

ADOPTED MINUTES

**FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Monday, February 23, 2004

On Monday, February 23, 2004, Board President Rebecca Ramirez called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:00 P.M., in the Administration Building Board Room.

BOARD MEMBERS PRESENT: Carlos R. Acuña, Rudy Cardenas Jr.,
Marian Long, Romualdo Medina,
Rebecca Ramirez, Louis Wong

BOARD MEMBERS ABSENT: Kelly Keithly

REPRESENTATIVES PRESENT: Dr. James Patterson, Academic Senate
Miriam Trejo, Students

CONSULTANTS PRESENT:

Dr. Paul Pai, Superintendent/President
Tom Hudson, Dean for Business Services
John Hunt, Vice President for Academic Services
Dr. Victor Jaime, Vice President for Student Services
Dr. Marion Boenheim, Director of Human Resources
Frank Oswalt, Legal Counsel

VISITORS PRESENT:

Kathy Berry; Eileen Buckel; James Carpenter; Ted Ceasar; Rosa Chavez;
Renee Fenn; Bill Gay; Nick Gehler; Becky Green; Gonzalo Huerta; Jim
Mecate; Frank Oswalt; Jim Pendley; Jill Tucker; Sherry Zobell and her
husband.

WRITTEN COMMUNICATIONS

1. Accrediting Commission for Community and Junior Colleges (RE:
Focused Midterm Report and Visit)

PUBLIC COMMENTS

1. James Carpenter, an Auto Body student, thanked the Board for
providing an instructor for their Auto Body 72 class. He
requested a larger classroom.

EMPLOYEE OF THE MONTH PRESENTATION

John Hunt congratulated and presented Sherry Zobell, Assistant Professor of Mathematics, with the Employee of the Month Award for February. Her nominator stated the following:

Sherry Zobell developed a spreadsheet grading and roster program for use by faculty that replicates the forms used by the Registrar. She has presented several workshops to help faculty learn to use the program and has updated it to make it even easier to use. It's wonderful to use and saves incredible amounts of time.

RECOGNITION OF IVC ATHLETES

Jim Mecate congratulated the Men's and Women's Basketball Teams and players of the week that had been highlighted in the Imperial Valley Press.

Nick Gehler, Men's Basketball Coach, introduced T.J. Adams who made First Team All Conference, and Frankie Calles and John Sturgill who received Honorable Mention recognition.

Jill Tucker, Women's Basketball Coach, introduced Erica Gordian, Lizeth Lopez and Sophia Perez who all made the First Team All Conference Team. Also, Lizeth Lopez was named the Most Valuable Player of the Pacific Coast Conference. For the first time in IVC's history the Women's team won a Pacific Coast Conference championship and earned a playoff spot in the state tournament.

SDICCCA ALLIANCE MEETING

Marian Long attended the SDICCCA Alliance meeting held in San Diego on February 2, 2004. The following information was presented:

- The Under-Funded District Caucus met on January 25, in Sacramento, which had 65 attendees from 30 districts. The group reached the following conclusions:
 1. Send a thank you letter to the Governor for recognizing the disparity in funding and providing \$80 million for equalization in his January budget.
 2. Support Proposition 57, the \$15 billion Economic Recovery Act, along with Proposition 58.
- The Governor proposes \$80 million for equalization on a full-time equivalent student basis as the first down payment on the \$240 million that is needed.

- The Community College League of California has taken the leadership role in developing a proposal to address equalization, growth and noncredit on a long-term basis. CCLC has recognized that the current funding formula, known as program-based funding, has not been used successfully to determine the level of funding needed and has only been used to allocate funds. CCLC states that after twelve years, the level of funding varies from district to district and a new funding formula should be considered.

ASSOCIATED STUDENT GOVERNMENT UPDATE

ASG President, Miriam Trejo, reported the following:

- Sweetheart elections took place on February 9-10.
- Sweetheart Coronation took place at half time. Frankie Calles was elected King, and Alisha Summers was elected Queen.
- As part of the Black History Month Celebration, Keith Knight, Cartoonist, spoke of inequalities with African Americans and stereotypes.
- The Mascot competition is well underway, and several entries have been submitted.

ACADEMIC SENATE UPDATE

Academic Senate President Dr. James Patterson, reported the following:

- The Senate met on February 4 and 18, and held an election on February 10. Updates to the bylaws were approved, and three faculty members were elected to serve three-year at-large Senate terms: Olga Artech, Tim Gilbertson, and Suzanne Gretz.
- The Senate reviewed the Education Code relating to the four-year probation period for tenure-track faculty. The current District policy and procedures do not align with Education Code, and the Senate will recommend changes.
- The Senate passed a resolution in support for Proposition 57, the Economic Recovery Act, and support for Proposition 58, the California Balanced Budget Act.
- The Senate is moving forward on establishing a Senate Website.
- The Senate has a subcommittee currently working on language to change the adjunct faculty compensation from "per hour" to per class." The initial recommendation came from the Director of Human Resources as a way of streamlining the paperwork and providing equity in pay.

PRESIDENT'S UPDATE

Dr. Pai reported the following:

- CEOCCC Statewide meeting took place on February 18, at the Los Angeles Airport Marriott Hotel. Advocacy priorities include: (1) Support Propositions 55 (Education Facilities Bond), Proposition 57 (Governor's Economic Recovery Bond), and Proposition 58 (Balanced Budget Requirement). (2) The community college system should work internally to develop a common budget package and advocacy strategy. (3) The community college system should seek agreement on a fair Proposition 98 split, essential funding issues such as the property tax backfill, and reform of the community college allocation mechanism to tackle equalization, enrollment growth and noncredit inequities.
- On February 16, 17, 23, and 24, 2004 a current and potential bus riders survey was conducted. The survey results will be shared with the Imperial Valley Association of Governments.
- The IVC Midwinter Fair Booth is halfway completed in both staffing and set-up. Everyone was encouraged to participate during February 27 through March 7. Ted Ceasar is chairing the coordination of this year's booth with the assistance of Bill Gay, Gene Hill, Gonzalo Huerta and Lenny Fabian.
- The North End Showcase will take place on March 10, 2004 from 12:00 P.M. to 7:00 P.M. at Calipatria's Radamacher Park. Student Coordinator, Ivette Saldana, and Workforce Development Director Lenny Fabian are assisting in the coordination of the event.
- Dr. Victor Jaime will chair the Hiring/Screening Committee for the position of Vice President for Academic Services.
- The Title V grant, called ACCESO (Accessing Community College Education by Strengthening Outreach), was submitted. This is a \$2.73 million five-year grant proposal seeking to increase the capacity of IVC to offer distance-learning courses to students.
- The College Council has recommended that the Vision 2006 Goals and Objectives be submitted to the Board for approval. The Visioning Taskforce, made up of 25 staff and 25 community representatives, developed the Goals and Objectives on February 10 and 12, 2004. The visioning process is being recognized nationally, and Dr. Pai and Dr. Jaime have been invited to the American Association of Community Colleges Convention to present the concept on April 26 in Minneapolis.

M/S/C Cardenas/Acuña to approve the Minutes dated January 28, 2004.

M/S/C Cardenas/Wong

Resolution No. 12892: **BOARD MEETING DAY CHANGE**

BE IT RESOLVED that the Board approves holding its regular monthly Board meetings on the THIRD TUESDAY of every month beginning on March 16, 2004.

M/S/C Cardenas/Acuña

Resolution No. 12893: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. 1000003 through 10000069, and P4050001 through P4050069, inclusive are approved.

M/S/C Cardenas/Acuña

Resolution No. 12894: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 13 in the amount of \$130,963.74 and Warrant Order No. 14 in the amount of \$1,358,583.81 be ratified.

M/S/C Cardenas/Acuña

Resolution No. 12895: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

- 25 in the amount of \$68,865.15
- 26 in the amount of \$352,134.84
- 27 in the amount of \$126,501.32

M/S/C Cardenas/Acuña

Resolution No. 12896: **QUARTERLY INVESTMENT REPORT**

WHEREAS effective January 1, 1996, Government Code Section 53646 requires that the chief business officer submit a quarterly report to the governing board including the type of investment, issuer, date of maturity, par and dollar amount invested in all securities, and investments and monies held by the District; and

WHEREAS all investments of the Imperial Community College District are on deposit with the Treasurer of the County of Imperial.

NOW, THEREFORE, BE IT RESOLVED that the Board accepts the quarterly report dated December 31, 2003, for funds invested with the Imperial County Treasurer.

M/S/C Cardenas/Wong

Resolution No. 12897: **2004-2007 MASTER PLAN GOALS**

BE IT RESOLVED that the Board approves the following 2004-2007 Master Plan Goals as developed by the Vision 2006 Taskforce on February 10 and 12, 2004, and recommended for adoption by the College Council on February 23, 2004:

GOAL "A" SCIENCE & TECHNOLOGY BUILDING

Create a modern comprehensive Science and Technology Center.

- Complete a Facility Needs Assessment during Spring 2004.
- Conduct a Community Survey to determine support level for a General Obligation Bond issue during Spring 2004.
- Board decision on a General Obligation Bond during Spring 2004.
- When General Obligation Bond issue is decided, campaign will take place in May-October 2004 for the November 2004 election.
- Develop and release a Request for Proposals (RFP) to secure the most qualified architectural/engineering/building contractor firms to design and construct the building.
- The construction of the Center will start during 2005-2006.
- Staffing and operation of programs and services will begin during 2006-2007.

GOAL "B" DISTANCE LEARNING

Develop a Distance Learning Center that provides faculty and curriculum development for online, interactive TV and hybrid courses to reach students whose access are hindered by factors such as distance, disability, scheduling, preference of learning style, etc.

GOAL "C" EXPAND CAREER/TECHNICAL INSTRUCTIONAL PROGRAMS

IVC will respond to community needs that address our evolving economic diversification.

- Four new programs will be developed by Fall 2005.
- Tie in with Labor Unions to provide vocational training.
- Develop collaboration with high schools regarding vocational education.
- Development and expansion of continuing/non-credit education.
- Work with Imperial County, cities, and Imperial County Office of Education to develop a public/government channel for Imperial County.
- Address public perception gap.

GOAL “D” FACILITY PLAN

Develop a long-term facility plan.

- Complete a ten-year enrollment forecast and maintenance survey during 2003-2004.
- Complete facility modernization survey especially for Science/Technology during 2003-2004.
- Determine Long Range Plan funding alternatives and secure funding for Science/Technology Building during 2004-2005.
- Merge Long Range Plan with College Master Plan during 2004-2005.
- Complete Long Range Comprehensive Financial Plan during 2004-2005.
- Market the Facility Plan to the community with town hall meetings and a published annual report.

GOAL “E” CLASS SCHEDULING

Develop, implement and manage six day per week balanced class schedule applicable district-wide to meet the needs of our community.

- Use external instructional sites throughout Imperial County.
- Develop and implement a Fast Track weekend college.
- Expand Math and English course offerings based on demand.
- Provide lead-time for counselors’ input to affect class scheduling to facilitate completion of program.
- Examine attrition and provide more accurate placement and retention strategies.

GOAL “F” GIVE IMPERIAL COUNTY RESIDENTS REGISTRATION PRIORITY AND INCREASE INTERNAL EFFECTIVENESS

Give Imperial County high school graduates “primary” and residents “secondary” priority at the entry freshmen level. For those who are ready for college level courses, a full-time program is offered to graduate in two years, or four to six semesters depending on major preparation requirements.

- Develop the program in 2004-2005.
- Offer a Fast Track Pilot Program during Fall 2004.
- In conjunction with the Fast Track Pilot Program, publicize the fact that priority is given to County high school graduates and residents.
- Engage Banner to validate enrollment during Spring 2005.
- Review and revise registration priority annually in the Spring.

- Implement Web Admission Registration during Spring 2005.
- Survey student demands for technology accessibility, classes and schedules.
- Survey current and prospective students biannually beginning 2004-2005 to determine the needs for a six-day week balanced schedule (8:00 A.M. to 10:00 P.M. – including Distance Learning: Online and Interactive TV)

GOAL “G” RECRUITMENT AND COMMUNITY RELATIONSHIP

Implement community involvement by IVC.

- Survey faculty about their community involvement during Spring 2004.
- Give faculty credit for participation on community committees/organizations.
- Administration should deal with transportation issues.
- Administration should address P-16.
- Develop with SDSU cooperation and joint programs.
- The Public Relations Plan should address misperceptions in the community.
- Develop a student mentor program for elementary schools.
- Expand the work experience program.
- Develop a District-wide alumni association.
- Institute an alumni publication.

M/S/C Wong/Long

Resolution No. 12898: **AUDIT**

BE IT RESOLVED that the Board approves the Imperial Community College District Auditor's Report for the year ending June 30, 2003, as prepared by Wilkinson and Hadley, Certified Public Accountants.

M/S/C Long/Wong

Resolution No. 12899: **BUDGET CHANGES**

WHEREAS, the California Code of Regulations, Title V, Sections 58307 and 58308, and the Community College Budget and Accounting Manual require the Board of Trustees to adopt the annual District budget by resolution, and to approve any changes to that budget by resolution.

BE IT NOW RESOLVED that budget changes J4050004 through J4050078 be approved.

M/S/C Medina/Cardenas

Resolution No. 12900: **NAMING DSP&S: WENDRICK ACCESS CENTER**

WHEREAS, Mel Wendrick was hired in 1973 as the first Director of the Physically Limited Program (name changed later to Disabled Student Programs and Services) at Imperial Valley College, and held that position for 26 years until his retirement in 1999;

WHEREAS, Mel Wendrick was instrumental in making the Imperial Valley College campus accessible to students with disabilities;

WHEREAS, Mel Wendrick was prominent in the community in advocating for access for people with disabilities.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the naming of the Disabled Student Programs and Services office the Mel Wendrick Access Center, if appropriate.

M/S/C Cardenas/Acuña

Resolution No. 12901: **SDICCCA LEARNING RESOURCES COOPERATIVE JOINT POWERS AGREEMENT**

WHEREAS, Imperial Valley College has been a member of the San Diego and Imperial Counties Community Colleges Association Learning Resources Cooperative Joint Powers Agreement since 1981; and

WHEREAS, the Agreement enables all the colleges in the Consortium to purchase and share media materials and services for a fee based on their spring census FTES enrollment; and

WHEREAS, the Agreement has been updated for clarity and consistency and to give the colleges more flexibility in the use of funds carried over from one fiscal year to the next.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Imperial Community College District approves the changes to the Joint Powers Agreement on the recommendation of the Vice President for Academic Services and the Superintendent/President.

M/S/C Cardenas/Acuña

Resolution No. 12902: **DESTRUCTION OF RECORDS**

BE IT RESOLVED that Board approves the reclassification of Class 2 records listed below to Class 3 disposable records. These records have met the retention period requirements of Sections 59023 through 59026 of the Title V Administrative Code, and are of no further use to the District.

<u>DOCUMENT</u>	<u>YEAR ORIGINATED</u>
Final Grade Rosters	Fall 1995-Summer 1997
Retired/Terminated Employee NOEs	1998-1999
OT Cards/Payroll Records/Work Study	1998-2001
Time Sheets/Grant Payroll	
PELL Vouchers & PR Reports	1998-2001
PELL Grant Program	1998-1999
SARS Individual Corrections/POSS	1998-2000
Awards	
Receipt Deposits W-Z/Completed	1998-1999
District Requisitions	
Miscellaneous	1998-1999
Subs. Slips	1995-1998
Consultants	1990-1992
Overload	Spring 1998
NOEs & I9s	1998-2001
Grants & Payroll	Oct-December 1999
Grant	1999-2000
PRL	August 1999-June 2000
W2s Copies District/Requisitions	1999-2000
Cash Reconciliations	1999-2000
ALLOC Reports	1999-2000
PELL Link Origination Lists	1999-2000
SARS PELL Links Disbursement Lists	1999-2000
Employee Address Listing by Work Location	1999-2000
WS/PR	1999-2000
F/A Vouchers	2000-2001
Time Sheets	2000-2001
Checks Mailed	7-10-01
ED-Express Communications	2000-2001
Federal PELL Grant Program and Various Reports	2000-2001
F/A Initial Folder	2000-2001
Organization and Disbursement Lists	2000-2001
Exported and RECIO	
F/A Checks Paid and Cleared by VIB	1999-2001
Grant WS Ledger	1995-2001
Grant Account Bank Statements	1999-2001
Stop Payments Issued & Completed	1996-2000
WS Grant Overpayments	1999-2001

FA Stop Payments Issued	2000-2001
W2 Forms	1986-1999
Student's W2s	2000
Full-Time Faculty Time Records	1991-1995
Closed Classified Positions	1998-2001
Classified Time Sheets	1998-2001
O'Cards Summer/Fall/Spring	1991-1992
IVC Transcripts	1999
First Census Roster	1998-2001
Spring/Summer/Fall	
Final Grade Roster	1998-2001
Spring/Summer/Fall	
External Campus Final Grade Rosters	1998-2001
Spring/Fall	
CCFS Reports	1993-1996
CCFS Reports	1994-1997
GAIN Basic Skills Report	1995-1996
IVC Transcripts	2000

M/S/C Cardenas/Acuña

Resolution No. 12903: **SUPPORT FOR PROPOSITION 57**

WHEREAS, the Economic Recovery Bond Act (Proposition 57) on the March 2004 state ballot is a one-time bond of up to \$15 billion to retire the state deficit; and

WHEREAS, state spending has exceeded revenues for three years, creating funding losses and volatility in state funding which have undermined stable, predictable and adequate funding to community colleges; and

WHEREAS, this bond measure would consolidate the deficit and allow California to restore fiscal stability without raising taxes; and

WHEREAS, California needs to set its fiscal house in order to start building for the future; and

WHEREAS, Proposition 57 will allow community colleges to continue to provide quality programs and services for students and assist them in preparing for employment or transfer to a four-year university; and

WHEREAS, Proposition 57 will keep the state solvent and prevent drastic cuts in education, health care, local government and public safety; and

WHEREAS, Proposition 57 will present the voters with the opportunity to determine whether a deficit bond should be enacted to provide fiscal stability for California's future; and

WHEREAS, this bond measure will not take effect unless voters also approve the California Balanced Budget Act (Proposition 58), which

prohibits borrowing to pay deficits every again and requires enactment of a balanced budget; and

WHEREAS, the failure of this bond could result in mid- and future-year cuts for public education including community colleges, thus placing extreme hardship upon community colleges and the students they serve as well as all other publicly funded agencies;

WHEREAS, Proposition 57 is fully funded by dedicating one quarter cent for the existing sales tax rate; and

WHEREAS, Proposition 57 would require no tax increase to pay the deficit bond;

THEREFFORE, BE IT RESOLVED that the Board of Trustees of the Imperial Community College District supports Proposition 57 (The Economic Recovery Bond Act) and encourages voters to become aware of the implications of its passage upon IVC.

M/S/C Cardenas/Acuña

Resolution No. 12904: **SUPPORT FOR PROPOSITION 58**

WHEREAS, Proposition 58 (The Balanced Budget Act) requires the enactment of a balanced budget, addresses fiscal emergencies, and establishes a budget reserve; and

WHEREAS, Proposition 58 amends the California Constitution to require enactment of a balanced state budget, established a state budget reserve, and place limits on future borrowing to finance state budget deficits; and

WHEREAS, the Balanced Budget Act would require the Governor and Legislature to enact a balanced budget, and require the legislature to postpone other action until a budget is adopted;

WHEREAS, Proposition 58 would require that spending not exceed income each fiscal year, and establish a reserve of at least \$8 billion; and

WHEREAS, Proposition 58 would prohibit borrowing in the future to pay off deficits; and

WHEREAS, the balanced budget and debt limitation provisions in Proposition 58 are likely to result in more immediate actions to correct budgetary shortfalls;

WHEREAS, the provisions above would become operative only if the voters approve Proposition 57 (The Economic Recovery Bond Act) as well as Proposition 58; and

WHEREAS, if this measure fails, the result will be massive reductions to the California community college system, the students served by that system, and other public agencies;

THEREFORE BE IT RESOLVED that the Board of Trustees of the Imperial Community College District supports Proposition 58 (The California Balance Budget Act) and encourages votes to become aware of the implications of its passage upon Imperial Valley College.

M/S/C Cardenas/Medina

Resolution No. 12905: **ACCREDITATION FOCUSED MIDTERM REPORT**

WHEREAS, Imperial Valley College received on June 15, 2001, the Interim Report from the Accreditation Commission Evaluation Team visit held on March 6-8, 2001; and

WHEREAS, the Commission asked that an Interim Report be submitted by November 1, 2002, responding to four recommendations, which was submitted, an evaluation team visited on November 4, 2002, and the Commission on January 17, 2003 accepted the report.

WHEREAS the Commission further required that a Focused Midterm Report be submitted by March 15, 2004.

WHEREAS Imperial Valley College certifies that there was broad participation by the campus community, and we believe the Recommendation Responses accurately reflect the nature and substance of this institution.

BE IT NOW RESOLVED that the Board approves the submission the Focused Midterm Report responding to two recommendations to the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, and further commends everyone that contributed to finalizing this Focused Midterm Accreditation Report.

M/S/C Cardenas/Medina

Resolution No. 12906: **LIBRARY TECHNICIAN PROGRAM**

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (3/21/02) and the Academic Senate (11/20/03) adding the Library Technician Program.

M/S/C Medina/Acuña to go into **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation--
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: Three Cases
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Subdivision (a) of section §54956.9)
Name of cases: Roy Bernardi, Claim No. WCSISC2003034098

3. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations

M/S/C Cardenas/Medina to go back to **OPEN SESSION**

Board President Ramirez announced that legal counsel gave updates relating to Items 1 and 2, and direction was given to District negotiators in Item 3.

M/S/C Cardenas/Wong

Resolution No. 12907: **INJURY AND ILLNESS PREVENTION PROGRAM**

WHEREAS, California Code of Regulations, Title 8 (8 CCR), Section 3203, requires that employers:

- shall provide and maintain a safe and healthful workplace for employees; and
- shall establish, implement and maintain an effective written Injury and Illness Prevention Program;

WHEREAS, the Environmental Health and Safety Committee recommends implementation of the INJURY AND ILLNESS PREVENTION PROGRAM, which has been developed in compliance with state and federal statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the INJURY AND ILLNESS PREVENTION PROGRAM, and that it shall become effective February 23, 2004.

M/S/C Cardenas/Wong

Resolution No. 12908: **MEDICAL DIRECTOR AGREEMENT FOR EMS**

WHEREAS the Emergency Medical Services (EMS) Program is required, for accreditation purposes, to have a Medical Director in charge of the program who is a qualified physician, licensed to practice medicine in the State of California, and is an emergency medicine specialist, and has the requisite skills, education, training and certification;

WHEREAS on March 14, 2001, the Planning and Budget Committee agreed to enter into an Agreement with Bruce E. Haynes, M.D., to take effect on April 1, 2001, to be renewed through June 30, 2004, and thereafter annually on July 1, 2004; and

WHEREAS the EMS Medical Director took on additional EMS duties in January 2003.

BE IT NOW RESOLVED that the Board approves the recommendation of the Vice President for Academic Services, and the Director of Nursing Education and Health Technologies, to renew the Medical Directorship Agreement effective January 1, 2004 through June 30, 2004, and July 1, 2004 through June 30, 2005, at a cost of \$13,000.00 per year.

M/S/C Cardenas/Wong

Resolution No. 12909: **REEMPLOYMENT OF ACADEMIC PERSONNEL FOR THE 2004-2005 ACADEMIC YEAR**

BE IT RESOLVED that the following academic personnel be reemployed, as credentialed at the appropriate classification and step contingent upon verification of records, for the 2004-2005 school year:

	Andres, Benny
11 month	Aragon, Raul
	Archuleta, Joe
	**Armenta, Celeste
11 month	Artechi, G. Olga
11 month	*Avila, Beatriz
	*Barba, Cecilia
	Beckley, Jeffrey
	Bemis, Roberta
11 month	Beope, Frances
	Biley, Patti
11 month	**Blair, Pauline
	Blek, Craig
	Borchard, Mary Kay
	*Byrd, Krista (Spring 2005)
11 month	Campos, Gilbert
11 month	Cañez-Savala, Said
	Carlson, C. Marylynn
	Carnes, Dennis
	*Craven, Julie
	Croft, Donna
	Cypher, Jackilyn
	**David, Samuel
	**Davis, Donna
	**Davis, Lincoln
	Decker, Van
	Deyo, Jeffrey
	*Dorantes, Kathleen
	Drury, David A.
11 month	Esqueda, Jesus
	Fischer, Fred
	**Fisher, James
	Fitzsimmons, Richard
	Gage-Mosher, Ronald
11 month	Garcia, Raquel
	*Gehler, Nicolas
	Ghanim, Walid

11 month Giauque, Gerald
 Gilbertson, Tom
 **Gretz, Suzanne

11 month Guzman, Cesar
 Hann, Carol
 Hansink, Todd
 Harris, Diane
 **Higgins, S. Brenda
 Horton, Sidne
 Jacklich, Joel
 Jacobson, Eric

11 month Kalin, Janeen
 Kelly, Nannette

11 month Lee, Carol
 *Lee, James
 **Lehtonen, Eric
 *Leppien-Christensen, J. Kristopher(Spring 2005)

11 month Lofgren, Mary
 Lopez, Jose

11 month Lopez, Sergio

11 month **Lovitt, Paige
 Luoma, Craig

11 month Marcuson, Bruce

11 month Marquez, Ralph
 *Martini, Donald

11 month **Mazeroll, Lorraine
 McCormick, Michael
 McNeece, P. Brian
 Mecate, Jim
 Meek, Al

11 month Mercado, M. Lourdes
 Miller, Fonda
 **Miller, Ivan

11 month Nava, Norma
 Nilson, Barbara

11 month Nuñez, Norma
 Orensztein, Armand

11 month Orfanos-Woo, Stella
 Ortega, Alicia
 Paine, Thomas W.
 Patterson, James

11 month *Plascencia, Jose (Spring 2005)
 Pollock, Diedre
 Ponce, Josefina
 **Pradis, Ricardo
 Rapp, Frank
 **Riehle, Betsy
 Rodgers, Gary

11 month Rodgers, Valerie
 **Rowley, Deirdre
 Ruiz, Angelica
 Santistevan, Judy
 Scheuerell, Edward

**Sheppard, David
 Shokoufi, Mardjan
 **Simpson, Scott
 Staton, M. Robin
 Stroud, Jean
 Stuart, Barbara
 Suczek, Peter
 Thibodeaux, MariaElena
 **Trax, Daniel
 11 month Tucker, Jill
 **Voldman, Aleksandr
 11 month Welch, T. Larry
 11 month *Zazueta, Cathy (Spring 2005)
 11 month Zhao, Lianna
 Zielinski, David
 Zobell, Sherry

- * - Have fulfilled tenure obligations and shall be reemployed as
 tenured for the 2004-2005 academic year
 ** - Probation
 All others are tenured.

M/S/C Cardenas/Wong

Resolution No. 12910: **REEMPLOYMENT OF CATEGORICALLY FUNDED ACADEMIC PERSONNEL FOR THE 2004-2005 ACADEMIC YEAR**

BE IT RESOLVED that the following certificated employees be reemployed, as temporary, full-time non-tenure track contract personnel contingent upon continued funding of the Federal/State grant designated and verification of records:

<u>NAME</u>	<u>PROJECT POSITION</u>	<u>FUNDING SOURCE</u>	<u>TIME FRAME</u>
Alvarado, Beatriz	Counselor	Federal	9/1/04 to 8/31/05
Arguelles, Trinidad	Counselor	State	7/1/04 to 6/30/05
Diaz, Dolores	Project Director	Federal	9/1/04 to 8/31/05
Esquer, Maria	Counselor	State	7/1/04 to 6/30/05
Felix, Mireya	Counselor	State	7/1/04 to 6/30/05
Fletes, Myriam	Project Director	Federal	9/1/04 to 8/31/05

Fristrup, Carey	Counselor	State	7/1/04 to 6/30/05
Garcia, Martha	Counselor	State	7/1/04 to 6/30/05
Lopez, Rosalie	Project Director	Federal	6/1/04 to 5/31/05
Romero, Yolanda	Coordinator	State	7/1/04 to 6/30/05
Sandoval, Lilia	Counselor	State	7/1/04 to 6/30/05

M/S/C Cardenas/Wong

Resolution No. 12911: **REEMPLOYMENT OF ADMINISTRATIVE PERSONNEL FOR
THE 2004-2005 ACADEMIC YEAR**

BE IT RESOLVED that the following administrative personnel be
reemployed for the 2004 - 2005 school year:

- (a) Berry, Kathy Director of Nursing/Health Technologies
- (b) Boenheim, Marion Director of Human Resources/Equal Employment
Opportunity Officer
- (c) Buckel, Eileen Dean of Learning Services
- (d) Ceasar, Ted Director of Disabled Students Programs
and Services
- (e) Fenn, Renee Dean of Instruction for Extended Campus
- (f) Hudson, Thomas Dean of Business Services
- (g) Huerta, Gonzalo Dean of Instruction for Applied Sciences
- (h) Jaime, Victor Vice President for Student Services
- (i) Magno, Jan Dean of Financial Aid and State Programs
- (j) Westerfield, Kathie Director of Admissions and Records

M/S/C Cardenas/Wong

Resolution No. 12912: **OVERLOAD ASSIGNMENTS**

BE IT RESOLVED that the following academic personnel be paid for their overload assignments in excess of six hours per week for the spring 2004 semester in accordance with the rate established in Resolution No. 12564, III-5 (October 9, 2002):

<u>NAME</u>	<u>ASSIGNMENT</u>
Armenta, Celeste	Health Education/Nursing
Barba, Cecilia	History
Bemis, Roberta	English
Biley, Patti	ESL
Borchard, Mary Kay	Administration of Justice
Carlson, C. Marylynn	Health Education/Nursing
Cypher, Jackilyn	Emergency Medical Technician
Davis, Donna	Nursing
Fields, Rebecca	Biology
Fisher, James	Chemistry
Gehler, Nicolas	Physical Education
Giauque, Gerald	French
Gilbertson, Thomas	Art
Guzman, Cesar	Special Studies-Citizenship
Higgins, Brenda	Nursing
Lopez, Jose	Automotive
Luoma, Craig	Nursing
Marcuson, Bruce	Administration of Justice
McCormick, Michael	English/Physical Education
Meek, Al	Nursing
Pollock, Dierdre	Nursing
Rowley, Deirdre	English
Scheuerell, Edward	ESL
Stroud, V. Jean	Nursing
Tucker, Jill	Physical Education
Welch, Thomas	History/Library
Williams, Jack	Nursing/Health Assistant
Zhao, Lianna	Anatomy/Physiology
Zielinski, David	English

M/S/C Cardenas/Wong

Resolution No. 12913: **TEMPORARY ACADEMIC EMPLOYMENT**

BE IT RESOLVED that the following academic personnel be employed for the period of February 12, 2004 through May 29, 2004, as temporary contract personnel, pending medical and background clearance:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Staten, Patrick	Appropriate Classification and Step Contingent Upon Verification of Records	Mathematics Instructor

M/S/C Cardenas/Wong

Resolution No. 12914: **EMPLOYMENT OF PER-SESSION INSTRUCTORS**

BE IT RESOLVED that the following personnel be employed during the Spring 2004 semester, as credentialed, at the hourly rate provided for in Resolution No. 12564. Employment is contingent upon verification of records, credentials, finger printing clearance, and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Aguirre, Fernando	Spanish
Andrade, Maria	Human Relations
Blankenship, Timothy	Administration of Justice
*Galindo, Lorenzo	Welding
Herrera, Cynthia	Human Relations

*Substitute

M/S/C Cardenas/Wong

Resolution No. 12915: **EMPLOYMENT OF PER-SESSION INSTRUCTORS**

BE IT RESOLVED that pursuant to Title V 53430, California Education Code Section 87359, and District Hiring Procedures (Resolution No. 11647 dated June 9, 1999) the following individuals have been determined to possess qualifications that are at least equivalent to the minimum qualifications for the disciplines indicated, and are hereby approved to teach subjects under said discipline for academic year 2003-2004:

<u>NAME</u>	<u>POSSIBLE ASSIGNMENT</u>
Lang, Dennis	Music
Williams, Kjersti	Music

M/S/C Cardenas/Wong

Resolution No. 12916: **EMERITUS FACULTY**

BE IT RESOLVED that the Board grant Emeritus status and all of the entitlements associated with this distinction for years of service to Richard Hann, Jim Pendley, and Dr. Robert Wilhelm, who henceforth will be known as Professors Emeriti.

M/S/C Cardenas/Wong

Resolution No. 12917: **GOLDEN HANDSHAKE FOR CLASSIFIED PERSONNEL**

WHEREAS Imperial Community College District, under a contract administered by the Imperial County Schools, participates in the Public Employees' Retirement Systems; and

WHEREAS, Imperial Community College District desires to provide a designated period for Two Years Additional Service Credit, Section 20904, based on the contract amendment included in said contract, which provided for Section 20904, Two Years Additional Service Credit, for eligible miscellaneous member;

NOW, THEREFORE, BE IT RESOLVED, that Imperial Community College District does seek to add a designated period, and does hereby authorize this Resolution indicating a desire to add a designated period from March 23, 2004 through June 29, 2004, for miscellaneous members eligible to retire in the Imperial Community College District.

M/S/C Cardenas/Wong

Resolution No. 12918: **VOLUNTEER EMPLOYMENT**

BE IT RESOLVED that approval is given to Leo Casarez, Volunteer Men's Tennis Coach, and that he be covered by Workman's Compensation Insurance from February 24, 2004 through May 8, 2004.

BE IT FURTHER RESOLVED that thanks is extended to Leo Casarez for his contribution to Imperial Valley College.

M/S/C Cardenas/Wong

Resolution No. 12919: **CLASSIFIED MANAGER RESIGNATION**

BE IT RESOLVED that the resignation of the following classified manager be accepted at the date indicated

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Kenner, Mark	Director of Technology Services	Information Systems	District	8-D	4/2/04

M/S/C Cardenas/Wong

Resolution No. 12920: **CLASSIFIED CONFIDENTIAL SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individual be employed in the classified confidential service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Herrera, Marissa	Administrative Assistant	Academic Services	District	33-C	3/1/04

M/S/C Cardenas/Wong

Resolution No. 12921: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individual be employed in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Gutierrez, Javier	Microcomputer Lab Technician	Business Division	State	28-A	3/1/04
Valenzuela, Larry	Technology Center Technician	Academic/ Learning Services	District	34-A	2/23/04

M/S/C Medina/Wong to **ADJOURN** the meeting at 7:40 P.M. - The next regular meeting of the Board of Trustees is scheduled for **TUESDAY, MARCH 16, 2004**, at 6:00 P.M.

Adopted this _____ day of _____, 2004.

ICCD Board President

ICCD Board Secretary