

ADOPTED MINUTES

FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

Tuesday, May 18, 2004

On Tuesday, May 18, 2004, Board President Rebecca Ramirez called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M., in the Administration Building Board Room.

BOARD MEMBERS PRESENT: Carlos R. Acuña, Rudy Cardenas Jr.,
Kelly Keithly, Marian Long, Romualdo
Medina, Rebecca Ramirez, Louis Wong

REPRESENTATIVES PRESENT: Dr. James Patterson, Academic Senate
Barbara Stuart, CCA/CTA
Lupe Felix, Students

CONSULTANTS PRESENT:

Dr. Paul Pai, Superintendent/President
Tom Hudson, Dean for Business Services
Dr. Victor Jaime, Vice President for Student Services
Dr. Marion Boenheim, Interim Vice President for Academic
Services/Director of Human Resources
Frank Oswalt, Legal Counsel

VISITORS PRESENT:

Kathy Berry; Eileen Buckel; Edgar Coronel; Lenny Fabian; Melissa
Fausto; Renee Fenn; Laurie Franks; Bill Gay; Nick Gehler; Abel
Guillen; Jim Hanks; Mark Horsman; Gonzalo Huerta; John Hunt; Betty
Kakiucki; James Lee; Barbara Macci-Trethewey; Jan Magno; Donald
Martini; Beth Smith; Kathie Westerfield.

WRITTEN COMMUNICATIONS

1. Anna M. Vicuña, Financial Aid Technician (RE: Retirement)
2. Joe A. Marshall Jr., Microcomputer Technician (RE: Retirement)
3. Tracy J. Martin, Preschool Teacher (RE: Resignation)
4. Renee Fenn, Dean of Instruction for Extended Campus (RE: Resignation)
5. Mel Wendrick (RE: Letter of Thanks)
6. Classified Managers/Confidentials Association (RE: Request for Recognition)

PUBLIC COMMENTS

1. Barbara Stuart, President of CCA/CTA, urged the Board to approve the Negotiations Agreement, which was voted on by the faculty with a vote of 52 in favor and 7 against. Thanks was expressed for a successful, supportive and innovative negotiations process.
2. Lenny Fabian called attention to the Classified Managers/Confidentials Association (CMCA) request for recognition from the District. The purpose of CMCA is to represent Classified Managers and Confidential employees of Imperial Valley College within the governance and decision-making framework of the College on matters that are not related to collective bargaining and contract negotiations.
3. Dr. Victor Jaime stated that Rosalie Lopez, Director of the Upward Bound Program, was involved in a serious car accident on Thursday, May 13, 2004, when her vehicle plunged 1,500 feet off the Inkopah Grade. She is recovering from injuries at Sharps Memorial Hospital in San Diego.

EMPLOYEE OF THE MONTH AWARD

Tom Hudson congratulated and presented Betty Kakiuchi, Accountant, with the Employee of the Month Award for May. Her nominator stated the following:

This employee exemplifies all that one could wish for in an employee. She's very bright, works hard, is a pleasure to be around, and strives always to do it right the first time.

After only a few short months in her present position, her immediate supervisor resigned and she was left to pick up the pieces. This she did with grace and humor, not to mention an expertise and understanding that soon had others on campus turning to her for answers.

To add to her responsibility level, the Banner Project Team turned to her to spearhead the conversion of the finance system. She has dedicated hundreds of hours to the development of a new chart of accounts, which will become the foundation of the entire finance system for the college. She has worked tirelessly with IVC staff, STRATA consultants, and SCT trainers, above and beyond her regular job duties, to insure that the college met its deadline in the technology transformation time line.

In addition, she has accomplished much of this while filling a double role in her department - her own position as well as many of the responsibilities of her departed supervisor. She never said no to anyone who needed help with a budget. She

worked one-on-one with project directors and division chairs to insure that all funds were accounted for appropriately, and she did it all with calm and pleasant demeanor that everyone can appreciate.

Betty Kakiuchi deserved our thanks, our acknowledgment for a job well done, and yes, our appreciation as Employee of the Month.

CCLC CONFERENCE REPORT

Carlos Acuña, Rudy Cardenas, and Marion Long attended the CCLC Annual Trustees Conference on April 30 through May 2, 2004 in Long Beach. The following information was presented:

- Trustee Carlos Acuña reported that he attended the workshop on "Working for Our Communities," which related to the Visioning Project that IVC has just completed. Building strong coalitions with businesses and the community is vital for all concerned. Important strategies include an effective foundation and fund-raising programs, many business partnerships, and an ongoing marketing and outreach to the community and students.

Another workshop "Strengthening Political Savvy" shared how trustees increase their political influence, and what the benefits and drawbacks are to seeking other offices.

The workshop on "Student Learning Outcomes" emphasized that Boards are responsible for the success of their institutions and students. New accreditation standards require colleges to establish student-learning outcomes at the course, program, and degree level.

"Conversation with the Board of Governors" introduced conference participants to the new members joining the Board of Governors, who were appointed by the new Governor. The session explored the Board's roles and its relationship with the California Community College Trustees.

- Trustee Rudy Cardenas reported that "Campus Real Estate: A Hidden Asset" shared that management of campus real estate assets can yield significant new revenue streams, generate rewarding partnerships with public and private sector partners, and create new energy and opportunities for outreach.

"Leading for Diversity" participants were impressed with the ethnic diversity of the Imperial Community College District Board of Trustees.

The session "Funding California Education" provided an update on the state budget and prospects for the May revise as well as ideas for revamping the funding system.

- Trustee Marian Long, along with Trustee Acuña and Trustee Cardenas attended the Inland Valley's Trustees and CEO Association meeting. The legislation proposals for equalization, growth, and COLA were discussed. They support the fee increase to \$26 per unit.

The Under Funded Districts Caucus also met to discuss the implementation of equalization funding.

SDICCCA ALLIANCE MEETING

Trustee Marian Long attended the SDICCCA Alliance on May 3. Regional groups are encouraged to meet with Chancellor Drummond. There was talk of hiring a lobbyist.

ASSOCIATED STUDENT GOVERNMENT UPDATE

ASG Representative, Lupe Felix, reported the following:

- ASG Elections were held with the following results:

2004-2005 ASG President: Irene Garcia (275 votes)
Ms. Freshman - Franchesca Perez
Mr. Freshman - Eric Mendez
Ms. Sophomore - Miriam Trejo
Mr. Sophomore - Carlos Meza
Mascot results - Vipers 295 votes (40.1%)

- May 14 - Spring Student Awards Banquet
- May 19 - Life's A Beach

ACADEMIC SENATE UPDATE

Academic Senate President, Dr. James Patterson, reported the following:

- At the last meeting of the year for the Academic Senate, the following resolutions will be addressed: (1) changing registration priority to accommodate the new institutional goals; (2) the recommendation of the Policies & Procedures Task Force regarding separation of policies and procedures; and (3) proposed changes in the Tenure Review policy and procedures. The Rafael Santos Excellence in Teaching Award will be presented.
- At the SDSU-IV Campus commencement the outstanding student, Glen Robert Allegranza, specifically noted David Zielinski, Brian McNeece, Frank Rapp, and Fred Fischer as outstanding IVC teachers.

- Next fall, the Academic Senate for California Community Colleges will be voting on a resolution to raise graduation requirements in Math and English. The recommendation, if passed, will go to the Governing Board and would change Title 5 requirements. The IVC Academic Senate has begun a dialogue regarding raising our own graduation requirements in Math and English, in anticipation of changes in Title 5. The Senate sponsored an Open Forum on May 13, to discuss raising graduation requirements, and approximately 30 students, faculty, and administrators attended.

PRESIDENT'S UPDATE

Dr. Pai reported the following:

- At the May 3 SDICCCA meeting information was presented on the progress of SB 1875, being carried by Senator Dede Alpert to equalize funding for California Community Colleges. Board Resolution 12971 demonstrates IVC's support of this issue. The May Revise provides:
 - \$80 million for equalization of the per-student funding rate among community college districts (IVC's stake is \$300,000)
 - \$106.5 million additional funding for a 2.41 percent COLA for general apportionment and selected categorical programs
 - \$121 million for growth, which would allow enrollments to increase by 3 percent
 - \$4 million for noncredit enrollment
- The Imperial Irrigation District Board of Directors approved a \$10,000 grant for the Imperial Valley Leadership Institute. Ben Solomon, Director of the Small Business Development Center, will coordinate the program.
- At the Imperial County School Superintendent's meeting Dr. Victor Jaime and Dr. Marion Boenheim presented the registration priority plan for Fast Track students.
- Dr. Pai and IVC Foundation Director, Gene Hill, toured Holly Sugar Plan and Cal Energy Facility. There are opportunities for linkage for IVC.
- A train ride sponsored by Congressman Bob Filner was wonderful experience. About 50 people participated in the tour, which included the head of Carrizo Gorge Railroad Company and International Railroad Institute, along with local chamber members, city government leaders, and SDSU and IVC representatives. The five hour and 20 minutes trip from Plaster City to Carrizo Gorge was 29 miles from the desert through cactus- and ocotillo-populated slopes to mountains with gorges reaching

several thousand feet in depth, filled with green palm trees, and tunnels as long as half a mile.

- IVC will submit a proposal to present a seminar at the 2004 Annual CCLC Convention to be held on November 18-20. Dr. Pai invited the Board to be co-presenters in sharing our "Visioning Process."

CONAHEC GRANT UPDATE

Renee Fenn presented a summary of the CONAHEC Project findings. The Project purpose was to:

- Examine the role of culture in teaching and learning styles and strategies between IVC and CETYS Universidad (US/Mexico counterparts);
- To provide a more effective learner-centered environment;
- Distinguish instructional approaches which better fit learning styles of a border population;
- Expose students and faculty to a broader international experience;
- Develop presentations from findings to share with schools and work sites.

BUDGET AND FINANCE UPDATE

Tom Hudson reviewed the state of the IVC General Fund. The new budgeting process was explained. The arena style process began on May 18 and is designed for wide participation, which is open and transparent.

CITIZEN FACILITY REVIEW COMMITTEE REPORT

Jim Hanks, spokesman for the 15 member Citizen's Facility Review Committee, commended the Board for selecting Dr. Pai as President; for implementing the Visioning Process to open the doors for community input; and for the implementation of Fast Track and the CalPASS sharing of data programs.

The Citizens Facility Review Committee substantiated the following immediate facility needs for IVC:

- Construct a new Math/Science/Technology Facility. The new facility will modernize and construct new laboratories and classrooms.
- Acquire new Extended Campus classrooms for the communities of Brawley, Calexico, El Centro and Winterhaven to accommodate 60% growth in credit classes, with the need of 30 additional classrooms.
- Expand Career/Technical Instruction Programs and address Workforce Development needs of local industry.

- Modernize and rehabilitate existing facilities to 21st century instructional standards including health and safety improvements throughout the College.

The Committee recommended the following projects: \$24 million for a new Math/Science/Technology Facility; \$18 million to expand the Career/Technical Instruction Program; \$12.5 million for maintenance and safety; and \$6 million for modernization. The total facility needs recommendation is \$60.5 million.

The Committee recommended the following Bond Program:

- A General Obligation Bond Program to fund needed improvements for November 2004;
- Information from the Focus Groups and Community Survey was used to determine Bond support and tax tolerance levels;
- Recommendation of a Tax Rate between \$23-\$24 per \$100,000 and a ten year General Obligation Bond Program that yields approximately \$58,563,778 over 10 years.
- Bonds are to be structured to have a tax rate of \$24 per \$100,000 of assessed valuation over the life of the Program.

The Citizens Facility Review Committee also recommended the following:

- IVC should aggressively seek out state aid to pay for other improvements not funded through the General Obligation Bond Program.
- IVC should proceed with a Public Information Campaign and seek out endorsements from local landowners, employers, and friends of higher education as well as the Shared Governance Committee.

IVC MASCOT - VIPERS

Chair of the IVC Mascot Renaming Committee, Melissa Frausto, reviewed the April 26-27 voting results. She stated that 112 employees and 639 students voted for a new mascot, and 295 votes or 40.1% voted for the "Vipers." Ms. Frausto recapped the processes that lead up to the election of new mascot, and direction from the Board was requested.

Trustee Medina expressed concern that the selection process did not include the input of the alumni and community.

M/S/C Keithly/Cardenas to approval of Minutes dated April 20, 2004.

M/S/C Keithly/Cardenas

Resolution No. 12962: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. 4050172 through 405M026 in the amount of \$77,596.55, and direct payment I0001750 through I0002165 in the amount of \$184,425.73 are approved.

M/S/C Keithly/Cardenas

Resolution No. 12963: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 19 in the amount of \$114,144.99 and Warrant Order No. 20 in the amount of \$1,550,130.32 be ratified.

M/S/C Keithly/Cardenas

Resolution No. 12964: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

- 36 in the amount of \$277,606.02
- 37 in the amount of \$56,121.88
- 38 in the amount of \$881,522.34
- 39 in the amount of \$111,643.95

M/S/C Keithly/Cardenas

Resolution No. 12965: **BUDGET CHANGES**

WHEREAS, the California Code of Regulations, Title V, Sections 58307 and 58308, and the Community College Budget and Accounting Manual require the Board of Trustees to adopt the annual District budget by resolution, and to approve any changes to that budget by resolution.

BE IT NOW RESOLVED that budget changes J4050383, J4050399, J4050415, J4050419, J4050420, J4050463, J4050464, J4050482, J4050483, J4050484, J4050465, J4050492, J4050506, J4050514, J4050534, J4050546, J4050552 be approved.

M/S/C Keithly/Cardenas

VI.6 Resolution No. 12966: **QUARTERLY REPORT**

BE IT RESOLVED that the Board of Trustees accepts the financial statements prepared pursuant to Education Code 84043, for the quarter ending March 31, 2004, and directs that copies be forwarded to the California Community Colleges Chancellor's Office and to the Office of the Imperial County Superintendent of Schools, as required by law.

M/C/S Keithly/Cardenas

Resolution No. 12967: **QUARTERLY INVESTMENT REPORT**

WHEREAS effective January 1, 1996, Government Code Section 53646 requires schools districts to annually give a statement of investment policy to their governing boards; and

WHEREAS effective January 1, 1996, Government Code section 53646 requires that the chief business officer submit a quarterly report to the governing board including the type of investment, issuer, date of maturity, par and dollar amount invested in all securities, and investments and monies held by the district; and

WHEREAS all investments for the Imperial Community College District are on deposit with the Treasurer of the County of Imperial.

NOW, THEREFORE BE IT RESOLVED that the Board accepts the County of Imperial Statement of Investment Policy as the policy governing investments for the Imperial Community College District.

M/S/C Keithly/Cardenas

Resolution No. 12968: **GANN APPROPRIATION LIMIT HEARING**

BE IT RESOLVED that the Board declares its intent to hold a public hearing on the establishment of the Gann Appropriation Limit for 2003-2005, at the June 15, 2004, regular meeting of the Board of Trustees. Notice of said hearing will be posted at least 15 days prior to June 15, 2004.

M/S/C Keithly/Long

Resolution No. 12969: **CERTIFICATES OF PARTICIPATION**

WHEREAS, the College routinely expends nearly \$1 million a year for capital purchases, and the financial policy has been to pay cash for those capital assets; and

WHEREAS, in addition to the market value of those assets, the cost of purchase has included lost opportunity cost to invest the cash in revenue generating activity in the classroom.

WHEREAS, for each \$1 million invested in the classroom, the potential reimbursement from the state is approximately \$5 million, which could in turn be reinvested in the classroom to generate more FTES and purchase goods and services including instructional support of all kinds; and

WHEREAS, deferring payment on goods that have a life longer than one year, would enable the College to invest in its core business, instruction; and

WHEREAS, the actual cost of paying cash and owning physical assets in a going concern like the College is lost revenue and lost instructional opportunities for our students, resulting in lost opportunities for our citizens to improve their lives and the lives of their loved ones; and

WHEREAS, the value of operating cash for investment in the classroom is almost incalculable; and

WHEREAS it is anticipated that the \$1 million cash savings from 2003-04 capital outlay budget will be used to increase the ending fund balance; therefore, the 2004-05 beginning fund balance to increase approximately 10%; and

WHEREAS, the \$1 million 2004-05 cash savings from the 2004-05 capital outlay budget will be used to provide a source of funds to purchase capital outlay items for the categorical and subsidiary funds, which will in turn free up cash budgeted for capital items to pay the District for indirect costs of 8%, or approximately \$1 million.

WHEREAS, those funds will then be used to pay instructional salary and benefits for the 25% increased in faculty for 2004-05; and

WHEREAS, the actual cost of the \$2 million in Certificates of Participation will be the cost of capital of 3.5%, offset by the growth in reimbursable FTES.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the issuance of Certificates of Participation, a debt instrument, for the purpose of purchasing capital equipment and improvements contained in the 2003-04 and 2004-05 adopted budgets.

BE IT FURTHER RESOLVED that the Superintendent/President and/or the Dean of Business Services be authorized to sign all documents necessary to issue the Certificates of Participation.

M/S/C Keithly/Cardenas

Resolution No. 12970: **LEASE, LEASE AGREEMENT, TRUST AGREEMENT, CERTIFICATE PURCHASE AGREEMENT AND CONTINUING DISCLOSURE AGREEMENT WITH RESPECT TO THE EXECUTION AND DELIVERY OF IMPERIAL COMMUNITY COLLEGE DISTRICT 2004 CERTIFICATES OF PARTICIPATION, AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH CERTIFICATES AUTHORIZING THE DISTRIBUTION OF OFFICIAL STATEMENTS IN CONNECTION THEREWITH AND AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS**

WHEREAS, the Imperial Community College District (the "District") desires to finance the acquisition, construction and installation of certain capital improvements (the "Project");

WHEREAS, in order to finance the Project, the District will lease certain real property, and the improvements thereto (the "Property"), to the California School Boards Association Finance Corporation (the "Corporation") or other lessee pursuant to a Site Lease (the "Site Lease"), and sublease the Property back from the Corporation pursuant to a Lease Agreement (the "Lease Agreement");

WHEREAS, the District and the Corporation have determined that it would be in the best interests of the District and the Corporation to provide the funds necessary to finance the Project through the sale and delivery, pursuant to a Trust Agreement (the "Trust Agreement"), by and among a trustee to be designated therein (the "Trustee"), the Corporation and the District, of certificates of participation (the "Certificates") evidencing direct, fractional undivided interests in the base rental payments to be made under the Lease Agreement;

WHEREAS, all rights to receive such base rental payments will be assigned without recourse by the Corporation to the Trustee pursuant to an Assignment Agreement;

WHEREAS, in consideration of such assignment and the execution of the Trust Agreement, the Trustee will execute and deliver the Certificates, each evidencing a direct, fractional undivided interest in such base rental payments;

WHEREAS, the Board of Trustees of the District (the "Board") has determined that it would be in the best interest of the District to secure the timely payment of the principal and interest evidenced by the Certificates by obtaining an insurance policy with respect thereto;

WHEREAS, George K. Baum & Company, as underwriter (the "Underwriter"), proposes to purchase the Certificates pursuant to a Certificate Purchase Agreement (the "Certificate Purchase Agreement");

WHEREAS, Rule 15c2-12 promulgated under the Securities Exchange Act of 1934 ("Rule 15c2-12") requires that, in order to be able to purchase or sell the Certificates, the underwriter thereof must have reasonably determined that the District has undertaken in a written agreement or

contract for the benefit of the holders of the Certificates to provide disclosure of certain financial information and certain material events on an ongoing basis;

WHEREAS, in order to cause such requirement to be satisfied, the District desires to enter into a Continuing Disclosure Agreement (the "Continuing Disclosure Agreement") with the Trustee;

WHEREAS, a form of the Preliminary Official Statement (the "Preliminary Official Statement") to be distributed in connection with the public offering of the Certificates has been prepared;

WHEREAS, the Board has been presented with the form of each document referred to herein relating to the financing contemplated hereby, and the Board has examined and approved each document and desires to authorize and direct the execution of such documents and the consummation of such financing; and

WHEREAS, all acts, conditions and things required by the Constitution and laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the financing authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such financing for the purpose, in the manner and upon the terms herein provided;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Imperial Community College District, as follows:

Section 1. All of the recitals herein contained are true and correct and the Board so finds.

Section 2. The form of the Site Lease, on file with the Clerk of the Board, is hereby approved, and the President of the Board, or such other member of the Board as the President may designate, the President of the District and the Vice President, Business Services, of the District, or such other officer or employee of the District as the President may designate (the "Authorized Officers"), are each hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver the Site Lease in substantially said form, with such changes therein as the Authorized Officer executing the same may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 3. The form of the Lease Agreement, on file with the Clerk of the Board, is hereby approved, and the Authorized Officers are each hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver the Lease Agreement in substantially said form, with such changes therein as the Authorized Officer executing the same may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof; provided, however, that the aggregate amount of the principal

components of the base rental payments payable under the Lease Agreement shall not exceed \$3,500,000, the term of the Lease Agreement shall not exceed 15 years, provided that such term may be extended as provided therein.

Section 4. The form of Trust Agreement, on file with the Clerk of the Board, is hereby approved, and the Authorized Officers are each hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver the Trust Agreement in substantially said form, with such changes therein as the Authorized Officer executing the same may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 5. The execution and delivery of Certificates evidencing principal in an aggregate amount not to exceed \$3,500,000, payable in the years and in the amounts, and evidencing interest as specified in the Trust Agreement as finally executed, are hereby authorized and approved.

Section 6. The form of Certificate Purchase Agreement, on file with the Clerk of the Board, is hereby approved, and the Authorized Officers are each hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver the Certificate Purchase Agreements in substantially said form, with such changes therein as the Authorized Officer executing the same may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof; provided, however, that the underwriter's discount for the sale of the Certificates shall not exceed 5% of the aggregate amount of principal evidenced by such Certificates and the maximum true interest cost shall not exceed 9%.

Section 7. The form of Continuing Disclosure Agreement, on file with the Clerk of the Board, is hereby approved, and the Authorized Officers are each hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver the Continuing Disclosure Agreement in substantially said form, with such changes therein as the Authorized Officer executing the same may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 8. The form of Preliminary Official Statement, on file with the Clerk of the Board, with such changes therein as may be approved by an Authorized Officer, are hereby approved, and the use of the Preliminary Official Statement in connection with the offering and sale of the Certificates is hereby authorized and approved. The Authorized Officers are each hereby authorized to certify on behalf of the District that the Preliminary Official Statement are deemed final as of its date, within the meaning of Rule 15c2-12 (except for the omission of certain final pricing, rating and related information as permitted by Rule 15c2-12).

Section 9. The preparation and delivery of an Official Statement, and use thereof by the Underwriter in connection with the offering and sale of the Certificates, is hereby authorized and approved. The

Official Statement shall be in substantially the form of the Preliminary Official Statement with such changes, insertions and omissions as may be approved by an Authorized Officer, such approval to be conclusively evidenced by the execution and delivery thereof. The Authorized Officers are each hereby authorized and directed, for and in the name of and on behalf of the District, to execute the final Official Statement and any amendment or supplement thereto and thereupon to cause the final Official Statement and any such amendment or supplement to be delivered to the Underwriter.

Section 10. The agreement on file for special counsel and disclosure counsel services in regard to this financing between the District and Jones Hall, A Professional Law Corporation is hereby approved.

Section 11. The Authorized Officers are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable in order to consummate the transactions herein authorized and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, including, without limitation, executing agreements, certifications and other necessary documents.

Section 12. All actions heretofore taken by the officers, employees and agents of the District with respect to the transactions set forth above are hereby approved, confirmed and ratified.

Section 13. This Resolution shall take effect from and after its date of adoption.

M/S/C Long/Medina

Resolution No. 12971: **EQUALIZATION FUNDING FOR CALIFORNIA'S COMMUNITY COLLEGE STUDENTS**

WHEREAS, on a dollar per student basis, there is great disparity in funding among California's community college districts; and

WHEREAS, the highest funded district receives more than \$8,000 per full-time-equivalent student and the lowest funded districts receive less than \$3,600, and

WHEREAS, the difference between the 15 highest funded districts and the 15 lowest funded districts has been more than \$1,200 per student continuously; and

WHEREAS, when there are more state funds available to the community college system, higher funded districts receive proportionately more and lower funded districts receive proportionately less, and, conversely, when state funds are cut, higher funded districts receive a smaller cut per student and lower funded districts receive a larger cut per student, making the disparity in funding even worse, and

WHEREAS, the lack of equitable state funding means that students in lower funded districts have significantly less access to classes, tutors, full-time instructors, lab technicians, math and writing center assistance, basic skills classes, adequately maintained facilities, instructional materials, current technology, technical programs, counselors and other support staff for an increasingly diverse student population; and

WHEREAS all of California's community college districts are required to comply with the same state mandates, paying the same rates to PERS, STRS and Workers Compensation, but the resources to comply with these and other state requirements vary widely district by district; and

WHEREAS, funding all community college programs and services on a per student basis would reduce the disparity in funding, increase equal access to education and boost the potential for student success throughout the state; and

WHEREAS, the Governor's budget proposal would assist more than 75% of the state's community colleges and 85-90% of the state's community college students;

NOW THEREFORE BE IT RESOLVED that the Governing Board of the Imperial Community College District supports the Governor's proposal to fund equalization and:

- urges enactment of SB 1875 (Alpert) to begin the process of equitable funding, and
- commits to actively advocate on behalf of comparable funding for ALL of the state's community college students on a per student basis.

M/S/C Keithly/Acuña

Resolution No. 12972: **2003-2004 CANDIDATES FOR GRADUATION**

BE IT RSOLVED that the Board approves the following 2003-2004 Candidates for Graduation:

FALL 2003

Acevedo, Salvador, A.S.	Contreras, Maria, A.A.	Jordan, Heather, A.A.
Aguirre, Alma, A.A.	Cordova Leyva, Lizbette, A.S.	Lantzer, David, A.S.
Apodaca, Francisco, A.A.	Coronado, Graciela, A.S.	Lazarin, Jeannette, A.S.
Arce, Concepcion, A.S.	Crankshaw, Cristina, A.S.	Ledesma, Jr., Javier, A.A.
Archuleta, Martin, A.A.	Cruz, Charles, A.A., A.S.	Loper, Amy, A.A.
Arroyo, Monica, A.A.	De La Torre, Alma, A.S.	Lopez, Ana, A.S.
Bacani-Abela, Marie, A.S.	De Leon, Rosa, A.A.	Lopez, Jackeline, A.S.
Baker, Matthew, A.A.	Delgado, Melissa, A.A.	Lopez, Leticia, A.S.
Bautista, Michael, A.S.	Felix, Rufina, A.A.	Magallanes, Rosa, A.S.
Beas, Laura, A.S.	Franco, Oralia, A.S.	Malooof, Paul, A.A.
Cabrera, Maricruz, A.A., A.S.	Garcia, Orfa, A.A.	Martinez, Robert, A.S.
Camillo, Daniel, A.S.	Garzon, Lorena, A.A.	Martinez, Rosa, A.S.
Carranza, Norberto, A.S.	Grace, Kelly, A.A.	McCall, Andreaana, A.S.
Castaneda, Miguel, A.S.	Hernandez, Maria, A.A.	Melendez Rosales, Nohemi, A.A.
Castaneda, Nicole, A.S.	Holder, Michele, A.A., A.S.	Mendoza, Cynthia , A.A.
Castaneda, Rosa , A.S.	Jessee, Jr., Ron, A.A.	Mendoza, Reyna, A.A.
Cerda, Rudy, A.S.	Jimenez, Carla, A.S.	Montano, Arturo, A.S.
Contreras, Georgina, A.A.	Johnson, Tonia, A.S.	Moreno, Yvette, A.A.

Munoz, Liliana, A.A.
 Nelson, Leslie, A.A.
 Nuno, Jennifer, A.S.
 Parker, Theresa, A.S.
 Peck, Russell, A.S.
 Peraza, Rafael, A.S.
 Perea, Amilcar, A.S.
 Quintanar Bauza, Norma, A.A.
 Quintero, Monica, A.S.
 Quintero, Teresa, A.S.
 Raley, Brooke, A.A.
 Rasmussen, Kristin, A.A.
 Reyes, Juanita, A.A.
 Rios, Adelaida, A.A.

Rios, Cesar, A.S.
 Robles, Stephanie, A.A.
 Rodriguez, Irish, A.S.
 Rodriguez-Amarillas, Annett,
 A.A.
 Roman, Susan, A.S.
 Romero, Johnny, A.S.
 Ross, Nathan, A.S.
 Ruiz, Jose, A.S.
 Sanchez, Daniel, A.S.
 Sandoval, Armando, A.S.
 Semmes, Laura, A.A., A.S.
 Sepulveda Ortiz, Isaura, A.A.
 Sevilla, Kristina, A.A.

Suarez, Dzyvana, A.A.
 Ternes, Elizabeth, A.S.
 Toledo, Luis, A.S.
 Torres, Rosalinda, A.A.
 Trombacco, Roxanna, A.A.
 Uriarte, Lorena, A.S.
 Valenzuela, Mercy, A.S.
 Villaescusa, Norma, A.S.
 Villagrana, Andy, A.A.
 Villegas, Robert, A.S.
 Wong, Beatriz, A.A.
 Zuniga, John, A.S.

SPRING 2004

Aguilera, Beatriz, A.A.
 Aguirre, Roxanne, A.A.
 Aguirre, Sandra, A.S.
 Alvarado, Luz, A.S.
 Alvarez, Bertha, A.A., A.S.
 Alvarez, Farfan, A.S.
 Ambriz, Estela, A.A.
 Andrade, Sergio, A.A.
 Angulo, Vanessa, A.A.
 Antunez, Jose, A.S.
 Araiza, David, A.A.
 Arredondo, Brenda, A.A.
 Arreola, Cristina, A.A.
 Arroyo, Marie, A.S.
 Avalos, Maria, A.S.
 Ayala, Maria, A.A.
 Ayala, Yadira, A.S.
 Barrientos, Guadalupe, A.A.
 Belellano, Adriela, A.A.
 Bell, Dionte, A.A.
 Berg, James, A.S.
 Bermudez, Jose, A.S.
 Bernal, Araceli, A.S.
 Borboa Luna, Claudia, A.S.
 Boswell, Jason, A.S.
 Botello, Gina, A.S.
 Bueno, Hector, A.S.
 Bueno, Michael, A.A.
 Burk, Amber, A.S.
 Bustamante, Anna, A.S.
 Bustos Gutierrez, Angelica,
 A.A.
 Camacho Gonzalez, Marisol, A.A.
 Camargo, Mariana, A.S.
 Campos, Laura, A.A.
 Carrier, Lilandra, A.A.
 Carter, Pamela, A.A.
 Castaneda, Ernestina, A.A.
 Castillo, Sanjuana, A.S.
 Castro, Alma, A.A.
 Castro, Diana, A.A.
 Castro, Guadalupe, A.A.
 Castro, Jennifer, A.S.
 Castro, Martha, A.A.
 Cervantes, Brytnie, A.S.
 Cervantes, Mary, A.A.

Chavira, Paola, A.S.
 Cornejo, Marisol, A.A., A.S.
 Coronado, Joel, A.S.
 Coronado, Ruben, A.S.
 Cuen, Jacqueline, A.S.
 Dagdagan, Gracie, A.S.
 Davila, Rosalie, A.S.
 De La Rosa, Christina, A.A.,
 A.S.
 DeFrece, Selene, A.S.
 Delgadillo, Cynthia, A.A., A.S.
 DeLong, Cory, A.S.
 Deppe, Krista, A.A.
 Diaz, Liliana, A.S.
 Diaz, Lydia, A.A.
 Enders, Sheryl, A.S.
 Esquer, Carla, A.S.
 Estrada, Eric, A.S.
 Estrada, Juan, A.S.
 Estrada, Maria, A.A.
 Evers, Susana, A.A.
 Felix, Luis, A.S.
 Fernandez, Diana, A.A.
 Flores Jimenez, Reyna, A.A.,
 A.S.
 Furguson, Joseph, A.A.
 Galaz, Hector, A.S.
 Galindo, Grizel, A.A.
 Garcia, Anthony, A.S.
 Garcia, Carolina, A.A.
 Garcia, Eric, A.S.
 Garcia, Mabel, A.A.
 Garcia, Marcela, A.S.
 Garcia, Susana, A.A.
 Garza, Ramon, A.S.
 Gasca, Scarlett, A.S.
 Gasca, Yolanda, A.A.
 Gastelum, Samuel, A.S.
 Gerardo, Norma, A.A.
 Gerardo, Ruth, A.S.
 Gerber, Iris, A.A.
 Gerlt, Melinda, A.S.
 Godinez, Cecilia, A.A.
 Gomez Aguirre, Yasmin, A.S.
 Gomez-Estrada, Susana, A.A.
 Gonzalez, Alejandra, A.A.

Gonzalez, Beatriz, A.A.
 Gonzalez, Gilberto, A.S.
 Gonzalez, Oscar, A.A.
 Guerrero, Jose, A.S.
 Guerrero, Roberto, A.S.
 Haro, Alberto, A.S.
 Heredia, Priscilla, A.S.
 Hernandez, Carmen, A.S.
 Hernandez Albanez, Linda, A.A.
 Herrera, Patricia, A.A.
 Hiraes, Jose, A.S.
 Huereque, Jose, A.A.
 Iribe, Sylvia, A.A.
 Item, Serina, A.S.
 Jauregui, Jesse, A.A.
 Jessee, Jr., Ron, A.S.
 Jimenez, David, A.S.
 Juarez, Nidia, A.A.
 Knight, Dane, A.S.
 Knowlton, David, A.S.
 Laabs, Joni, A.S.
 Landin, Sandra, A.S.
 Lang, Kathleen, A.S.
 Leon, Griselda, A.A.
 Leon, Jazmin, A.A.
 Lewis, Bonnie, A.S.
 Leyva, Gabriela, A.S.
 Liera, Lisa, A.S.
 Liggett, Brian, A.S.
 Limon, Rosa, A.S.
 Loo, Rafael, A.S.
 Lopez, Dulce, A.S.
 Lopez, Sergio, A.S.
 Lopez Castro, Osvaldo, A.S.
 Lopez-Felix, Cinthya, A.S.
 Luna, Julie, A.A.
 Magallanes, Karla, A.A.
 Mags, Elvia, A.A.
 Marin Martinez, Veronica, A.A.
 Marrs, Christopher, A.S.
 Martin, Isabel, A.A.
 Martinez, Manuel, A.A.
 Martinez, Marisa, A.A.
 Martinez Demara, Daniel, A.A.
 Medina, Sandra, A.A.
 Mendez, Gloria, A.S.

Mendez, Josefata, A.S.
 Mendez, Juanita, A.S.
 Mendez, Khris, A.S.
 Mendoza, Josefata, A.A.
 Mendoza, Myriam, A.A.
 Mercado, Josue, A.A.
 Meza, Sandra, A.S.
 Minshew, Delfa, A.S.
 Mireles, Claudia, A.A.
 Montoya Robles, Aida, A.A.,
 A.S.
 Mora, Cristal, A.S.
 Moreno, Sergiosaul, A.S.
 Moreno Gaytan, Marisela, A.A.
 Naranjo, Francisco, A.S.
 Navarro, Elsa, A.S.
 Nevarez, Patricia, A.A.
 Neves, Steffani, A.A.
 Noriega, Bianca, A.A.
 Nunez, Candida, A.A.
 Ochoa, Leticia, A.S.
 Ornelas, Elba, A.A.
 Padilla, Jennifer, A.S.
 Page, Telma, A.S.
 Palacios, Tanya, A.A.
 Pasillas, Alejandra, A.A.
 Paz Escobar, Georgina, A.S.
 Pena, Sarali, A.A.
 Piceno Trujillo, Ricardo, A.A.
 Plummer, Pamela, A.S.
 Ponce, Eduardo, A.A.
 Proo, Cameo, A.A.
 Quintero, Yvette, A.A., A.S.
 Ramirez, Adriana, A.A.
 Ramirez, Agustin, A.A.

Ramirez, Alicia, A.S.
 Ramirez, Veronica, A.S.
 Rangel, Cruz, A.A.
 Rangel Nava, Andrea, A.A.,
 A.S.
 Raygoza, Ariana, A.A.
 Regalado, Jacqueline, A.A.
 Reisin, Talia, A.A.
 Reyes, Zelestra, A.S.
 Rivas, Reyna, A.S.
 Robles, Monica, A.A.
 Robles, Sonia, A.S.
 Rocha, Edna, A.S.
 Rodriguez, Erika, A.S.
 Rojas, Michelle, A.S.
 Roman, Pedro, A.A.
 Rosas, Steve, A.S.
 Rucobo, Korina, A.S.
 Ruiz, Joe, A.S.
 Sais, Jesus, A.S.
 Salcedo, Hector, A.S.
 Sample, Kimberly, A.S.
 Sanchez, Abraham, A.S.
 Sanchez, Diega, A.S.
 Sanchez, Marisol, A.S.
 Sanchez, Randy, A.S.
 Sanchez, Jr., Manuel, A.S.
 Santana, Adam, A.A., A.S.
 Santillanes, Fabiola, A.A.
 Sapien, Diane, A.A.
 Sarrasin, Veronica, A.A.
 Seaman, Veronica, A.S.
 Sigmond, Andromeda, A.A.
 Silva, Cynthia, A.A.
 Solorio, De Angela, A.A.

Sustaita, Espereanza, A.S.
 Tabarez, Frances, A.A.
 Tadeo, Sylvia, A.S.
 Tapia, Carly, A.S.
 Tatsch, Christopher, A.A.
 Thomas, Troy, A.S.
 Torres Barba, David, A.S.
 Tovar, Delia, A.A.
 Tovar, Socorro, A.S.
 Trillas Casarez, Angelica, A.A.
 Uriarte, Diana, A.S.
 Valenzuela, Bianca, A.A.
 Valenzuela, Martha, A.A.
 Valenzuela, Michael, A.S.
 Vazquez, Erika, A.S.
 Velarde, Nidia, A.A.
 Velarde Ibarra, Laura, A.S.
 Vilasco, Guadalupe, A.S.
 Velasquez, John, A.S.
 Velix, Elisa, A.A.
 Veliz, Pamela, A.S.
 Villa, Arlene, A.A.
 Villalobos, Enrique, A.A.
 Villalon, Dollyrose, A.S.
 Villegas, Concepcion, A.A.
 Villegas, Gustavo, A.S.
 Viramontes Jimenez, Erika, A.A.
 Vizcarra, Rosa, A.A.
 Warden, Abigail, A.S.
 Williams, Imelda, A.S.
 Zambrano, Milham, A.A.
 Zamora, Manuel, A.S.
 Zarate, Ana, A.S.

SUMMER 2004

Acuna, Pedro, A.S.
 Adler, Bianca, A.A.
 Alvarado, Ivan, A.A.
 Araujo, Martha, A.A.
 Barajas, Bianca, A.A.
 Barrera, Martha, A.A.
 Barrios, Diana, A.A.
 Bejarano, Karla, A.A.
 Benitez, Diana, A.A.
 Brim, Polla, A.A.
 Calles, Francisco, A.A.
 Castro, Diana, A.A.
 Cavers, Quincy, A.A.
 Cerda, Haydee, A.A.
 Chiang-Hernandez, Paola, A.A.
 De La Trinidad, Felicia, A.S.
 De Leon, Regina, A.S.
 Dean, Kathleen, A.S.
 Diaz, Eugenia, A.A.
 Diaz, Genaro, A.A.
 Diaz, Kenia, A.S.
 Dominguez, Veronica, A.S.
 Duenas, Alfa, A.A.
 Flores, Jr., Roger, A.S.
 Garcia, Adrian, A.A.
 Garcia, Helena, A.S.

Garcia, Jennifer, A.A.
 Garcia, Laura, A.A.
 Garcia, Samuel, A.A.
 Garza, Martin, A.A.
 Gastelum Madrigal, Adriana,
 A.S.
 Godinez, Zulema, A.S.
 Gonzalez, Adriana, A.S.
 Gonzalez Haro, Mario, A.A.
 Gonzalez, Raquel, A.S.
 Guevara, Bethzyra, A.A.
 Gutierrez, Irma, A.S.
 Gutierrez, Ivan, A.S.
 Hernandez, Ana, A.A., A.S.
 Hernandez, Diane, A.A.
 Hernandez, John, A.S.
 Hernandez, Veronica, A.A.
 Hester, Zondra, A.A.
 Hirales, Iveth, A.A.
 Howard, Will, A.A., A.S.
 Iribide, Sylvia, A.S.
 Izarraraz, Christina, A.A.
 Jo Chu, Monica, A.A.
 Kunzler, Teresa, A.A.
 Lopez, Arturo, A.A.
 Lopez, Diana, A.A.

Lopez, Elizabeth, A.A.
 Lopez, Martha, A.S.
 Lopez Lugo, Maria, A.A.
 Lovett-Hernandez, Belinda, A.S.
 Lowrie, Diana, A.A.
 Luevano, Alicia, A.A.
 Marquez Aceves, Diana, A.A.
 Mata, Ruby Doreen, A.S.
 McDonald, Marylynn, A.S.
 Moore, Loretta, A.A.
 Moreno, Denisse, A.S.
 Munoz, Brenda, A.S.
 Muro, Viana, A.A.
 Murrieta, Nancy, A.A.
 Navejar-Villalobos, Katya, A.A.
 Nettles, Charles, A.S.
 Noriega, Michael, A.A.
 Olivares, Miguel, A.A.
 Olvera, Laura, A.A.
 Oropeza Marin, Eliana, A.A.
 Padilla, Imelda, A.A.
 Paz Escobar, Georgina, A.S.
 Pradis, Patricia, A.S.
 Quidachay, Nidia, A.S.
 Ramirez, Diana, A.A.
 Ramirez, Joanna, A.S.

Real, Karmin, A.S.
 Regalado, Jessica, A.A.
 Rivera, Zinnia, A.A.
 Rodriguez, Jose, A.A.
 Romero-Tapia, Esperanza, A.S.
 Rosales, Norma, A.S.
 Saldivar, Briset, A.A.
 Samaniego, Agustina, A.A.
 Sanchez, Frank, A.A.
 Sanchez, Lydia, A.A.
 Sevilla, Martin, A.S.
 Silva, Bibiana, A.S.
 Silva, Jennifer, A.S.

Silva, Nidia, A.A., A.S.
 Silva Martinez, Beatriz, A.A.
 Soria, Jr., Jose, A.S.
 Sornia, Denise, A.A.
 Soto, Ivan, A.A.
 Stoffel, Sandra, A.S.
 Tabarez, Norma, A.A.
 Talavera, Luis, A.S.
 Tapia, Jesus, A.A., A.S.
 Tapia, Susana, A.A.
 Taylor, Nicollee, A.A.
 Torres, Diana, A.A.
 Tovar, Socorro, A.A.

Uribe, Francisco, A.S.
 Valdez, Damian, A.S.
 Vargas Pina, Alejandro, A.S.
 Velazquez, Daisy, A.A.
 Verduzco, Yael, A.S.
 Vizcarra, Juan, A.S.
 Vizcarra, Victor, A.S.
 Watson, Ashley, A.A.
 Yarnell, Angela, A.A.
 Zermeno Ibarra, Adelina, A.S.

M/S/C Keithly/Acuña

Resolution No. 12973: **NON-CREDIT PROGRAM**

WHEREAS, the Imperial Community College District is the only public community college in the State of California that does not offer non-credit courses and programs; and

WHEREAS, the community has requested course offerings that fit under the non-credit category of instruction; and

WHEREAS, the Vice President for Academic Services and Curriculum and Instruction Committee recommend that the District seek approval from the California Community Colleges Chancellor's Office to offer projected non-credit courses and programs;

NOW, THEREFORE, BE IT RESOLVED that the Board approves the recommendation of the Vice President for Academic Services, the Curriculum and Instruction Committee (4/29/04), and the Academic Senate (5/5/04), with the approval of the Superintendent/President, to offer non-credit courses and programs, and that the required approval process be initiated.

M/S/C Keithly/Acuña

Resolution No. 12974: **INSTRUCTORS OF NON-CREDIT COURSES**

WHEREAS, the District plans to offer noncredit courses and programs beginning Fall 2004; and

WHEREAS, the District's current list of employment categories does not include instructors of noncredit courses;

WHEREAS, the minimum qualifications for instructors of noncredit courses is the same as the minimum qualifications for credit instruction in the appropriate discipline, or as specified in California Code of Regulations, Title 5, Section 53412; and

WHEREAS, the Vice President of Academic Services, the Curriculum and Instruction Committee (4/29/04) recommend that the "instructors of noncredit courses" be added to the District's list of employment categories, and that instructors of noncredit courses be compensated from \$18.00 per hour to \$30.00 per hour, depending upon the type of noncredit course taught, as designated by the Director of Human Resources; and

BE IT RESOLVED that the Board approves the recommendation of the Vice President of Academic Services, the Curriculum and Instruction Committee (4/29/04) with the approval of the Superintendent/President to add "instructors of noncredit courses" to the District's list of employment categories effective July 1, 2004.

M/S/C Keithly/Acuña

VII.4 Resolution No. 12975: **NON-CREDIT COURSE: POLITICAL SCIENCE 800**

BE IT RESOLVED that the Board approves, upon the recommendation of the Curriculum and Instruction Committee (4/29/04), the Vice President of Academic Services, and the Dean of Extended Campus, the establishment of a new Non-Credit course beginning Fall 2004 semester.

BE IT FURTHER RESOLVED that this Non-Credit Course has been named Political Science 800 from Political Science 51, which will prepare students who are non United States citizens to pass the requirement for citizenship, and this course will comply with Education Code 84711 and will be forwarded to the State Chancellor's Office for approval.

M/S/C Keithly/Acuña

Resolution No. 12976: **NOT FOR CREDIT COURSE: UPWARD BOUND SUMMER RESIDENCY PROGRAM**

WHEREAS part of the mission of the Imperial Valley College Upward Bound Program is to provide students with the skills and motivation to complete a program of secondary education enabling them to enroll in post-secondary education.

THEREFORE BE IT RESOLVED that the Board approves, upon the recommendation of the Vice President for Student Services and the Director of Upward Bound Program, the establishment of a Not for Credit Upward Bound Summer Residency Program.

M/S/C Keithly/Acuña

Resolution No. 12977: **DAY OF THE TEACHER**

WHEREAS America's greatest strength has always been an educated citizenry; and

WHEREAS that educated citizenry is directly attributable to our system of universal public education that provides an educational opportunity for all students; and

WHEREAS community colleges and their teachers are a vital part of the system of universal public education; and

WHEREAS community college teachers are challenged daily to reach out to every student--regardless of ability, interest in learning, social or economic background, physical, mental, or emotional handicap, race, religion, creed, or ethnic origin--to provide the assistance and guidance necessary for full intellectual development; and

WHEREAS community college teachers hold the key to the intellectual and occupational preparation of individual citizens who, collectively, determine the quality of life in the United States, in California, and in this community; and

WHEREAS community college teachers deserve the deepest respect and admiration of this community for their vital contribution to the well-being of our students;

WHEREAS the official day recognized as the California Day of the Teacher is May 12, 2004 and Week of the Teacher is May 3-7, 2004;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees publicly commends and thanks the teachers of Imperial Valley College for their dedication and hard work.

M/S/C Keithly/Acuña

Resolution No. 12978: **REACTIVATED COURSES**

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (4/1/04) and the Academic Senate to reactivate the following courses:

NURS 2A	Maternity Cycle
NURS 2B	Common Health Problems I
NURS 2C	Pharmacology II
NURS 3C	Patient Care Management and Critical Thinking
VN 114	Pharmacology I
VN 124	Pharmacology
VN 120	Maternity Cycle
VN 122	Common Health Problems I

M/S/C Keithly/Acuña

Resolution No. 12979: **ALPHA GAMMA SIGMA**

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (5/16/02) and the Academic Senate (11/6/02) to delete the Alpha Gamma Sigma (Board Policy 5.5.3) Statement from the IVC General Catalog.

M/S/C Keithly/Acuña

Resolution No. 12980: **NATURAL SCIENCE/GENERAL EDUCATION REQUIREMENTS**

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (5/6/02) and the Academic Senate (11/6/02) to include Biology 110 and Biology 112 to the Natural Science/General Education Requirements.

M/S/C Keithly/Acuña

Resolution No. 12981: **CHILD DEVELOPMENT PROGRAM**

BE IT RESOLVED that the Governing Board of the Imperial Community College District authorizes entering into local agreement number FIMS-3131, Project #13-6315-003 for fiscal year 2003-2004 in the amount of \$1,804.00, with the California State Department of Education, and that Dr. Paul Pai, Superintendent/President, and Dr. Marion Boenheim, Interim Vice President for Academic Services are authorized to sign the transaction for the Governing Board.

M/S/C Keithly/Acuña

Resolution No. 12982: **MASTER PLAN/PROGRAM REVIEW INTEGRATION TEMPLATE 2005-2008**

BE IT RESOLVED that the Board approves, upon the recommendation of the Academic Senate (4/7/04), and the Superintendent/President, the 2005-2008 Program Review and Planning Timeline and the Assessment of Goals and Objectives Template.

M/S/C Keithly/Cardenas to go into **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation--
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: Three Cases
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Subdivision (a) of section §54956.9)
Name of case: Roy Bernardi, Claim No. WCSISC2003034098
3. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations

M/S/C Keithly/Cardenas to go back to OPEN SESSION

President Ramirez stated that information was presented on Items 1, 2 and 3 and direction was given.

M/S/C Keithly/Medina

Resolution No. 12983: **NEGOTIATIONS AGREEMENT BETWEEN THE DISTRICT AND IVC CHAPTER OF CCA/CTA/NEA**

BE IT RESOLVED that the Board approves the negotiated Agreement for 2003-2004 between the Imperial Community College District and the Imperial Valley College Chapter of the CCA/CTA/NEA as follows:

I. SALARY

- a. There will be a five percent (5%) salary increase in the salary schedule effective July 1, 2004.
- b. Effective July 1, 2004, steps 14 and 17 shall be removed from the salary schedule, and the remaining salary rates shall move up the salary scale accordingly. This will reduce the total salary steps to 20 (twenty). The intent of this provision is to reduce the number of duplicated salary rates at consecutive step levels.
- c. Effective July 1, 2005, the District shall use future COLA monies received from the state for salary increases for IVC employees in at least the same proportion as salaries are represented in the total apportionment funds. For example, if salaries represent 80% (eighty percent) of our total revenue apportionment for the year and a 3% (three percent) COLA is granted, then at least 80% of the 3% COLA must be used for salary increases.

II. STIPENDS

- a. Effective July 1, 2004, the doctoral stipend shall be increased to five thousand dollars (\$5,000.00) per year.
- b. Effective from August 1, 2003, a one-time fifteen hundred dollar (\$1,500.00) stipend shall be paid to any full-time instructor who initiates, develops, and presents a complete online course (exclusive of testing) for the first time provided that each such course has been previously approved by the Vice President for Academic Services.

III. HEALTH BENEFITS

- a. For those unit members hired after July 1, 2004, as full-time employees, the District shall provide the same health benefits as provided to its current employees except that, if

the employee meets the requirements under Article 17 for health benefits to retirees, their benefits, as provided by the District, shall continue only until the employee reaches the age of 65.

- b. For those unit members hired prior to July 1, 2004, and those currently receiving retirement benefits, no changes in health benefits shall occur.

IV. FLEX CREDIT

- a. Effective July 1, 2004, flex credit shall be given to unit members of the following committees and governing groups for the time spent in scheduled meetings:

College Council
CTA Executive Committee
CTA Negotiations
Budget and Planning Committee

V. ADDITIONAL COURSES ELIGIBLE FOR ADVANCEMENT PURPOSES

- a. Effective July 1, 2004, lower division courses in Alcohol and Drug Studies shall be eligible for purposes of column advancement on the salary schedule. These courses (with their current and new course numbers) include but are not limited to ADS 51/101, 52/110, 54/200, 55/210, 57ABCD/290, and 58/230.

Credit for any other courses in this area would require the prior approval of the Vice President of Academic Services or the Vice President of Student Services.

The same contract provision regarding notice for advancement shall apply.

VI. MASTER'S DEGREE

- a. Effective July 1, 2004, a Master's Degree that requires at least 45 (forty-five) semester units (or its equivalent) shall be considered equal to a Master's Degree plus 15 units on the salary schedule. A Master's Degree that requires 60 (sixty) semester units (or its equivalent) shall be considered equal to a Master's Degree plus 30 units on the salary schedule. Further column advancement for members with such degrees shall require increments of 15 units.

VII. MAKE-UP HOURS

Unit members may make-up missed office hours or extra-duty hours for reasons other than sick leave by providing advance notice to their division secretary or supervisor. Instructors will also post the new hours on their office doors. These hours must be made-up within five (5) working days of the unit member's return

of duty. Unit members shall not be docked for such changes in their schedules.

VIII. ADVANCEMENT FOR MID-YEAR HIRES

- a. Unit members whose hire/advancement dates are in January and who complete approved courses for advancement in a Fall semester can advance at the beginning of the following Spring semester by providing temporary transcripts to the Director of Human Resources and the Vice President for Academic Services before the end of the Fall semester in which they are taking courses.

Official transcripts must be provide, if available, on or before March 15 of the Spring semester in which they intend to advance.

IX. COMPRESSED CALENDAR

- a. A compressed academic calendar shall be implemented in the Fall Semester 2005.

M/S/C Keithly/Medina

Resolution No. 12984: **2003-2004 AGREEMENT BETWEEN THE DISTRICT AND ADMINISTRATORS**

BE IT RESOLVED that the Board authorizes the following compensation and benefit increases for IVC Administrators:

1. Effective July 1, 2004, the Administrator Salary Schedule shall be increased by five percent (5%).
2. Effective July 1, 2004, the doctoral stipend shall be increased to five thousand dollars (\$5,000.00) per year.
3. For those administrators hired after July 1, 2004, the District shall provide the same health benefits as provided to its current employees except that, if an administrator meets the requirements for health benefits to retirees, their benefits, as provided by the District, shall continue only until the administrator reaches the age of 65 years.

M/S/C Keithly/Wong

Resolution No. 12985: **RESIGNATION OF ADMINISTRATOR**

BE IT RESOLVED that the Board accepts, with regret, the resignation of Renee Fenn, Dean of Instruction for Extended Campus effective June 30, 2004.

BE IT FURTHER RESOLVED that the Board approves filling this Administrative vacancy.

M/S/C Keithly/Wong

Resolution No. 12986: **TENURE FOR FACULTY**

WHEREAS the faculty listed below have fulfilled the obligations set forth in the IVC Tenure Policy:

Cecilia Barba
Julie Craven
Van Decker
Kathleen Dorantes
Nicolas Gehler
James Lee
Donald Martini

BE IT NOW RESOLVED that the Board approves granting tenure to the academic personnel listed, and that they be credentialed as tenured faculty effective the 2004-2005 academic year.

M/S/C Keithly/Medina

Resolution No. 12987: **FACULTY ELIGIBLE FOR STIPEND**

WHEREAS, effective from August 1, 2003, a one-time fifteen hundred dollar (\$1,500.00) stipend shall be paid to any full-time instructor who initiates, develops, and presents a complete online course (exclusive of testing) for the first time provided that each such course has been previously approved by the Vice President for Academic Services.

WHEREAS, the following instructors have met the requirements for developing an online course and are eligible to receive a this one-time stipend:

Lincoln Davis
Dr. Gerald Giaouque
Joel Jacklich
Walid Ghanim

BE IT NOW RESOLVED that the Board approves compensation for these instructors and commends them for their dedication to Imperial Valley College.

M/S/C Keithly/Medina

Resolution No. 12988: **ACADEMIC SUMMER SESSION EMPLOYMENT**

BE IT RESOLVED that the following instructors be employed for the 2004 summer session at a salary computed in accordance with Resolution No. 1907. Employment is contingent upon sufficient enrollment.

<u>NAME</u>	<u>ASSIGNMENT</u>
Andres, Benny	History
Archuleta, Joe	Mathematics
Barba, Cecilia	History
Bemis, Roberta	English
Biley, Patti	English as a Second Language
Byrd, Krista	Psychology/Sociology
Blek, Craig	Economics
Carnes, Dennis	Biology
Craven, Julie	English as a Second Language
Cypher, Jackilyn	Emergency Medical Technician
David, Samuel	Biology/Chemistry
Davis, Lincoln	English
Decker, Van	Music
Deyo, Jeff	Health Education/Physical Education
Dorantes, Kathleen	English
Drury, David	Health Education/Physical Education
Fisher, James	Chemistry
Fitzsimmon, Richard	Nursing
Gage-Mosher, Ronald	Psychology
Gehler, Nicholas	Health Education/Physical Education
Giauque, Gerald	Spanish
Gilbertson, Tom	Art
Gretz, Suzanne	History
Guzman, Cesar	Citizenship
Hansink, Todd	Business/Economics
Harris, Diane	English
Jacobson, Eric	Political Science
Lehtonen, Eric	Mathematics
Lopez, Jose	Automotive Technology
Lovitt, Paige	Disable Students Program
Marcuson, Bruce	Administration of Justice
McCormick, J. Michael	English
Mecate, Jim	Health Education/Physical Education
Meek, Al	Nursing
Nilson, Barbara	Mathematics
Ortega, Alicia	Spanish
Patterson, James	Speech
Pollock, Diedre	Health Technology

Ponce, Josefina	English
Pradis, Ricardo	Automotive Technology
Rapp, Frank	English
Rodgers, Gary	Anthropology/Sociology
Rodgers, Valerie	Computer Information Systems
Ruiz, Angie	Computer Information Systems
Santistevan, Judy	Business
Scheuerell, Edward	English
Shokoufi, Mardjan	Mathematics
Staton, Mary	Psychology
Stroud, V. Jean	Health Technologies
Suczek, Peter	Psychology/Sociology
Trax, Daniel	English
Tucker, Jill	Health Education/Physical Education
Welch, Thomas	History
Zielinski, David	English

M/S/C Keithly/Medina

Resolution No. 12989: **PER-SESSION INSTRUCTOR EMPLOYMENT**

BE IT RESOLVED that the following personnel be employed during the 2004 Summer Session, at the hourly rate provided for in Resolution No. 12564. Employment is contingent upon verification of records, credentials, and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Araiza, Carlos	Automotive Technology
Berker, Enola	Health Technologies
Cameron, Michael	Computer Information System
Case, Frank	English
Castillo, Kelly	Math
Chee, Fabio	Spanish
Cook, Steve	Computer Information Systems
Cozzani, Alejandro	Math
Delys, John	English
Dizon, Milagros	American Sign Language
Estrada, Jorge	Art
Fletes, Marilu	English
Freitas, Linda	Disabled Students Program
Garay, Jeronimo	Math
Hernandez, Oscar	Math
Hernandez, Porfirio	Math
Houck, Linda	English
Jimenez, Ricardo	Electronics
Kahn, John	Art
Lizarraga, John	English
Lopez, Manuel	English
Lopez, Teresa	English
Marty, Kevin	Geography
Mason, Charles	American Sign Language

Mellow, Steve	Introduction to Video and Television Production/ Humanities
Moran, Santos	Math
Nicholson, Ron	English
Norris, Terry	English
Palacio, John	Physical Education
Peck, Judy	English
Rhoades, Rhonda	Math
Rivera, Alfred	Welding
Simon, Darren	English/Journalism
Sorrenson, Bonnie	Biology
Staten, Patrick	Math
Swearingen, Mike	History
Varela-Ham, Ruben	Math

M/S/C Keithly/Medina

Resolution No. 12990: **TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that the following personnel be employed temporarily, on a part-time hourly basis, for the 2004 Summer Session, in accordance with the hourly rate provided in Resolution No. 12564. Employment is contingent upon verification of records, credentials, continued funding of the grant indicated, and approval of the program officer:

<u>NAME</u>	<u>PROJECT POSITION</u>	<u>FUNDING</u>
Cabrera, Hector	Counselor	Federal
Castillo, Stephanie	Counselor	Federal
Dorsey, Tanya	Counselor	State/District
Garcia, Rosario	Counselor	State
Harmon, Mary	Counselor	State
Herrera-Gaytan, Cynthia	Counselor	State/District
Ibarra, Fabiola	Counselor	State/District
Lopez, Gabriela	Counselor	Federal
McFadden, Kevin	Counselor	Federal
Nechochea, Alex	Counselor	Federal
Neeley, Maria	Counselor	State
Ortega, Olga	Counselor	State/District
Ragland, Lisa	Counselor	Federal
Ramirez, Art	Instructional Specialist	State
Rodriguez, Julio	Counselor	Federal
Scott, Norma	Instructional Specialist	State
Sigala, Isabel	Counselor	State
Tan, Harlinda	Counselor	State/District
Torres, Clara	Counselor	Federal
Treniño, Elizabeth	Counselor	State/District
Vega, Olga	Counselor	Federal
Villamor, Marissa	Instructional Specialist	Federal
Vizcarra, Margarita	Counselor	Federal

M/S/C Keithly/Medina

Resolution No. 12991: **TEMPORARY ACADEMIC PERSONNEL**

BE IT RESOLVED that the following personnel be employed temporarily, on a part-time hourly basis, for the 2003-2004 Academic Year, in accordance with the hourly rate provided in Resolution No. 12564. Employment is contingent upon verification of records, credentials, continued funding of the grant indicated, and approval of the program officer:

<u>NAME</u>	<u>PROJECT POSITION</u>	<u>FUNDING</u>
Rodriguez, Julio	Counselor	Federal
Villamor, Marissa	Instructional Specialist	Federal

M/S/C Cardenas/Keithly

Resolution No. 12992: **CLASSIFIED RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Anna M. Vicuña, Financial Aid Technician, effective June 18, 2004

BE IT FURTHER RESOLVED that sincere appreciation be expressed for her 25 years of service to Imperial Valley College.

M/S/C Keithly/Medina

Resolution No. 12993: **CLASSIFIED RETIREMENT**

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Joe A. Marshall Jr., Microcomputer Technician, effective June 28, 2004.

BE IT FURTHER RESOLVED that sincere appreciation be expressed for his 15 years of service to Imperial Valley College.

M/S/C Keithly/Median

Resolution No. 12994: **RESIGNATION**

BE IT RESOLVED that the Board accepts the following resignation at the effective date indicated:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Martin, Tracy J.	Preschool Teacher	ECE	District	26-C	6/4/04

NO ACTION TAKEN

Resolution No. 12995: **CLASSIFIED MANAGEMENT RECLASSIFICATION**

BE IT RESOLVED that the following Classified Manager be reclassified as indicated:

<u>NAME</u>	<u>PRESENT CLASSIFICATION</u>	<u>NEW CLASSIFICATION</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
Solomon, Ben	Director of Small Business Development Center - Range 8	Director of Small Business Development Center & Imperial Valley Leadership Institute - Range 10	Federal and Program Generated Funds	7/1/04

M/S/C Keithly/Medina

Resolution No. 12996: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individual be employed in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Cital, Mirella	Student Services Representative	Extended Campus	District	24-D	4/1/04*

*This person was a part-time/20 hour per week/10 month employee who is going to a full-time/40 hour per week/12 month position.

M/S/C Keithly/Medina

X.15 Resolution No. 12997: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individual be employed in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Supnet, Cesar	Microcomputer Lab Assistant	Nursing WIA VN Lab	State*	25-A	5/6/04 to 6/30/04

*This position is categorical State Funded WIB Position with the grant ending on 6/30/04.

M/S/C Keithly/Medina

Resolution No. 12998: **SHORT-TERM EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed on a short-term basis as needed:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Cortez, Diana	Instructional Lab Assistant	Language Lab	District	23-A	3/1/04 to 5/31/04
Jappa, Andreana	Student Services Assistant	Extended Campus EC	District	23-A	2/2/04 to 6/30/04
Miller, Jason	Student Services Representative	Extended Campus EC	District	24-A	4/26/04 to 6/30/04
Rodriguez, Maricela	Assessment Technician	Assessment Center	District	27-A	5/3/04 to 6/4/04*
Sandoval, Vicky	Assessment Technician	Assessment Center	District	27-A	5/3/04 to 6/4/04*

* DRP Post-Assessment Services for Spring 2004

M/S/C Keithly/Medina

X.17 Resolution No. 12999: **SUBSTITUTE EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed on a substitute basis as needed:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Angulo, Mayitza	Assessment Technician	District	27-A	5/5/04 to 6/4/04
Bush, Fukiko	Preschool/Infant Toddler Teacher	State	26-A	2/9/04 to 6/30/04

M/S/C Keithly/Medina

Resolution No. 13000: **RECOGNITION OF THE CLASSIFIED MANAGERS/
CONFIDENTIALS ASSOCIATION (CMCA)**

BE IT RESOLVED that the Board recognizes the Classified Managers/Confidentials Association (CMCA) of Imperial Valley College.

BE IT FURTHER RESOLVED that the Board recognizes that CMCA shall represent the Classified Managers and Classified Confidential employees of Imperial Valley College within the governance and decision-making framework of the College on matters that are not related to collective bargaining and contract negotiations, for the following purpose:

- A. To represent the opinions, needs and concerns of Classified Managers and Classified Confidential employees in all aspects of governance and decision-making at Imperial Valley College on matters that are not related to collective bargaining and contract negotiations.
- A. To encourage individual leadership, contribution, and development among the members of CMCA.
- B. To provide informed member representatives to serve on College and District decision-making committees.
- C. To provide a centralized method of communication between Classified Managers and Classified Confidential employees and other areas of the College.
- D. To collect and disseminate information of interest to the Classified Managers and Classified Confidential Employees.

M/S/C Keithly/Medina

Resolution No. 13001: **ADDENDUM TO 2004 SUMMER WORK SCHEDULE SIDE
LETTER AGREEMENT**

BE IT RESOLVED that the Board approves the following Addendum to the 2004 Summer Work Schedule Side Letter Agreement as follows:

Imperial Community College District (District) and California School Employees Association (CSEA), Chapter 472, agree to the add the following provisions to the 2004 Summer Work Schedule Side Letter Agreement entered into between the District and CSEA, which shall apply through the 2004 Summer School Session, from June 14, 2004 through July 22, 2004:

1. With regard to item 6 ("For any workweek containing a holiday [i.e., week of July 5, 2004], classified employees will work four eight-hour days, 8:00 a.m. - 5:00 p.m., with a one-hour lunch break."):

- a. Since the Independence Day holiday falls on a Sunday, in accordance with Article 13 of the CSEA contract, the District will observe the Independence Day holiday on Monday, July 5, 2004.
 - b. Since the college will be closed on Fridays through the 2004 Summer Session, the week of July 5 employees shall work three ten-hour days, on Tuesday, Wednesday and Thursday, July 6, 7 and 8. On each of those days employees shall work from 7:00 a.m. to 6:00 p.m. and take a one-hour lunch break.
2. With regard to item 8 ("Classified employees unable to work the summer schedule will be required to use vacation, compensatory time, or personal leave, or take leave without pay.") and item 9 ("The Director of Human Resources must approve any deviation from the summer work schedule in advance.):
- a. Although the college will be closed to the public on Fridays during the 2004 Summer Session, there will be a few departments operating during this time. Full-time classified employees who are unable to work four ten-hour days per week, but do not have sufficient vacation, compensatory time, or personal leave to fulfill their regular weekly work schedule of 40 hours, may request assignment to one of these departments. Requests must be submitted to Human Resources no later than June 7, 2004.

M/S/C Keithly/Wong to **ADJOURN** at 8:30 P.M.- The next regular meeting of the Board of Trustees is scheduled for Tuesday, June 15, 2004, at 6:00 P.M.

Adopted this _____ day of _____, 2004.

ICCD Board President

ICCD Board Secretary