

# Academic Senate of Imperial Valley College

## Minutes Adopted 15 October 2014

Wednesday, 1 October 2014

### **A. Call to Order**

The meeting was called to order by President Heumann at 1:30p.m.

Present— Nicholas Akinkuoye, Caroline Bennett, Gilbert Campos, Dave Drury, Alex Garza, Daniel Gilison, Rick Goldsberry, Michael Heumann, Frank Hoppe, Eric Lehtonen, Mary Lofgren, Ralph Marquez, Lorraine Mazeroll, Norma Núñez, Priscila Ortiz, Mike Palacio, Jr., Frank Rapp, Olivia Samaniego, Christina Shaner, David Scott Sheppard, and Cathy Zazueta.

Absent— Michael Capeci, Suzanne Gretz, Russell Lavery, and Frank Miranda.

Visitors—Todd Evangelist, Gaylla Finnell, Todd Finnell, Brian McNeece, James Patterson, Monica Rogers, Angie Ruiz, Efrain Silva, and Mary-Jo Wainwright.

Excused— Allyn Leon, Laura Mosier, and Ed Wells.

### **B. Visitors' Comments**

There were no Visitors' Comments.

### **C. Consent Agenda**

1. Academic Senate Minutes of 17 September 2014 – Tabled till 15 Oct. 2014 meeting
2. M/S/C (Núñez /Drury) to approve items C. 2-4.

### **D. Reports—Please limit your report to 3 minutes**

1. President—There was no President's report.
2. Past-President—There was no Past President's report.
3. Treasurer—Senate Treasurer Caroline Bennett reported that the Academic Senate started off with a balance of \$8,687.60. An Academic Senate annual dues invoice was paid in the amount of \$2,433.60, leaving a new balance of \$6,254.00. She also noted that the Academic Senate's Membership and Dues account initially held only \$2,350.00, not enough to pay the invoice in full. The remaining amount of \$83.60 was transferred

into the Membership and Dues account from the Hospitality account to make up the shortfall. The higher amount was generated using an FTEs-based formula.

4. Associated Student Government (ASG) President—ASG President Priscila Ortiz discussed some recent ASG events including a Border Registration event and a Health Fair. There will also be a Breast Cancer Awareness event on 23 Oct. 2014, and plans are in the works to have an on-campus forum on 28 Oct. 2014 for IVC College Board candidates.
5. Part-Time Representative—There was no Part-Time Representative report.
6. Budget & Planning Committee—Academic Senate President Heumann reported that the main issues related to categorical funding in certain areas, comparing how we handle these things in comparison to how other colleges handle them. The Committee also has a new Chair: Matthew Thale.
7. Curriculum Committee—Frank Rapp reported the committee had a lengthy discussion of the Pathways document, a document intended to advise students on crafting their program to complete as soon as possible. Our aim is to make sure that this document didn't mislead students and was consistent with catalog information.
8. College Council—Daniel Gilison: The council met last Monday and had one action item, the council's approval of the committee's and subcommittee's self-evaluation forms. Our upcoming meetings will discuss each committee separately to evaluate its efforts and suggest improvements. We discussed as well the Student Services Reorganization Plan and the Foundation Scholarship.
9. Distance Education—Gaylla Finnell: Meeting next Wednesday. Five IVC courses are being evaluated this semester. Thanks to Mary-Jo Wainwright, Scott Simpson, Xochitl Tirado, and Audrey Morris for agreeing to be pilot faculty for the Online Education Initiative. SB 1391 signed into law 27 Sept. 2014. This has the effect of removing the open access requirement for community colleges providing courses in correctional facilities. Efrain Silva: Does that bill separate the apportionment? Gaylla Finnell: Yes.
10. CART—Brian McNeece: Student survey ready to launch. A Windows tablet will be offered as a prize incentive. Revision Mission & Values Statements. Increase community participation. Discrepancies within documents about drop policy. Nicholas Akinkuoye: President's Cabinet will discuss drop policy issues. Faculty participation in committees. Attendance will be tracked to conform to ACCJC's recommendations.

Michael Heumann: In future, please advise us that you would like to make a committee report and we will add that to the agenda.

**E. Action Items**

None

**F. Discussion and Information Items**

1. Senate Retreat – Michael Heumann: The Senate Retreat has been postponed till Friday, 7 Nov. 2014. David Morse, President at Academic Senate for California Community Colleges may be the featured speaker.
2. Public Quest for Accountability — Dr. Akinkuoye: We need to take steps to safeguard IVC's image to the public. Substantively false articles have been published locally that have damaged the image of IVC and unfairly maligned the reputation of its faculty and administration. How would the Academic Senate address these issues?

Mary Lofgren: It will be hard to convince students to come forward against teachers they feel are unfair or negligent. Most are fearful of authority, and suspicious that due process would work for them. Real faculty offenders are very few, regarding tardiness to class, ending class early, etc.

Ralph Marquez: Do these offending faculty members tend to be Temporary, Part-Time, Tenured, or Tenure Track?

Christina Shaner: A claim is not a fact. Students do lie. We can't assume these claims as proven true. It's an excuse to roll out policy against all faculty.

Norma Núñez: I have knowledge of one instance for a noncredit course. We reported it to the noncredit secretary. I don't know what happened after that. Who do we report it to?

Eric Lehtonen: I know some of these things happened. If we are to move, then the administration has a right to enforce the contract to address this.

Frank Rapp: For a time I was a night administrator. I made a list of those using questionable practices and was told "no names," defeating the point. Habitual offenders should be approached individually.

Nicholas Akinkuoye: Thanks for your input. I'm also, I feel, an advocate for faculty. The students need to go through the established process. We do need to address this. We will monitor classes for faculty tardiness and attendance.

Eric Lehtonen: This evaluation process will also apply to administrators.

Mary-Jo Wainwright: From a union point of view, due process is critical. The district has the right to enforce the contract. The district hasn't been looking. There hasn't been a night administrator for a number of years.

Dave Drury: I applaud the accountability effort.

Mary Lofgren: The unfairly maligned instructor's name should never have been published.

Nicholas Akinkuoye: I'm just asking for ammunition to effectively advocate for the faculty.

3. Foundation Scholarship Feedback — Todd Evangelist: The application window for Foundation scholarships opens today. The Foundation has improved its net worth with an \$871,000 increase since 2009, mostly through old-fashioned fundraising efforts. We've posted an online survey to get feedback about the IVC Foundation Scholarship Process. The URL for this survey is: <https://www.surveymonkey.com/s/IVCF>.

Ralph Marquez: Will this scholarship be promoted to students in-house or to high school seniors? Please also present this opportunity to Counseling.

Mary Lofgren: Are Foundation Ambassadors promoting these scholarships during Higher Education Week?

Todd Evangelist: Not yet.

Mary Lofgren: High school counselors sometimes don't promote IVC. The incentive that the scholarship opportunity provides would help.

4. Student Services Reorganization—Todd Finnell: I'll be leaving IVC this December and I will miss you all deeply. Victor Jaime wants to separate Student Services into its constituent parts: Institutional Research, Student Services, and Information Technology. The Board will be asked to authorize the recruitment of a new Vice President of Student Services. Victor Jaime will appoint an existing Dean to be an Acting Vice President of Student Services. Institutional Research will become independent, reporting directly to President Jaime. The future organization of IT is still being developed.
5. DE Position Paper: DE Committee Membership—Gaylla Finnell: The Distance Education Committee has added a student representative and would like to add a Part-Time Faculty representative to the voting membership of the committee.

Michael Heumann: That will be folded into the bylaws.

6. DE Position Paper: State Authorization—Gaylla Finnell: For a nonresident student to receive credit for a credit DE class, the class and the college would have to have

authorization from the state where the student's residence is. Some states charge up to \$10,000 for such authorization. We want to restrict Distance Education classes to residents only. We are required to come up with a policy for this by 1 July 2015. If faculty teaching DE courses live in another state, then additional authorization is needed.

Frank Hoppe: We're very close to Mexico, and some IVC students and faculty live there. How would this affect DE courses?

Gaylla Finnell: I have no information on that.

Daniel Gilison: How quick is the authorization process? Is Arizona one of the states that doesn't charge for authorization?

Gaylla Finnell: The process is pretty easy for the 38 free states.

Ralph Marquez: Will there be any consortium action to streamline this process?

Gaylla Finnell: Current law requires every college to do this individually.

Mary-Jo Wainwright: How will this residency requirement affect veterans? Will teachers be required to verify anything?

Todd Finnell: All veterans will be considered as in-state.

Michael Heumann: Calls for a resolution to adopt these papers.

7. Committee Vacancies—Michael Heumann: Alison Brock was selected to fill the vacancy in the Technology Planning Committee. Campus Hour Committee may need an additional member.
8. Senate Fundraiser—Tabled.
9. Syllabi Template — Gaylla Finnell: Described new template.

Mary-Jo Wainwright: Did you change any required language? Can you send a list of changes when you email teachers?

Gaylla Finnell: I will next time.

Mary-Jo Wainwright: If my syllabus is already accessible, do I have to redo it in this template?

Gaylla Finnell: This will make it easier for students. The Academic Senate gets to decide whether the template will be mandatory or not.

Nicholas Akinkuoye: Most schools will be standardizing their treatment of syllabi.

10. Art on Campus — Tabled.

**G. “For the Good of the Order”**

**H. Adjournment**

M/S/C (Gilison/Drury) at 3:02 p.m.

The next regularly scheduled meeting of the IVC Academic Senate shall take place on Wednesday, 15 Oct. 2014 at 1:30 p.m. in the IVC Board Room.