



ADOPTED MINUTES

FOR THE SPECIAL MEETING OF THE IMPERIAL COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Friday, June 29, 2007

CALL TO ORDER/ROLL CALL

On Friday, June 29, 2007, at 2:32 p.m., Board Clerk Rebecca Ramirez called the Special Meeting of the Imperial Community College District Board of Trustees to order in the Administration Building Room.

BOARD MEMBERS PRESENT:

Carlos R. Acuña
Rudy Cardenas, Jr.
Norma Sierra Galindo
Marian Long
Rebecca L. Ramirez
Louis Wong

BOARD MEMBERS ABSENT:

Romualdo Medina

REPRESENTATIVES PRESENT:

Dr. Bruce Seivertson, Academic Senate Representative
David Lopez, ASG Representative [2:41 p.m.]
Carol Cortes-Ramirez, CSEA Representative

PLEDGE OF ALLEGIANCE

Board Clerk Ramirez led the Pledge of Allegiance to the Flag.

PUBLIC COMMENT

CSEA Chapter 472 Vice President and Science, Math, and Engineering Division staff member Carol Cortes-Ramirez stated she had concerns regarding the power shut-off during the emergency repairs as there will be displaced employees and asked that those concerns be addressed.

Science Lab Technician Nannette Everly stated she had concerns regarding the power shut-off during the emergency repairs as there are refrigerated items in the lab that would be affected.

CONSENT AGENDA - BUSINESS

M/S/C Cardenas/Wong

Resolution No. 13875: Emergency Repairs to Feeder One Electrical System

Motion by Trustee Cardenas to approve the resolution. Second by Trustee Wong.

Discussion.

Vice President for Business Services John Lau spoke and stated the four feeders for the electrical system are 30 years old and will cost between \$325,000 and \$375,000 each to repair. He reported that in 2010 there will be funding for the other three feeder boxes; however, the first

box could not wait until then. He stated that the purpose of the special meeting was to approve the resolution and approve the bid so that minimal disruption would occur after the summer session and before the fall semester classes begin. He stated he has met with the Superintendent of the Imperial County Office of Education John Anderson to discuss this emergency repair and Mr. Anderson has given his approval.

Trustee Galindo asked for an explanation on the normal bid process. Vice President for Business Services Lau stated that the normal process takes 60-90 days.

Director of Maintenance and Operations Rick Webster spoke and stated that the time the repairs would be done is ideal as there are no students on campus. He stated that generators would be brought into the buildings with employees that would be affected and a cord would run from the library to the refrigerators. He stated that employees that will be working will be accommodated.

Trustee Ramirez asked where the monies would come from if the cost is more than \$375,000. Vice President for Business Services Lau stated the contingency plan would be to use bond monies.

Trustee Acuña asked if the campus would be going solar. Director Webster stated that at the present time, solar power is not yet affordable. He stated if it were affordable, solar farms would be operating in the Valley and hopes solar will become more affordable in the future.

Resolution No. 13875

WHEREAS, the electrical service system of the main college campus is served by four separate underground feeder systems containing multiple insulated copper conductors laid in underground concrete conduits; and,

WHEREAS, since June 13, 2007, on three different occasions the Feeder One System conductors have experienced an electrical overload causing failure of service to the College buildings served by Feeder One; and,

WHEREAS, Feeder One provides electricity to the College Water Plant, the 400 Building (Science), eastern portion of the Gymnasium, the 600 Building (College Center/Cafeteria), the 1600 Building, (classrooms and offices), the 1100 Building (Industrial Technology), the Maintenance Department and Purchasing Warehouse, the Mathematics Laboratory, the Assessment Center, and the campus caretaker's mobile home residence; and,

WHEREAS, the interruption in electrical service has caused damage to HVAC chiller units requiring expensive trouble shooting maintenance and the continuation of these interruptions threatens permanent damage to the HVAC systems serving these buildings; and,

WHEREAS, these periodic interruptions in electrical service have caused potential damage to the telephone system and potential damage to the information technology hardware and integrated software systems serving these buildings and, if the episodes continue could cause substantial and permanent damage to these systems; and ,

WHEREAS, the Summer session of instruction is scheduled to end on July 26, 2007, and the fall semester of instruction will commence on August 20, 2007, and the College is advised that the normal period for soliciting bids and procuring a contract for repair of the system would take 60 to 90 days; and,

WHEREAS, because of the high temperatures experienced in Imperial County during August, September and the early part of October any interruptions of HVAC services poses an immediate danger to the health and safety of staff and the student population on campus and would effectively prevent the delivery of any educational services through these buildings; and,

WHEREAS, there are no effective alternative buildings on campus which could be used while service continues to be interrupted; and,

WHEREAS it is estimated that repair and replacement of the Feeder One delivery system will require five to ten days of interrupted service; and,

WHEREAS, the least disruptive period for accomplishing these repairs would be during the interim period between the end of Summer Session and the commencement of the Fall Semester; and

WHEREAS, the above-described nature of this emergency is a clear and imminent danger to the staff, students, and facilities of the College,

THEREFORE, BE IT RESOLVED, that, because of this emergency and without complying with the normal bid and award procedure, the Board of Trustees of the Imperial Community College District hereby authorizes the award of a contract to Five Star Electric, Corporation of 903 Industrial Way, El Centro, CA 92243 in an amount not to exceed \$375,000.00 for the repair and replacement of the conductors in the Feeder One System; and,

BE IT FURTHER RESOLVED that the work of repair is to commence as soon as possible after July 26, 2007, and be completed prior to August 20, 2007; and,

BE IT FURTHER RESOLVED that in accordance with California Public Contract Code Section, 20654, the President/Superintendent shall notify the Superintendent of the Imperial County Office of Education and obtain his written approval of this resolution and proposed contract prior to the commencement of any work thereon.

Funding source: Chancellor's Office restricted one-time funds.
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ADJOURNMENT

M/S/C Acuña/Wong to ADJOURN the meeting at 2:49 p.m.

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for **WEDNESDAY, JULY 18, AT 6 P.M.** in the Administration Building Board Room.

Adopted this _____ day of _____, 2007.

ICCD Board President

ICCD Board Secretary