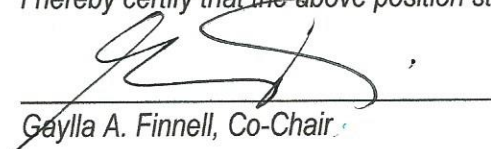
- Faculty serving on the DE Committee's Evaluation Team should be exempt from committee term limits to insure the continuity of services for faculty developing new online courses.

IT IS THE POSITION OF THE DISTANCE EDUCATION COMMITTEE that the best practice for Imperial Valley College is as follows:

- That the Distance Education Committee term limits be waived for faculty serving on the DE Evaluation Team to insure the continuity of services for faculty developing new online courses.
- That the Academic Senate amend their By-Laws to waive term limits for faculty serving on the DE Committee Evaluation Team.

CERTIFICATION

I hereby certify that the above position statement was approved by the DE Committee on August 18, 2015.


Gaylla A. Finnell, Co-Chair


David Zielinski, Co-Chair