

IVC Academic Senate

Approved Minutes

April 2, 2008

- I. The meeting was called to order at 1:37 pm by President Seivertson.
- II. **Roll Call**
Present: Krista Byrd, Melani Guinn, Cesar Guzman, Michael Heumann, Russell Lavery, Carol Lee, Mary Lofgren, John McClain, Armando Mendez, Barbara Nilson, Toni Pfister, Thomas Paine, Rosa Pitones, Bruce Seivertson, Kevin White, Lianna Zhao, Sherry Zobell, Kathy Berry, Dennis Carnes, David Lopez

Excused:

Absent: Suzanne Gretz, Norma Nunez, David Lopez

Visitors: Carla Banales, Travis Gregory, Victor Jaime, Alicia Ortega, Deidre Pollock, Frank Rapp, Robin Ying
- III. **Treasurer's Report**
Balance of \$1822.07
- IV. **Visitor Comments**
- V. **Consent Agenda**
M/S/C (Nilson/Zhao) to approve:
 1. the minutes of March 19, 2008 as corrected.
 2. C&I Committee's Recommendations date 3/6/08.
- VI. **Reports**
 1. President – distributed a report on the beginnings of the BSI committee at IVC.
 2. Past President – urged all senators to go back to their units and stress the importance of the Program Review that needs to be done.
 3. VP of Instruction –
 - Dean Rapp began yesterday.
 - In the process of redoing the instructional offices.
 - The attorney for the Chancellors' office cited 3 new court rulings
 - Students caught cheating in class room cannot get an F for the class, but can for the assignment. They also can be sent for discipline. Instructors are advised to be very careful about divulging that information to others.
 - At Diablo CC, the Academic Senate sued the district over the decision to change all division chairs into deans without

consulting the Academic Senate. The judge ruled that this action is out of the preview of the AS.

- Disclosure of salaries for public employees is legal. This ruling also includes investigations on faculty conduct, even if there is not merit. You must be very careful in what you write down, it can become public domain: Outlook, Open Com, email, etc.

4. SLO Coordinator –
 - attended the state SLO meeting
 - made contacts with other schools
 - working on getting members for the committee.
5. ASG President – blood drive April 8 and 9

VII. **Academic and Professional Matters**

1. Equivalency Committee –M/S/C (Zhao/Nilson) to draw up a board resolution to make the Equivalency Committee a Standing Committee, while continuing as a sub-committee of the Academic Senate and provide training for the members.
2. By-Laws Continued – Melani Quinn and Armando Mendez –
 - discussed Section III and IV of Article III
3. Emergency Procedures – Robin Ying, Travis Gregory –
 - Alarm system is priority #1.
 - Addition to the syllabi was discussed.
 - Until construction is done, the map is the best system for now.
 - Information on what should be done during an emergency will be added to the back of your ID card.
 - Speaker on safety during fall orientation.
 - Phone system is pending board approval, will have PA capability for classroom.
 - HR website has a link about the faculty's role during an emergency
4. Overload Teaching Limit – items discussed:
 - we limit our students, not unreasonable to set limit for faculty.
 - teaching full time at another school along with teaching at IVC.
 - Ed code: if you are a faculty member and your overload interferes with your contract, then you are in violation of your contract.
 - time for committee attendance?
 - Most schools do not allow faculty to teach over 9 units of overload.M/S/C (Nilson/Heumann) to recommend to the IVC/CCA/CTA/NEA that the faculty can teach up to 9 units overload.

VIII. Discussion

1. Spring Fund Raiser – tickets are being made. Needs to be publicized.
2. Academic Senate Budget – being asked to reduce budget by 10% for next year
3. Travel Funds – Carol Lee and Barbara Nilson asked for travel reimbursement

4. Basic Skills Initiative and Committee – (see President’s Report)
5. Academic Calendar Update – no discussion

IX. Committees

1. Budget and Planning
2. C and I – Lee - next meeting, April 17th, will be closing the books so the catalogue can go to press
3. College Council – no report
4. Equivalency – 50 packets done
5. Policies and Procedures Review – no meeting
6. Administrative Council -

- X. M/S/C (Nilson/Lee) to adjourn the meeting at 3:35 pm.