



ADOPTED MINUTES

FOR THE REGULAR MEETING OF THE IMPERIAL COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Tuesday, September 15, 2009

Location
Administration Board Room, Building 10
380 East Aten Road
Imperial, CA 92251

CALL TO ORDER/ROLL CALL

On Tuesday, September 15, 2009, at 6:00 p.m., Board President Acuña called the regular meeting of the Imperial Community College District Board of Trustees to order in the Administration Board Room, Building 10.

BOARD MEMBERS PRESENT:

Carlos R. Acuña
Rudy Cardenas, Jr.
Jerry D. Hart
Romualdo Medina
Rebecca L. Ramirez
Norma Sierra Galindo
Louis Wong

BOARD MEMBERS ABSENT: None

REPRESENTATIVES PRESENT:

Kevin White, Academic Senate Representative [arrived at 6:07 p.m.]
Steven Sciaky, Associated Student Representative [arrived at 6:05 p.m.]

CONSULTANTS PRESENT:

Dr. Ed Gould, Superintendent/President
Dr. Victor Jaime, Vice President for Student Services
John Lau, Vice President for Business Services
Tina Aguirre, Interim Vice President for Academic Services
Bill Gay, Public Relations Officer
Frank Oswalt, Legal Counsel [6:15 p.m.]
Travis Gregory, Associate Dean for Human Resources

PLEDGE OF ALLEGIANCE

Associate Dean for Human Resources Travis Gregory led the Pledge of Allegiance to the Flag.

PUBLIC COMMENT

There was no public comment.

PRESENTATION

M/S/C Cardenas/Medina

Resolution No. 14472: In Memoriam: A Resolution of Respect and Appreciation for Instructor Marylynn Carlson

WHEREAS, the Board of Trustees, Superintendent/President, and the employees of Imperial Valley College express our deepest respect and sympathy on the loss of a dear friend and instructor, Charlotte Marylynn Carlson; and

WHEREAS, Charlotte Marylynn Carlson was an instructor for twenty-five years for registered and vocational nursing courses; and

WHEREAS, Charlotte Marylynn Carlson was active in several college committees, faculty advising within the counseling office, nursing advisory committee, registered and vocational nurse capping and pinning ceremonies, and was a strong supporter of the RN and VN nursing clubs; and

WHEREAS, Charlotte Marylynn Carlson was known for her attention to detail, high standards of nursing care, ethical practices, and work on nursing curriculum and nursing test construction; and

WHEREAS, Charlotte Marylynn Carlson loved her career (nursing), her family, her pets, and always touched our hearts by remembering the names of all her colleagues' children; and

WHEREAS, Imperial Valley College benefited from her sense of dedication and commitment to her career since August 1984;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees, does hereby extend its deepest sympathy to her family and our gratitude and deepest admiration for her years of faithful and devoted service to Imperial Valley College and our community.

WRITTEN COMMUNICATION

Board President Acuña stated there were four written communications.

INFORMATION REPORTS

SBDC Grant Presentation – Efrain Silva

Dean of Extended Campus and Applied Sciences Efrain Silva spoke and announced that El Sol Del Valle, a local small business, had been awarded a check in the amount of \$35,000. He presented a check to the owner.

The owner spoke and thanked everyone and stated that Trustee Cardenas was one of the first sponsors of El Sol Del Valle.

Board Member Reports

Trustee Hart reported the following:

- Attended several meetings of the Foundation.
- Attended the first SDICCCA Meeting for the new school year. He stated he met with the new Alliance President Bill Garrett and they discussed how the group could be a more effective organization. He stated they would all be asking for trustee support. He stated there was discussion about the Alliance hiring a lobbyist in Sacramento that would represent SDICCCA.

Trustee Galindo reported the following:

- Announced she wanted to go on record that she is troubled on the legal opinion to incorporate documents that are read in public session. She stated when the agenda is published it sometimes does not give her enough time to read everything.

Trustee Ramirez reported the following:

- Asked trustees to look at the Board Policies and discuss developing a process for the Board.

CSEA President John Abarca stated that in the past when there was a public comment, the comment was added in its entirety to the Board and it has been asked of him in the past to provide it in writing.

Associated Student Government Senate Update – Steven Sciaky

ASG President Sciaky reported the following:

- Senate elections were completed last Wednesday. He reported there were five new senators joining the senate on September 21st.
- Reported there would be folkloric dancers for National Hispanic Heritage Month.
- Announced that this week ASG will hold Constitution Day and reported ASG has purchased 400 pocket constitutions that will be handed to the students.
- Presented a check for \$10,000 for the IVC Tutorial Center.

Trustee Galindo stated that in the past years the college has done very little to show appreciation to Cesar Chavez and Martin Luther King Jr. She asked Steven to plan ahead for those events.

Academic Senate Update – Kevin White

Academic Senate President Kevin White reported the following:

- Reported he has attended many meetings.
- Announced Academic Senate will be held tomorrow, September 16th.
- Announced Academic Senate meeting agendas would be sent to the Board.

College Council Update – Dr. Michael Heumann

College Council Chair Heumann was not present but provided a report that was included in the Trustees' packets.

President's Update – Dr. Ed Gould

President Gould presented a PowerPoint presentation and reported the following:

- **Changing Times**
He reviewed the cartoons that had been in the IV Press and discussed the changes on campus; namely, the amount of retirees that would be retiring on September 30th.
- **Foundation Update**
Introduced Todd Evangelist as the newly appointed Executive Director. Director Evangelist spoke about meeting with the Board Members for introductions and a perspective.

President Gould announced that Monica Rogers was chosen as the Foundation Coordinator.

- **Communications Department**

Reported Bill Gay would be moving from the 1700 building to the 511 building.

- **Enrollment**

Reported that the fill rate of 102% had been achieved this semester and reviewed the amount of full time faculty along with fill rates. He reported FTES are at 3,302. He thanked faculty and faculty leadership for their work.

- **SDICCCA Update**

Covered the information items from the SDICCCA meeting. He stated the regional partnerships are a key for advocacy and quality educational programs.

- **Transforming America's College**

Reported Academic Senate is discussing key elements of the national postsecondary goals and performance management system, doubling current level of support to community colleges based on performance, and reported on the funding availability.

Trustee Galindo asked if this was gearing towards teacher accountability. If so, she wanted to voice her concern on the matter.

President Gould stated that this is a method of accountability.

- **Student Town Hall & Other Discussions**

Announced he held a Student Town Hall meeting, attended a debate class and discussed some of the concerns voiced by students at both the Town Hall and the debate class.

Trustee Galindo asked if President Gould received the report given by last semester's student Sara Cook. She stated it some of the concerns he addressed were the same as those addressed by Sara Cook and her group.

- **Facilities Update**

Reported that the parking lot and 2700 building are on schedule, the Board Room construction has been completed except for the furnishing and pictures. He explained the changes that will occur in the Board Room.

- **Budget News**

Discussed the mid-year deficit threats and discussed the advocacy planned by SDICCCA in California Legislature and U.S. Congress of information and Op Ed needs to be targeted to the state legislature.

IVC will be working on hours of operation, and loading FTES and FTEF. He announced it was essential to keep faculty and is exploring cost saving measures. He discussed the COLA's cumulative effect with lost COLA amounts.

- **Follett Stores**

Announced Follett Stores is piloting a book rental program and the District would be asking IVC's Follett store to consider making the book rental program available to the IVC campus. He announced the store was expanding their digital book selection.

He reported the DSPS student featured in the IV Press whom had his laptop stolen had a happy ending because his laptop was turned into a local church and the student has his laptop.

Trustee Galindo asked for the status of the book loan program.

President Gould stated that the program would be run through the Financial Aid and there would be loans available next semester.

- **College Council Update**

Announced that the College Council chair, Dr. Michael Heumann has a Tuesday evening class and would not be present at the meeting. He reported that College Council has been engaged and are discussing topics of interest to the campus. He discussed the following activities the College Council discussed:

- All Users e-mail account
- Shared Governance in the Summer
- Evaluation of Committees
- Consolidation of Committees
- Printed Phone Directory
- Ads on Student Portal
- American Graduation Initiative
- Classroom Improvements
- Safety Proposal by Trustee Wong
- Standing Rules for Technology Committee
- Standing Rules of the Marketing Committee
- College Council Going Green
- Ad Hoc Veteran's Memorial Committee
- Standing rules for Customer Service, Policies & Procedures, Student Affairs, Competitive Athletic, and Budget and Fiscal Planning Committee

Trustee Hart commented that the student portal has had a lot of positive response.

ASG President Sciaky stated the portal is getting the students more involved and participating.

President Gould announced that the College Council and Academic Senate minutes would be sent to the Trustees via email.

Trustee Galindo asked for the reserve amount. VP for Business Services Lau reported the reserves were at 12.7% and were projected to be at 10%.

Strategic Plan Update – Exhibit A

President Gould announced that the Strategic Plan update was the accreditation requirement. VP for Business Services Lau stated the plan was a draft and a final would be presented in October.

CONSENT AGENDA – BUSINESS

A motion was made by Trustee Wong, seconded by Trustee Hart to approve all items as presented.

Trustee Galindo asked that Resolution No. 14477 be pulled.

M/S/C Hart/Wong to rescind their motion. (OPPOSED: Ramirez)

**Approval of Minutes dated August 19, 2009, Regular Board Meeting
M/S/C Hart/Wong and the Board approved the minutes as presented.**

**M/S/C Hart/Wong
Resolution No. 14473: Purchase Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of purchase orders and direct payments for the month of August 2009 in the amount of \$3,423,962.61:

August 2009	
Purchase	
Orders	3,295,950.30
Direct	
Payments	<u>128,012.31</u>
	3,423,962.61

**M/S/C Hart/Wong
Resolution No. 14474: Payroll Warrant Orders**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following payroll warrants for the month of August 2009:

Date Paid	General Fund	Child Dev.	Bond Fund	Warrant Total
8/10/09	60,952.41	709.24		61,661.65
8/31/09	2,649,687.72	42,227.21	11,023.18	2,702,938.11
	<u>2,710,640.13</u>	<u>42,936.45</u>	<u>11,023.18</u>	<u>2,764,599.76</u>

M/S/C Hart/Wong
Resolution No. 14475: Commercial Warrant Orders

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following commercial warrant orders for the month of August 2009:

Date Paid	Fund 10 General Fund	Financial Aid	Fund 20 Building Fund	Fund 80 Bond Fund	Warrant Total
8/6/09	70,056.16			2,023,928.40	2,093,984.56
8/13/09	59,227.68				59,227.68
8/20/09	986,116.51		16,535.60	238,777.72	1,241,429.83
8/25/09	92,455.39	1,967.67		4,325.12	98,748.18
	1,207,855.74	1,967.67	16,535.60	2,267,031.24	3,493,390.25

M/S/C Hart/Wong
Resolution No. 14476: Quarterly Financial Report

BE IT RESOLVED that the Board of Trustees accepts the Quarterly Financial Status Report (CCFS 311Q) for the quarter ending June 30, 2009, and directs that it be filed with the Chancellor's Office of the California Community Colleges.

M/S/C Hart/Wong (OPPOSED: Galindo)
Resolution No. 14477: IVC Foundation Master Agreement Approval

Discussion

Trustee Galindo stated that the Foundation has her unconditional support but could support the agreement to merge with the District.

Resolution

BE IT RESOLVED that the Board approves the IVC Foundation Master Agreement attached hereto as Exhibit B.

CLOSED SESSION

M/S/C Wong/Cardenas to go into CLOSED SESSION at 7:17 p.m.

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators: John Lau and Travis Gregory
Employee Organization: CSEA Chapter 472
RE: Negotiations
2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators: John Lau and Travis Gregory
Employee Organization: IVC Chapter of CCA/CTA/NEA
RE: Negotiations

3. PUBLIC EMPLOYEES DISCIPLINE/DISMISSAL/RELEASE
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
One Case

OPEN SESSION

M/S/C Hart/Wong to go into OPEN SESSION at 7:42 p.m.

1. Information was provided and direction given.
2. Information was provided and direction given.
3. Information was given.
4. Information was provided and action to be taken by Board.

CONSENT AGENDA – HUMAN RESOURCES

M/S/C Medina/Wong

Resolution No. 14478: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Jorge Jaimes, Grounds Maintenance Worker II effective October 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for his 13 years of devoted service to Imperial Valley College.

M/S/C Medina/Wong

Resolution No. 14479: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Rosa M. Chavez, Administrative Secretary effective October 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for her 32 years of devoted service to Imperial Valley College.

M/S/C Medina/Wong

Resolution No. 14480: Administrative Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Kathie C. Westerfield, Associate Dean for Admissions and Records effective October 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for her 6 years of devoted service to Imperial Valley College.

M/S/C Medina/Wong
Resolution No. 14481: Extended Leave of Absence

BE IT RESOLVED the Board approves the recommendation of the Superintendent/President to approve an initial request for an extended leave of absence, without pay, but with health and welfare benefits due to a non-industrial illness for Rosa Pitones, Reference Librarian.

Rosa Pitones is requesting an extended sick leave of absence effective September 22, 2009 through December 18, 2009. The extended leave of absence is being requested pursuant to CTA Agreement, Article 6.2.

M/S/C Medina/Wong
Resolution No. 14482: Classified Extended Leave of Absence

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to Extend Medical Leave to the following Classified employee as of the date indicated.

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Effective</u>	<u>Through</u>
Jaimes, Jorge	Grounds Maintenance Worker	Maintenance	8/20/2009	September 30, 2009

M/S/C Medina/Wong
Resolution No. 14483: Full-Time, Temporary, Non-Tenure Track Academic Personnel

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following full-time temporary, non tenure track, academic personnel (replacement for Rosa Pitones-medical leave) as a Reference Librarian effective September 2, 2009 through September 30, 2009, pending medical and background clearance.

<u>Name</u>	<u>Classification/Step</u>
Quintana, Helena	Appropriate Classification and Step Contingent Upon Verification of Records

M/S/C Medina/Wong
Resolution No. 14484: Full-time, Temporary, Academic Personnel for the Fall 2009

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following full-time, temporary, academic personnel for the Fall 2009 Semester pending medical and background clearance:

<u>Name</u>	<u>Classification/Step</u>	<u>Assignment</u>
Morris, Audrey	Appropriate Classification and Step Contingent Upon Verification of Records	English (Reading) Instructor

M/S/C Medina/Wong

Resolution No. 14485: Full-time, Temporary, Categorically Funded, Academic Personnel for the 2009-2010 Academic Year

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following full-time, temporary (categorically funded), academic personnel effective 2009-2010 academic year pending medical and background clearance:

<u>Name</u>	<u>Classification/Step</u>	<u>Assignment</u>
Sotero, Alvarado	Appropriate Classification and Step Contingent Upon Verification of Records	Math Lab Tutorial Specialist

M/S/C Medina/Wong

Resolution No. 14486: Adjunct Instructor (Substitute) Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel during the 2009-2010 academic year, at the adjunct hourly rate provided for in Resolution No. 13829:

<u>Name</u>	<u>Classification</u>	<u>Assignment</u>
Owens, Renee	Adjunct Instructor (Substitute)	Environmental Science

M/S/C Medina/Wong

Resolution No. 14487: Certificated Employee Resignation

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to accept the deferred resignation of Robert Abrams, English (Reading) Instructor, effective June 12, 2010, subject to a continuation of his teaching assignment or projects during the 2009-2010 school year.

M/S/C Medina/Wong

Resolution No. 14488: Classified Substitute Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Funding</u>	<u>Range</u>	<u>Effective</u>
Cruz, Garcia	Infant/Toddler Preschool Teacher	Preschool	State	13-1	8/24/09
Martinez, Gina	Sign Language Interpreter III	DSPS	State	27-1	8/20/09
Cortez, Karina	Sign Language Interpreter III	DSPS	State	27-1	8/20/09

Gutierrez, Reyna	Sign Language Interpreter III	DSPS	State	27-1	8/20/09
Ramirez, Alejandra	Sign Language Interpreter III	DSPS	State	27-1	8/20/09
Sardin, Karla	Sign Language Interpreter II	DSPS	State	22-1	8/20/09
Velazquez, Melissa	Sign Language Interpreter II	DSPS	State	22-1	8/20/09
Aguilar- Valenzuela, Juan	Student Services Representative	Extended Campus	District	11-1	8/24/09

**M/S/C Medina/Wong
Resolution No. 14489: Classified Employee Resignation**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to accept the resignation of the following classified employee:

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Effective</u>
Rogers, Monica	Student Services Representative	Extended Campus	September 4, 2009

**M/S/C Medina/Wong
Resolution No. 14490: Volunteer Employment – 1st S.T.E.P. Volunteers**

WHEREAS, the Imperial Community College District advocates for employee and student participation in all matters of the College; and

WHEREAS, volunteers play a valuable role in the development and delivery of services; and

WHEREAS, by providing volunteer recognition, the District desires to honor and encourage pride and motivation for volunteers;

NOW THEREFORE BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to recognize the following District employees and student volunteers for their valuable contribution to the College and the 1st S.T.E.P Orientation held on July 11, 2009:

Faculty & Staff

Victor Jaime	Veronica Soto	Lisa Ragland
Frances Beope	Dolores Diaz	Paige Lovitt
Beatriz Avila	Gloria Carmona	Stella Orfanos-Woo
Tanya Dorsey	Janeen Kalin	Jim Fisher
Norma Nuñez	Oralia Soto	Karina Lopez
Said Cañez	Sergio Lopez	Jose Lopez
Mary Lofgren	Marco Morales	Wayne Spears

Lori Mazeroll	Daniel Gilison	Angie Ruiz
Maria Sell	Krista Byrd	Jose Plascencia
Norma Scott	Suzanne Gretz	Federico Garcia
Olga Vega	Andres Martinez	Omar Ramos
Norma Nava	Carey Fristrup	Kandy Algravez
Maria Esquer	Jose Ruiz	Romano Sanchez-Dominguez
Lilia Sandoval	Josue Velasquez	Myriam Fletes
Trini Arguelles	Raquel Garcia	Maria Neely
Rick Castrapel	David Poor	Yolanda Lemus
Lupita Castro	Les Knapp	Jose Velasco

Student Volunteers

Efrain Salcedo	Sandra Larios	Laura Romero
Stephanie Marin-Lepe	Luis Topete	Sally Muñoz
Freddie Castañeda	Daniel Granados	
Janneth Vaca	Maria Becerra	

**M/S/C Medina/Wong
Resolution No. 14491: Volunteer Employment**

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following volunteers who shall be covered by Workers' Compensation:

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Effective</u>
Betancourt, Thania	Office Assistant	Human Resources	09-02-2009 thru 09-09-2009
Sievertson, Michelle	Office Assistant	Behavioral Science/ Geography	08-24-2009 thru 06-12-2010
Pendley, Jim	Assistant	Humanities	08-27-2009 thru 12-11-2009

BE IT FURTHER RESOLVED that thanks be hereby extended to the aforementioned volunteers for volunteering in the various departments and for their contribution to Imperial Valley College.

ADJOURNMENT

M/S/C Ramirez/Cardenas to ADJOURN the meeting at 7:44 p.m.

Two meetings are scheduled for October as follows:

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **SECOND WEDNESDAY, OCTOBER 14, 2009*, AT 6:00 P.M.** in the **Administration Board Room located in Building 10.**

The following regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, OCTOBER 21, 2009, AT 6:00 P.M.** in the **Administration Board Room located in Building 10.**

****Due to Final Budget and Accreditation Progress Report***

Adopted this 21st day of October 2009.

ICCD Board President

ICCD Board Secretary

August 12, 2009

Board of Trustees
Imperial Valley College
P.O Box 158
Imperial, CA 92251

Dear Members of the Board:

I would like announce my intent to retire from my position of Grounds Maintenance Worker II of the maintenance department at Imperial Valley College with acceptance of the Golden Handshake and the Supplemental Employee Retirement Plan (SERP). My last day of service will be September 30, 2009.

Working at I.V.C has been a rewarding experience for me. Thank you for the opportunities I have had these past 13 years.

Sincerely,



Jorge Jaimes

Grounds Maintenance Worker II
Maintenance & Operation

CC: Rick Webster, Director of Maintenance/ Operations
Travis Gregory, Associate Dean of Human Resources
Mary Bell, Payroll/Benefit Coordinator
Ed Gould, President/Super Entendent



IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251

(760) 352-8320 • FAX (760) 355-2663

IVC

~~PRESIDENT'S OFFICE~~

August 17, 2009

Board of Trustees
Imperial Valley College
Imperial, CA 92251

RE: LETTER OF RETIREMENT

I submit this letter of intent to retire, making my last working day September 30, 2009. This is made possible due to the Golden Handshake and the incentive of the Supplemental Employee Retirement Plan (SERP) that the District has so graciously offered us.

It has been a privilege and honor to work here for the past 32 years. I have been fortunate to have had the opportunity to work in many different departments and have met tremendous people that have mentored me and have helped me prepare for each challenge during my career at IVC. The greatest reward has been seeing the thousands of students come in and see them experience IVC, and how an IVC education changed their lives in such a positive way.

For the past 14 years I have had the opportunity of working with our disabled students and have seen how they faced enormous challenges in pursuit of their education. Their courage and strengths have been and will continue to be an inspiration to me.

Thank you for these past 32 years and the great memories that I take with me. I will always treasure my years at IVC.

Sincerely,

Rosa M. Chavez, Administrative Secretary
Disabled Student Programs and Services

cc: Ted Ceasar, Associate Dean of DSP&S
Dr. Victor Jaime, VP of Student Services
✓Dr. Ed Gould, President/Superintendent
Travis Gregory, Dean of Human Resources



IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251
(760) 352-8320 • FAX (760) 355-2663

August 27, 2009

Board of Trustees
Imperial Valley College
PO Box 158
Imperial, CA 92251-0158

Dear Members of the Board:

It is with mixed emotions that I submit this letter for your consideration. I will retire from Imperial Valley College effective October 1, 2009; my last day of employment will be September 30, 2009.

My career will end with over 40 years in admissions and registrars offices in three states; I have worked at three universities and two community colleges. As with every position, I have learned much from the students, faculty, administrators, and staff of Imperial Valley College. My life has been enriched in many ways; I feel honored to have been a part of this institution. I began my post-secondary education as a traditional-aged student at a community college in rural northwest Washington State. It is indeed fitting that I end my career at a rural community college on the opposite border of the country. Great things are accomplished by great people at community colleges, and IVC is no exception.

Thank you for the opportunity to have served IVC for the past six years. I shall truly miss my colleagues and our students. I will think of you all often, hopefully as I sleep late, travel the world, sleep late, pay more attention to old friends, sleep late, read every book I want, and sleep late. Imperial Valley College always will hold a very special place in my heart.

Sincerely,

Kathie C. Westerfield
Associate Dean for Admissions and Records

cc: Dr. Ed Gould, Superintendent/President
Dr. Victor Jaime, Vice President for Student Services
Travis Gregory, Associate Dean for Human Resources


September 04, 2009

To Whom It May Concern:

Re: Letter of Resignation

I am writing to notify you that I have accepted employment with The Imperial Valley College Foundation effective September 8, 2009. Therefore I am respectfully submitting my resignation effective September 4, 2009. I have enjoyed my work as a Student Service Representative and I look forward to serving our community in a new capacity.

Sincerely,

A handwritten signature in cursive script that reads "Monica Rogers".

Monica Rogers
Student Service Representative
Extended Campus