

**AGENDA**  
**FOR THE REGULAR MEETING OF THE**  
**IMPERIAL COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**TUESDAY, OCTOBER 18, 2005 - 6:00 P.M.**

**Location: Health Sciences Building - Room 2131**  
**380 East Ira Aten Road**  
**Imperial, CA 92251**

I. CALL TO ORDER

1. Roll Call by Secretary:

Carlos R. Acuña	Romualdo Medina
Rudy Cardenas, Jr.	Rebecca L. Ramirez
Kelly Keithly	Louis Wong
Marian Long	Student Representative
	Academic Senate Representative

2. Pledge of Allegiance

II. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. If you wish to be heard, please stand and identify yourself to the Board President.

III. WRITTEN COMMUNICATIONS

1. Tom Hudson, Dean of Business Services (RE: Resignation)

IV. INFORMATION REPORTS

1. Employee of the Month Recognition: Mary Lofgren - Dr. Victor Jaime
2. Introduction of New Faculty: Dr. Michael Heumann and Curt Riesberg - Dr. Marion Boenheim
3. Associated Student Government Senate Update - Monica Bulong
4. Academic Senate Update - Dr. James Patterson
5. Monthly Financial Report - Dr. Joe Vogel
6. SDICCCA Alliance Meeting - Marian Long
7. President's Update - Dr. Paul Pai
8. Annual Board Self Evaluation - Dr. Paul Pai

September 9, 2000

Dear Dr. Pai, members of the Board, Executive Teams, members of the Faculty and Classified teams,

It is with great sadness that I hereby submit my resignation effective Friday, September 9, 2005. This has been the pinnacle of my career, and I have had my greatest success here. However, with the recent unfounded allegations, the district has been put under a cloud of suspicion. I feel I must remove myself so the district can enter this next important phase of building construction with a clear pathway to its success.

Peggy and I wish you all the best and we want you to know we both grew to love the community and people of the Valley very much. Best Wishes.

A handwritten signature in cursive script, appearing to read "Thomas R. Hudson". The signature is written in black ink and is positioned above the printed name.

Tom Hudson

## V. DISCUSSION

1. Budget and Financial Planning - Dr. Joe Vogel

## VI. CONSENT AGENDA - BUSINESS

1. Approval of Minutes dated September 14, 2005
2. Resolution No. 13387: Purchase Orders
3. Resolution No. 13388: Payroll Warrant Orders
4. Resolution No. 13389: Commercial Warrant Orders
5. Resolution No. 13390: Budget Changes
6. Resolution No. 13391: Quarterly Report
7. Resolution No. 13392: Agreement for Legal Services
8. Resolution No. 13393: 2005-06 Budget

## VII. CONSENT AGENDA - EDUCATIONAL SERVICES

1. Resolution No. 13394: Memorandum of Understanding for Use of Facilities with San Pasqual Unified School District
2. Resolution No. 13395: Student Health Services
3. Resolution No. 13396: Winter Session Parking Fee

## VIII. CLOSED SESSION

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

## IX. OPEN SESSION

Announcement of final action taken

## X. CONSENT AGENDA - HUMAN RESOURCES

1. Resolution No. 13397: Administrative Resignation
2. Resolution No. 13398: Interim Dean of Business Services
3. Resolution No. 13399: Resignation of Academic Personnel
4. Resolution No. 13400: Overload Assignments
5. Resolution No. 13401: Per-Session Instructor Employment
6. Resolution No. 13402: Men's Basketball Assistant Coach
7. Resolution No. 13403: Men's Baseball Assistant Coach
8. Resolution No. 13404: Classified Service Employment
9. Resolution No. 13405: Substitute Classified Employment
10. Resolution No. 13406: Classified Service Reclassification

- XI. ADJOURNMENT - the next regular meeting of the Imperial Community College District Board of Trustees is scheduled for Tuesday, November 15, 2005, at 6:00 P.M.

**VI. CONSENT AGENDA - BUSINESS**

VI.1 Approval of Minutes dated September 14, 2005

VI.2 Resolution No. 13387: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Orders for the month of September 2005 in the amount of \$455,042.78 and Direct Payments in the amount of \$287,714.08, according to the Purchase Order Listing submitted by the Purchasing Department are approved.

VI.3 Resolution No. 13388: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that the Board approves the following Payroll Warrants:

Payroll Warrant	#	General Fund	Lease Rev. Bond	Child Development	Certificates of Participation	BOND FUND	Total
9/9/2005	5	56,990.67	0.00	361.40	0.00	0.00	57,352.07
9/30/2005	6	2,325,732.59	0.00	39,929.46	7,701.31	8,552.98	2,381,916.34
		2,382,723.26	0.00	40,290.86	7,701.31	8,552.98	2,439,268.41

VI.4 Resolution No. 13389: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that the Board approves the following Commercial Warrant Orders:

Commercial Warrant	#	General Fund	Lease Rev. Bond	Child Development	Certificates of Participation	BOND FUND	Total
9/1/05	9	143,556.48			903.48	43,686.84	188,146.80
9/6/05	10	58,326.23		498.78	4,619.74	21,091.94	84,536.69
9/13/05	11	412,546.92	10,670.24		703.26		423,920.42
9/14/05	11A	2,130,755.25					2,130,755.25
9/27/05	12	355,898.64			1,376.71	104,573.70	461,849.05
		3,101,083.52	10,670.24	498.78	7,603.19	169,352.48	3,289,208.21

VI.5 Resolution No. 13390: **BUDGET CHANGES**

WHEREAS, the California Code of Regulations, Title V, Sections 58307 and 58308, and the Community College Budget and Accounting Manual require the Board of Trustees to adopt the annual District budget by resolution, and to approve any changes to that budget by resolution.

BE IT NOW RESOLVED that the Board approves the following budget changes: J4052392, J4052561, J4052564, J4052570, J4052572, J4052573, J4052584, J4052611, J4052634, J4052635, J4052636 and J4052640.

VI. 6 Resolution No. 13391: **QUARTERLY FINANCIAL REPORT**

BE IT RESOLVED that the Board of Trustees accepts the financial statements prepared pursuant to Education Code 84043, for the quarter ending June 30, 2005, and directs that copies be forwarded to the California Community Colleges Chancellor's Office and to the Office of the Imperial County Superintendent of Schools, as required by law.

VI.7 Resolution No. 13392: **AGREEMENT FOR LEGAL SERVICES**

BE IT RESOLVED that pursuant to the terms and conditions of Education Code Sections 35042.5 and 72420, that an agreement be approved with the legal firm of Horton, Knox, Carter, and Foote to provide legal services to the Imperial Community College District, which shall continue in effect through October 31, 2006.

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VI.8 Resolution No. 13393: **2005-06 BUDGET REVISION**

WHEREAS the Imperial Valley College was paid by the State for a projected 22% increase in enrollment for 2004-05, and that growth was not achieved; and

WHEREAS Imperial Valley College's 2005-06 Budget was based on a projected 18% increase in enrollment; and that growth will not be achieved based on the current 2.87% increase in enrollment for Fall 2005; and

WHEREAS the College anticipates it can reach a 5.66% increase in enrollment for 2005-06.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees authorizes revisions to the 2005-06 Budget based on a 5.66% increase in enrollment.

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the Superintendent/President and the Interim Dean of Business Services to reduce the 2005-06 Budget by the amount necessary to maintain a minimum 3% Reserve Fund.

**VII. CONSENT AGENDA - EDUCATIONAL SERVICES****VII.1 Resolution No. 13394: MEMORANDUM OF UNDERSTANDING FOR USE OF FACILITIES WITH SAN PASQUAL VALLEY HIGH SCHOOL**

WHEREAS the IVC Extended Campus has the opportunity to enter into a partnership with the San Pasqual Valley High School for utilization of classroom space and related facilities for the purposes of providing IVC courses and instruction for the benefit of the residents of Imperial County in the 2005-2006 school year; and

WHEREAS the IVC Extended Campus has the opportunity to enter into a partnership with the San Pasqual Valley Unified School for the utilization of a computer lab, classroom space and related facilities for the purposes of providing IVC courses and instruction for the benefit of the residents of the San Pasqual area for the 2005-2006 school year;

BE IT NOW RESOLVED that the Board authorizes the Superintendent/ President and/or the Vice President for Academic Services to sign a Memorandum of Understanding with the San Pasqual Valley High School for use of classroom facilities.

**FISCAL IMPACT STATEMENT: The fiscal impact of the Calipatria MOU is \$700 for FY 2005-06. The San Pasqual Valley Unified School MOU will cost about \$700 for FY 2005-06.**

**VII.2 Resolution No. 13395: STUDENT HEALTH SERVICES**

BE IT RESOLVED that the Board of Trustees approves Option \_\_\_ regarding Student Health Services:

**Option 1:**

WHEREAS, ~~The Student Health Services is a program supported by the Student Health Service Fee, which is charged per individual student;~~ and,

WHEREAS, the Governor of the State of California signed AB 982 (Laird Bill) to allow California Community Colleges the ability to assess the Health Fee to all credit students on September 22, 2005; and,

WHEREAS, the provider will provide Student Health Services based on a fixed-rate fee, minus \$6,000/yr administrative cost, assessed to all



students. Health fees will be charged regardless of credit enrollment status at a maximum of \$14.00 per semester, and \$11.00 per winter intersession and/or summer session effective Fall 2005 semester;

NOW THEREFORE BE IT RESOLVED that the Board accepts and approves the interim agreement from Pioneers Memorial Healthcare District to provide student Health Services. This agreement will precede the formal contractual agreement that will be presented upon completion and acceptance of the College Administration and Pioneers Memorial Healthcare District.

BE IT FURTHER RESOLVED that due to the delay in the approval of AB 982 by the Governor of the State of California, for the Fall 2005 semester only, Imperial Valley College students will receive a refund of \$7.00 of the \$14.00 charged for Fall 2005.

**Option 2:**

WHEREAS, the Imperial Community College District Board of Trustees adopted a resolution assessing credit enrolled students a Student Health Fee on June 21, 2005, effective Fall 2005; and ,

WHEREAS, the Governor of the State of California signed AB 982 (Laird Bill) to allow California Community Colleges the ability to assess the Health Fee to all credit students on September 22, 2005;

WHEREAS, the delay in the signing of AB 982 by the Governor of the State of California prevented the Imperial Valley College from providing Health Services at the inception of the Fall 2005 semester.

BE IT NOW RESOLVED that the Board authorize the refund of \$14.00 for the Fall 2005 semester.

BE IT FURTHER RESOLVED that the Board authorizes the continued negotiation of health services for future terms between Imperial Valley College and Pioneer Memorial Healthcare District.

VII.3 Resolution No. 13396: **WINTER INTERSESSION PARKING FEE**

**WHEREAS**, Imperial Valley College will be introducing a Winter Intersession in the 2005-06 Academic Year; and,

**WHEREAS**, the parking fee schedule for Fall and Spring semesters have been set at \$15.00 and the Summer Session at \$5.00.

**THEREFORE BE IT RESOLVED** that the Winter Intersession parking fee shall be set equivalent to the Summer Session at \$5.00.

VIII. **CLOSED SESSION**

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: 2 cases
2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: one case

IX. **OPEN SESSION**

Announcement of final action taken

**X. CONSENT AGENDA - HUMAN RESOURCES****X.1 Resolution No. 13397: ADMINISTRATIVE RESIGNATION**

BE IT RESOLVED that Board accepts the resignation of Tom Hudson, Dean of Business Services and Deputy Superintendent effective September 9, 2005.

BE IT FURTHER RESOLVED that the Board authorizes the replacement of this position.

**X.2 Resolution No. 13398: INTERIM DEAN OF BUSINESS SERVICES**

BE IT RESOLVED that the Board approves entering into an Agreement with Vogel Enterprises to employ Joe Vogel as the interim Dean of Business Services beginning September 19, 2005.

<b>FISCAL IMPACT STATEMENT: \$500 per day for consultant services</b>
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**X.3 Resolution No. 13399: RESIGNATION OF ACADEMIC PERSONNEL**

BE IT RESOLVED that the Board accepts the resignation of Peggy Hudson, Coordinator of the Non-Credit Program effective September 9, 2005.

**X.4 Resolution No. 13400: OVERLOAD ASSIGNMENTS**

BE IT RESOLVED that the following academic personnel be paid for their overload assignments in excess of six hours per week for the Fall 2005 Semester in accordance with the rate established in Resolution No. 13257, dated May 17, 2005:

<u>Name</u>	<u>Assignment</u>
Alibrandi, Thomas	English as a Second Language
Armenta, Celeste	Nursing
Barba, Cecilia	History
Biley, Patti	English as a Second Language
Blevins-Pollock, Deidre	Nursing
Byrd, Krista	Psychology, Sociology
Carlson, Marylynn	Nursing/Exercise Science
Carnes, Dennis	Biology
Coronel, Maria	Spanish

Cypher, Jackilyn	Emergency Medical Technician
Davis, Donna	Nursing
Drury, David	Physical Education
Eaves, Kenneth	Building Construction
Fristrup, Carey	Physical Education, Psychology
Fitzsimmons, Richard	Nursing
Giauque, Gerald	French
Gilbertson, Tom	Art
Hansink, Todd	Business
Hegarty, Carol	Art
Higgins, Sue	Vocational Nursing, Allied Health
Lofgren, Mary	Psychology, Human Relations
Lopez, Jose	Automotive Technology
Luoma, Craig	Nursing
Mecate, Jim	Health Ed/Physical Education
Meek, Alfred	Nursing
Miranda, Frank	Air Conditioning/Refrigeration
Mosier, Laura	Speech
Page, Bruce	Speech, Journalism
Peterson, Cindi	English as a Second Language
Pfister, Toni	Health Ed/Physical Education
Plascencia, Jose	Alcohol & Drug Studies/ Psychology/Social Work
Pradis, Ricardo	Automotive Technology
Rodgers, Val	Computer Information Systems
Rowley, Deirdre	English
Santistevan, Judy	Business
Scheuerell, Edward	English
Stroud, Vivian Jean	Nursing
Thoreson, Josephina	English as a Second Language
Walker, Rebecca	Nursing
Williams, Jack	Nursing
Zhao, Lianna	Biology
Zielinski, David	English

X.5 Resolution No. 13401: **PER-SESSION INSTRUCTOR EMPLOYMENT**

BE IT RESOLVED that the Board approves the following personnel to be employed during the 2005 Fall Session, as credentialed, at the hourly rate provided for in Resolution No. 13257. Employment is contingent upon verification of records, credentials, finger print clearance and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Cooley, Lisa	Physical Education

X.6 Resolution No. 13402: **MEN'S BASKETBALL ASSISTANT COACH**

BE IT RESOLVED that the Board approves the appointment of Aurelio Avila as the Men's Basketball Assistant Coach for the 2005-2006 academic year.

X.7 Resolution No. 13403: **MEN'S BASEBALL ASSISTANT COACH**

BE IT RESOLVED that the Board approves the appointment of Enrique Lechuga as the Men's Baseball Assistant Coach for the 2005-2006 academic year.

X.8 Resolution No. 13404: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the Board approves the following individuals for employment in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Murga, Maria	Parking Control Technician	Parking	10-1	10/3/05
Reyes, Marcia	Science Lab Technician	District	16-1	10/10/05
Saldana, Paula	Office/Evening Resources Assistant	District	10-1	10/10/05

X.9 Resolution No. 13405: **SUBSTITUTE CLASSIFIED EMPLOYMENT**

BE IT RESOLVED that the Board approves the following individual for employment on a substitute basis as needed for year 2005-2006:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Gonzalez, Magdaleno	Sign Language Interpreter II	District 50% State 50%	22-1	9/19/05

X. 10 Resolution No. 13406: **CLASSIFIED EMPLOYEE RECLASSIFICATION**

**BE IT RESOLVED** that the following classified employee be reclassified as indicated:

<u>Name</u>	<u>Present Classification</u>	<u>New Classification</u>	<u>Funding</u>	<u>Effective Date</u>
Saria Cardoza	Student Affairs Secretary Range 14-5	Administrative Secretary Range 18-5	District	9/15/05

XI. **ADJOURNMENT** - The next regular meeting of the Board of Trustees is scheduled for Tuesday, November 15, 2005, at 6:00 P.M.