

Academic Senate of Imperial Valley College

Adopted Minutes

20 August 2014

A. Call to Order

The meeting was called to order by President Heumann at 1:38p.m.

Present— Nicholas Akinkuoye, Caroline Bennett, Gilbert Campos, Dave Drury, Alex Garza, Daniel Gilison, Michael Heumann, Frank Hoppe, Russell Lavery, Allyn Leon, Ralph Marquez, Lorraine Mazeroll, Priscila Ortiz, Mike Palacio, Jr., David Scott Sheppard, Cathy Zazueta.

Absent—Rick Goldsberry, Eric Lehtonen, Frank Miranda, Laura Mosier, Norma Nuñez, Frank Rapp, Christina Shaner, Ed Wells.

Visitors—Tina Aguirre, Trinidad Arguelles, Melody Chronister, Gayla Finnell, Martha Garcia, Victor Jaime, John Lau, Brian McNeece, Jill Nelipovich, James Patterson, Efrain Silva, Mary-Jo Wainwright, Kevin White (for Bradford Wright).

Excused— Michael Capeci, Bradford Wright.

B. Visitors' Comments

Faculty member Brian McNeece indicated that the current syllabi template violates the accessibility standards required by the Individuals with Disabilities Education Act (IDEA). He requested that the Academic Senate review the template and ensure that it is brought into compliance with these standards. Faculty member Gayla Finnell indicated that in her view the problems with the template are minor and can be easily addressed. She further indicated she would follow up on this and report back to the Academic Senate.

C. Consent Agenda

1. M/S/C (Leon/Rapp) to approve the Consent Agenda of Minutes of 7 May 2014 as amended.

D. Reports

1. President—President Michael Heumann reported that a number of things cropped over the summer and suggested that it would be good if there were some mechanism for the Senate to address those issues and perhaps act on them. President Heumann reported attending the Leadership Institute in San Diego in June for the Senate and announced the dates for some upcoming events. State Senate Executive Committee will be meeting this week at Long Beach City College and another State Senate Executive Committee meeting in September at San Diego City College. President Heumann will be attending the Area D meeting for the State will be at Santa Ana College on October 25. Fall Plenary Session will be in Irvine in November. President

Heumann reported being asked to serve on the State Academic Senate Accreditation Committee, so he will be doing that.

2. Past President—There was no Past President’s report.
3. Treasurer—Senate Treasurer Caroline Bennett reported the Academic Senate started off the year with a total of \$9,310. \$244 of that has been spent to cover partial airfare and meals for Frank Rapp to attend the Curriculum Institute, leaving a balance of \$9,066. Treasurer Bennett had previously reported that Academic Senate fundraising for the Dennis Carnes Memorial Scholarship had resulted in the amount of \$945 in donations. Since then, more contributions have come in, bringing the current total to \$1,190.
4. Associated Student Government—Associated Student Government President Priscila Ortiz reported that the ASG had an information booth outside the College Center and would be holding a Welcome Back BBQ next Thursday Aug. 28 2014 from 11am till noon. A region 10 meeting will be held Friday Aug. 29 2014 in Oceanside.
5. Part-Time—There was no Part-Time Representative report.
6. Budget and Planning—Vice President of Business Services John Lau reported on the current status of the IVC budget. Budget stands \$856K short. “Budget” defined as ongoing expenses less ongoing revenues. \$700K final bond payment will be considered a one-time expense and will be covered from reserves. We’ll look for budget reductions of approximately \$300K which will keep our reserved around 5%. This will save us from job reductions.

Gayla Finnell: Will this reserves reduction fly with accreditation?

John Lau: We hope so, if they’re not predisposed against us.

Ralph Marquez: Is anybody on accreditation neutral?

John Lau: No, but we’re hopeful. It takes time to address a \$30 million liability. Better economic conditions statewide may alleviate some short-term problems but the long-term challenges will remain.

7. Other Committee Reports

Jill Nelipovich (Basic Skills Committee): Embedded tutoring project. Reading apprenticeship will be explored. For Student Learning Objectives, there will be training sessions for instructors on using Student Planning Online (SPOL).

Mary-Jo Wainwright (Equivalency Committee): The committee is halfway through reviewing equivalencies processes. When completed, the committee will present its findings to the Academic Senate for approval.

Gayla Finnell (Distance Education Committee): The committee will be meeting the second Wednesday of September.

E. Update on Previous Discussion and Information Items

1. Calendar Committee—Update to 2015-16 Calendar.

Academic Senate President Heumann: There were discrepancies between the calendar that the Calendar Committee decided on and the calendar sent out by Human Resources. We will be reconvening the Calendar Committee to reconcile those discrepancies.

2. Accreditation Report

Vice President of Academic Services Akinkuoye: In July 2014 IVC was continued by ACCJC on Warning Status. All area Program Reviews must be completed by September 24, 2014. Dr. Akinkuoye discussed the importance and urgency of adequately addressing the accreditation body's concerns so the college can return to full accreditation status.

F. New Discussion and Information Items

1. Online Master Planning Calendar—Tina Aguirre

We've examined models for a Master Planning calendar. Omar Ramos found teamup.com. He suggests trying this for one year and seeing if it can be adapted for our purposes.

Ralph Marquez: I suggest investigating Sakai, an open-source calendar that does interact with Banner.

2. Changes to College Hour/Time Blocks for 2015-16—Dr. Akinkuoye

Currently Campus Hours are held on Tuesdays and Thursdays from 12:00 noon to 1:00 pm. We plan to change the class schedule to incorporate College Hour to be held every weekday from 12:50 pm to 1:50 pm.

Michael Heumann: Do we want this? There might be some advantages.

Ralph Marquez: This will impact Counseling and other service areas. When students don't have class they see counselors, go to labs, the Library, etc.

Gilbert Campos: What will the impact be on nontraditional students?

Russell Lavery: Is there a demand for all that time?

Nicholas Akinkuoye: In some other institutions, it's a time for Knowledge Management, when teachers can share their innovations.

Michael Heumann: We'll revisit this topic at the next meeting.

3. AB 86—Dr. Martha Garcia

Dr. Akinkuoye: State Chancellor's Office. Plan due March 1, 2015.

Martha Garcia: The AB 86 plan focuses on five areas:

1. Diploma/GED programs
2. ESL/Citizenship programs
3. CTE programs
4. Disability programs
5. Apprenticeship programs

We have submitted on July 31, a preliminary draft of our proposals. We will submit again in October and then in March 2015. AB86 Summit will occur October 6 & 7 in Sacramento. Dr. Akinkuoye, Melody Chronister and Martha Garcia will be attending.

4. Academic Senate At-Large Vacancies—Frank Hoppe

There will be an election for two vacant positions for At-Large Senators. Those interested may announce their candidacy by emailing the Secretary between now and no later than 5pm on Thursday Aug. 28, 2014.

5. Other Committee Vacancies

Academic Senate President Heumann: There are vacancies in the following Academic Senate committees. We'd like to encourage candidates without current committee appointments and will give them priority. They include vacancies in the following committees:

- Basic Skills (1)
- Budget & Planning (1)
- College Council (2)
- Distance Education (2)
- Math Lab (1)
- Student Learning Objectives (1)

G. Action Items

1. SLO Coordinator Job Description—First Reading [Tabled]
2. Confirmation of SLO Coordinator Hire [Tabled]

H. For the Good of the Order

[Tabled]

I. Adjournment

M/S/C (Gilison/Drury) Motion to adjourn the meeting.

President Heumann adjourned the meeting at 3:08p.m.

The next regularly scheduled meeting of the IVC Academic Senate shall take place on 3 September 2014 at 1:30p.m. in the IVC Board Room.