

Academic Senate of Imperial Valley College

Minutes for 3 September 2014

Adopted 17 September 2014

A. Call to Order

The meeting was called to order by President Heumann at 1:30p.m.

Present— Nicholas Akinkuoye, Caroline Bennett, Gilbert Campos, Alex Garza, Daniel Gilison, Michael Heumann, Frank Hoppe, Russell Lavery, Eric Lehtonen, Allyn Leon, Ralph Marquez, Lorraine Mazeroll, Laura Mosier, Norma Nuñez, Christina Shaner, David Scott Sheppard, Ed Wells, Cathy Zazueta.

Absent—Dave Drury, Rick Goldsberry, Frank Miranda, Priscila Ortiz, Mike Palacio, Jr., Frank Rapp.

Visitors—Tina Aguirre, Trinidad Arguelles, Melody Chronister, Gayla Finnell, John Lau, James Patterson, Efrain Silva, Alex Voldman, Mary-Jo Wainwright, Kevin White.

Excused— Michael Capeci, Suzanne Gretz.

B. Visitors' Comments

Michael Capeci reported that he had just been elected President of the Part-Time Faculty Association. Part-Time Faculty Orientation was a success. There were 180-190 attendees. The Association currently lists 226 members. Thanks to all who contributed to this event's success.

C. Consent Agenda

1. M/S/C (Gilison/Rapp) to approve the Minutes of 20 August 2014 as amended.

D. Reports

1. President—President Michael Heumann discussed his vision for the Academic Senate. These are the ten plus one areas under the Academic Senate's jurisdiction: Curriculum, Degree Requirements, Grading Policies, Educational Program Development, etc. The Senate's overriding goal is quality education at IVC, and it serves as a watchdog to maintain those high standards. The mission extends well beyond that, of course, but that, in my view, is its core mission. Eric Jacobson called to my attention that the Board of Trustees Bylaws and Policies says that the Board can rely primarily upon the advice of the Academic Senate, or the governing board shall reach mutual agreement by written resolution. According to our Board, it's only the first three (Curriculum, Degree Requirements, and Grading Policies) where the Board relies primarily upon the advice of the Academic Senate. For the others, we would need to reach mutual agreement by written resolution.

2. Past President—There was no Past President’s report.
3. Treasurer—Senate Treasurer Caroline Bennett reported the Academic Senate started off last time with a balance of \$9,066. \$375 of that has been committed to pay for Michael Heumann’s early registration for the 2014 Fall Plenary Session. This leaves a balance of \$8,691.
4. Associated Student Government— There was no Associated Student Government President’s report.
5. Part-Time—Michael Capeci: We plan on redecorating the Part-Time Faculty office.
6. College Council—Daniel Gilison: We met for the first time last week and approved an online planning calendar, the master calendar for the whole campus. This was extremely important for accreditation purposes. Discussion of other items included the new campus hour time blocks, the 2014-2015 budget, and other accreditation issues.
7. Distance Education—Gayla Finnell: The committee will be meeting next Wednesday. SDICCA coordinators are meeting this Friday to discuss the Online Education Initiative. I spoke with Priscila Ortiz of the ASG who reported that they are in the final stages of selecting the new ASG representative to the Academic Senate.

8. Other Committee Reports

Eric Lehtonen: Newly-reformed Faculty Orientation Committee seeks two more faculty members to serve as advisors to new faculty and to help with organizing activities for the new faculty.

E. Action Items

1. M/S/C (Nuñez/Zazueta) to approve SLO Coordinator Job Description—First Reading. Motion carries.

Mary-Jo Wainwright: There may be a contractual problem. Assigned time may prove to be inadequate for the needs of the position.

2. M/S/C (Gilison/Zazueta) to confirm the hire of Jill Nelipovich as SLO Coordinator. Motion carries.

Michael Heumann: This position was advertised to ensure that the Academic Senate retained its role in the decision.

3. M/S/C (Mosier/ Nuñez) to approve Academic Senate Self-Evaluation—First Reading. Motion carries.

Michael Heumann: This self-evaluation process will be done annually.

Eric Lehtonen: The Vice President of the Academic Senate should coordinate lists of subcommittees and their members. Norma Nuñez volunteers to help with the subcommittee lists.

Nicholas Akinkuoye: One goal should be expanding the participation of faculty in these committees.

4. M/S/C (Gilison/ Mosier) to approve Resolution on Revision to College Hour/Time Blocks for 2015-2016—First Reading

Russell Lavery: I don't support this proposal. This new timeslot excludes counselors, librarians, etc. Four days a week makes for a lot of time that needs to be scheduled.

Norma Nuñez: I support this.

Caroline Bennett: This would be an excellent time to hold math workshops.

Eric Lehtonen: Campus Hour can be whatever we decide it should be.

Kevin White: The benefits outweigh the problems and afford opportunities for professional development.

Eric Lehtonen: Classified and other employees are shut out of Campus Hour as it's currently envisioned. How can they be a part of this?

Tina Aguirre: Classified employees in the Campus Hour meeting expressed that they didn't want to attend during their lunch hour but suggested Fridays as a possibility for professional development workshop opportunities.

Efrain Silva: We rescheduled Classified employees so they wouldn't lose their lunch hours.

Michael Heumann: There will be a committee to ensure organization continues. College Council will be meeting next Monday to vote on this.

Russell Lavery: These new Campus Hour times will shift the evening classes to be out of synch with local Transit schedules.

Melody Chronister: I'll contact Transit.

F. Update on Previous Discussion and Information Items

1. Calendar Committee—Update for 2015-2016 academic year

Mary-Jo Wainwright: We'll be sending out a faculty survey to better understand faculty issues on grade deadlines.

Michael Heumann: The restored Winter Intersession will shorten grading deadlines, affecting both faculty and the administration.

2. Committee Vacancies

Michael Heumann: New faculty were all interested in serving on committees. I placed them all on the Faculty Orientation Committee. Veronica Soto replaces Ralph Marquez on the Distance Education Committee, and Nannette Kelley took the other space on that Committee.

Daniel Gilison—There are still two openings on College Council.

3. Academic Senate At-Large Election—Frank Hoppe

There is an election for two vacant positions for At-Large Senators happening now. Those interested may vote online by clicking the link in their email between now and no later than 5pm on Friday, September 5, 2014.

4. Syllabi Template Revisions—Gayla Finnell

We will be working with the developer to make this template easier to fill out.

G. New Discussions and Information Items

1. 2014-2015 Final Budget—John Lau

We're facing an 850K deficit. 600K was taken from Reserves to apply to a balloon payment on a bond. This will, we feel, be looked upon by accreditation as a one-time payment that is an appropriate expenditure. We will still have a 5.5% reserve. We're working on a two-year projection to give us a heads-up on what's in store.

2. Senate Retreat

Michael Heumann—When should we have this event? Should we have this event? Ideally, it would take place one afternoon early in the Fall semester.

3. Convocation Day Evaluation

Daniel Gilison: This merits discussion. Some were unhappy about how this event was run.

Eric Lehtonen: We need to plan this better.

Nicholas Akinkuoye: Robust discussion and faculty involvement is a great thing.

Michael Heumann: We'll discuss this at the Executive Board meeting.

H. For the Good of the Order

[Tabled]

I. Adjournment

M/S/C (Gilison/Drury) Motion to adjourn the meeting.

President Heumann adjourned the meeting at 2:51p.m.

The next regularly scheduled meeting of the IVC Academic Senate shall take place on 17 Sept. 2014 at 1:30p.m. in the IVC Board Room.