

**ADOPTED MINUTES**  
**FOR THE REGULAR MEETING OF THE**  
**IMPERIAL COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**Wednesday, March 12, 2003**

On Wednesday, March 12, 2003, Board President Romualdo Medina, called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:08 P.M., in the Administration Building Board Room.

BOARD MEMBERS PRESENT: Carlos R. Acuña, Rudy Cardenas, Jr., Kelly Keithly, Marian Long, Romualdo Medina, Rebecca Ramirez, Louis Wong

REPRESENTATIVES PRESENT: Jim Pendley, Academic Senate  
Barbara Stuart, Faculty  
Anna Vicuna, Classified  
Cihara Hercules, Students

CONSULTANTS PRESENT:

Dr. Jack Fujimoto, Interim Superintendent/President  
Carlos Fletes, Vice President for Business Services  
John Hunt, Vice President for Academic Services  
Dr. Victor Jaime, Vice President for Student Services  
Frank Oswalt, Legal Counsel

VISITORS PRESENT:

Kathy Berry; Ted Ceasar; Dan Cerda; Dr. Sam Ellis; Lenny Fabian; Eileen Ford; Laurie Franks; Bill Gay; Harold George; Laura Gudino; Joel Hamby; Saul Hom; Gonzalo Huerta; Becky Green; Jan Magno; Jim Mecate; Norma Nava; Tom Paine; Gail Parish; Idelfonso Herrero Pichardo; Tina Ramsey; Ron Schoors; Arthur Smith; Sandra Standiford; Mariaelena Thibodeaux; Rick Webster; David Zielinski.

WRITTEN COMMUNICATIONS

1. Luis C. Garnica, Microcomputer Lab Technician (RE: Resignation)
2. Joel Hamby (RE: Openers for Teachers' Contract Negotiations)
3. CCCT Board of Directors Election 2003
4. Grayce Lopez, Administrative Assistant (RE: Resignation)

PUBLIC COMMENTS

1. Joel Hamby's comments to the Board related to negotiations to eliminate medical benefits to the domestic partners of IVC faculty members. Mr. Hamby distributed copies of California Family Code Section 297 and 308.5.
2. Barbara Stuart, English Professor, spoke in favor of maintaining medical benefits for domestic partners of IVC faculty members, and this issue should not be a part of any future negotiations.

EMPLOYEE OF MONTH FOR MARCH 2003

Customer Service Committee Representative Norma Nava presented the Employee of the Month Recognition for March 2003 to Tina Ramsey, English Instructor. Her nominator stated:

"Not only does she work consistently to improve service to the students, but she also works to improve the working climate within the English Division. She has volunteered for numerous committees and projects that others are reluctant to take on. Her work is of high quality and she has shown to be a team player in the many projects she has worked on."

Tina was congratulated by all for her well-deserved recognition.

ASSOCIATED STUDENT GOVERNMENT UPDATE

ASG President, Cihara Hercules, updated the Board on the following activities:

- The special performance on February 25, of Actress Melissa Stevenson for Women's History Month was well received by the students.
- On February 27, a movie marathon was held commemorating Black History Month.
- On March 3, the Associated Students participated in the Fair Booth and succeeded in getting more than 700 petition signatures asking the State not to increase tuition.
- On March 12-13, the Navy will have a flight simulator available to students.
- On March 14, the Army will have a flight simulator available with a rock-climbing exhibit.

- On March 17, eleven senators will participate in a "March on Sacramento" to protest the tuition hike, and to present their petitions to the legislators.
- On March 17, St. Patrick's Day festivities will take place in the College Center.
- On March 25, there will be a special dance held for the disabled students.
- April 4, activities are scheduled for College Alcohol Awareness.
- April 8, activities will emphasize Child Abuse Prevention.
- April 11, activities will highlight Sexual Assault Awareness.
- April 15, activities will create awareness of STD.
- On April 16, the ASG will have an Easter Egg Hunt for the Preschool children.

#### INDEPENDENT LIVING PROGRAM SUCCESS STORIES

Director of Child, Family and Consumer Sciences, Becky Green, stated that IVC trains those involved in foster care and kinship parents, and assists foster youth from ages 15 to 21 years to successfully transition into everyday life.

Foster youth graduates, Idelfonso Herrero Pichardo and Arthur Smith shared their history in the foster care system and the benefits they received from the IVC Independent Living Program.

#### SDICCCA ALLIANCE MEETING

Trustee Marian Long attended the SDICCCA Alliance meeting on March 3, at the National University Spectrum Learning Center. The following information was discussed:

- SDICCCA colleges (Grossmont-Cuyamaca CCD, San Diego CCD, Southwestern CCD; Colleges: Cuyamaca, Mira Costa, Grossmont, Palomar, Imperial Valley, San Diego City, San Diego Mesa, San Diego Miramar) are among the lowest funded colleges in the state. The Alliance is pushing for equalization of funding among all California community colleges.
- The funding disparity is growing, and many of our districts need to be aware of this problem.
- Program based funding has caused inequity and needs to be eliminated.
- Simplification of the growth cap.
- San Diego community colleges gave out very few pink slips.

ACADEMIC SENATE UPDATE

Academic Senate President, Jim Pendley, reported the following:

- Senate discussions have centered on the budget cutbacks and resolution of problems. What effect will the budget cuts have on personnel and programs?
- Jim Pendley was re-elected as Senate President for one year. Roberta Bemis, Dennis Carnes, and Sherry Zobell were elected as Senators-at-Large.

INTERIM PRESIDENT'S UPDATE

Dr. Jack Fujimoto reported the following:

- The second reading of the District Board Policies will be forwarded to the Board at the April 9 meeting. Updates have been received from the CCLC Policy and Procedures Service and will be incorporated into the Board Policies.
- Three grant proposals (FIPSE - IVC Research Center; FIPSE - SDSU and IVC Mathematics Basic Course; Title V, HSI - IVC Environmental Education, Research and Technology Project) have been submitted. This is an effort to "grow the revenue."
- The IID has requested that IVC submit an RFP. IVC will submit a proposal addressing water, power, conservation, heating/ventilation training. The focus on making IVC the energy center for the IID, and creating community awareness.
- Assemblywoman Bonnie Garcia will be at IVC on Friday, March 21, 2003, at 2:00 P.M. Senator Denise Ducheny will be visiting the Imperial County Office of Education on Friday, April 25, 2003, from 1:00 P.M. to 2:30 P.M.
- Dr. Paul Pai has been in contact with the President's Office, and is receiving daily updates on the progress of IVC.
- The Mid-Winter Fair and Fiesta's IVC Booth Organizing Committee (Kathy Berry, Gonzalo Huerta, Bill Gay, Lenny Fabian, and Patty Robles) were thanked for making this year's booth a great success. The booth not only looked good but was interactive, and was well attended. There were a record number of volunteers to provide staff coverage of the booth, and everyone was thanked for their participation.
- IVC is sponsoring a Symposium on the Arts called "Save the Arts in Imperial County Schools" on Saturday, March 22, 2003, from 9:00 A.M. to 11:00 A.M. in the College Center.

- Dr. Fujimoto stated that this would be his last official Board meeting and he thanked everyone for giving him the opportunity to serve Imperial Valley College as Interim Superintendent/President.

#### ENROLLMENT AND CRIME STATISTICS REPORT

Sandra Standiford reported that after telephone registration for the spring 2003 semester and wait list moves, enrollment was 6,106. This is an increase of 88 more students over the same time last year. A total of 590 students were moved from the wait list into 263 classes. The headcount at the census date reflected 7,633 students or a decrease of 7%; full-time enrollment decreased by 24%; part-time enrollment increased by 5%; part-time students are 67.3% of the student body; 63% of the enrollment is female; 86.3% of the students are Hispanic; 58.5% of the students are under 25 years of age; weekly student contact hours and FTES increased by 3.8%; 989 classes were offered in the spring 2003 semester compared to 950 classes offered in the spring 2002.

Also distributed was the Student Right to Know and Campus Security Act Statistics Report. During the year 2001-2002 there were 5 simple assaults, 2 burglary/thefts, 1 liquor law violation, and 3 drug abuse violations.

#### BUDGET ADJUSTMENTS FOR 2002-2003 and 2003-2004

Carlos Fletes distributed copies of a spreadsheet, which outlined the targeted cuts from the IVC General Fund for 2003-2004. This information was developed by the Planning and Budget Committee and endorsed by College Council and compared the scenarios \$2.95 million (23.95%), \$2.5 million (20%), \$1.9 million (15%) and \$1.2 million (10%).

The following observations were shared:

- The numbers presented in the spreadsheet will change as more information is received from Sacramento.
- Shared governance has worked well in making decisions on what areas will be targeted for cuts.
- Implementing these cuts will dramatically change the way the District does business.
- Department heads will have to find creative ways to meet the needs of the college.
- The night differential has been eliminated from the budget cuts.
- The negotiations process will address across the board percentage salary cuts with all groups.
- IVC has growth potential because we are not at CAP.
- Categorical programs have been restored by the State for this year.
- The Board requested a glossary of terms be developed defining those areas to be cut.

- Concern was expressed in cutting the reserves in half (from 6% to 3%).

Dr. Fujimoto mapped out a graph, which indicated that each segment of Instruction, Business Services, Student Services, and Reserves will cut 4% to make up the worst case scenario of \$2.95 million. These major areas would be adjusted when the actual figures are received from Sacramento. Consensus agreed that reserves should remain at a minimum of 4%.

M/S/C Keithly/Cardenas to approve the Minutes dated February 12, and March 1, 2003.

M/S/C Keithly/Cardenas

Resolution No. 12640: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. 0302601 through 0303049, 4003043 through 4003059, inclusive are approved.

BE IT FURTHER RESOLVED that the issuance of Dummy Purchase Order Nos. 0301526 through 0301715, inclusive are approved.

M/S/C Keithly/Cardenas

Resolution No. 12641: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 15 in the amount of \$35,660.92, and Warrant Order No. 16 in the amount of \$1,573,658.47 be ratified.

M/S/C Keithly/Cardenas

Resolution No. 12642: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

29 in the amount of \$128,112.22  
30 in the amount of \$956,124.29  
31 in the amount of \$2,682,982.49  
32 in the amount of \$190,054.54

M/S/C Long/Cardenas

Resolution No. 12643: **CCCT BOARD OF DIRECTORS ELECTION - 2003**

BE IT RESOLVED that the Board nominates the following individuals to fill the ten two-year and one one-year vacancy on the CCCT Board of Directors for 2003:

Maria Nieto Senour, San Diego CCD  
John Moore, Cerritos CCD  
Mary Mason, Foothill-DeAnza CCD  
Georgia L. Mercer, Los Angeles CCD  
Michele R. Jenkins, Santa Clarita CCD  
Luis Villegas, Santa Barbara CCD  
Charles H. Hayden, Jr., Desert CCD  
Anthony E> Bugarin, San Joaquin Delta CCD  
Mark Takano, Riverside CCD  
Thomas J. Clark, Long Beach CCD

M/S/C Ramirez/Wong

Resolution No. 12644: **COMMENDATION: RON SCHOORS**

WHEREAS, Ron Schoors has provided dedicated service as IVC Foundation Board Member and then as Executive Director of the IVC Foundation for the last one and one-half years;

WHEREAS, Ron Schoors has contributed significantly to Imperial Valley College students through increasing the availability of scholarships during his tenure;

WHEREAS, Ron Schoors has significantly changed the atmosphere of the campus by guiding the following improvements to the campus:

- ❖ Music: Digital Recording Studio
- ❖ Humanities: Satellite Dish and Monthly Network Access
- ❖ Art: Sponsored Art Events
- ❖ History: Assisted in making a special translation project available to Benny Andres, Jr.
- ❖ Agriculture: Purchased equipment needed to get the program up and running
- ❖ DSP&S: Purchased a bus to be transformed into a Mobile High Tech Center
- ❖ English and Math: Assisted in sponsoring festivals
- ❖ Upward Bound/Talent Search: Assisted in sponsoring events
- ❖ ASG/Student Affairs: Assisted in sponsoring events
- ❖ Customer Service Academy: Assisted in developing the program by procuring instructional videos/materials and providing scholarships
- ❖ Positive Attitudes Committee: A major contributor to the all staff BBQ, ice cream social, and western dress day.

- ❖ Hispanic Scholarship Fund: \$30,000 in 2002 and \$20000 in 2003 for IVC students
- ❖ Implemented the purchase of an on-line grant program for IVC and the Foundation
- ❖ Science: Assisted in funding a field trip for a Science Class
- ❖ Career Fairs: Co-sponsored the events in 2001 and 2002
- ❖ Campus Christmas Toy Drive: Co-sponsored the event in 2001 and 2002
- ❖ Weeks of Thanks and Giving: Assisted in gathering toys, monies, food to contribute to Betty Jo McNeece Childrens Home
- ❖ Athletics: Assisted in the funding the construction of team rooms for both men and women's athletics; made radio broadcasting of games a reality; organized alumni athletic events; sponsored a summer camp for kids
- ❖ 40<sup>th</sup> Anniversary: sponsored and organized several events including development of advertising, 1962 Football Team Reunion, and special IV Press edition insert dedicated to IVC

WHEREAS, in his brief tenure, Ron Schoors has created "tidal wave" changes to IVC through collaboration with IVC stakeholders, its public relations consultant and Interim Superintendent/President.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board extends its sincere and heartfelt appreciation to Ron Schoors for his dedication to service as the IVC Foundation Executive Director, and recognizes his resignation with sincere regrets effective March 31, 2003.

M/S/C Keithly/Cardenas

Resolution No. 12645: **2002-2003 AND 2003-2004 BUDGET ADJUSTMENTS: HIRING FREEZE**

BE IT RESOLVED that the Board approves the recommendation of the Planning and Budget Committee dated February 12, 2003, and College Council dated February 24, 2003, to freeze hiring, effective immediately, of all District funded positions, with exceptions to be determined by the Superintendent/President.

M/S/C Keithly/Cardenas

Resolution No. 12646: **GROWING OPPORTUNITIES FOR SUCCESS: A PLAN FOR THE USE OF INFORMATION TECHNOLOGY AT IVC**

BE IT RESOLVED that the Board approves the recommendation of the College Council dated February 24, 2003, to approve the implementation of the plan for the Use of Information Technology at Imperial Valley College effective immediately.



M/S/C Keithly/Cardenas

Resolution No. 12647: **GUIDELINES FOR NAMING OF COLLEGE BUILDINGS AND FACILITIES**

BE IT RESOLVED that the Board approves the recommendation of the Campus Operations Committee dated February 7, 2003, and the College Council dated February 24, 2003, to adopt Campus Guidelines for Recommending the Naming of College Buildings and Facilities as follows:

**IMPERIAL VALLEY COLLEGE  
CAMPUS GUIDELINES FOR RECOMMENDING THE  
NAMING OF COLLEGE BUILDINGS OR FACILITIES**

The purpose of the Policy is to provide guidelines for the Campus Community in conferring recognition by the naming of College facilities. The final responsibility for the naming of any building or facility of the Imperial Community College District rests with the Board of Trustees. Each proposal for naming a District facility or building shall be considered on its own merit. No commitment to a proposed name shall be made prior to the Board of Trustees approval.

POLICY:

The following guidelines are appropriate for naming a building or facility on the Campus:

1. It will be made known that other avenues for recognition exist; e.g., the naming of programs, scholarship funds and awards, college activities, memorial displays and monuments.
2. To honor the living and the dead through services and contributions.
3. There shall be a period of one year from the time a proposal is submitted before a final decision is made.
4. The recognition must lend prestige to the college.
5. Facilities shall include, but not limited to, buildings, roads, rooms, outdoor areas and athletic fields.
6. To designate the function of the building or facility.
7. Consideration will be given to names with historical or cultural reference in the area.
8. Buildings or facilities will not be named for former members of the board of trustees, faculty, or staff any sooner than one year after the person honored has served.
9. District facilities will not be named after a person currently serving on the board of trustees or as an active member of the faculty, staff or administration.
10. The naming of any district building or facility does not imply or constitute legal ownership.
11. No more than one facility or building will be named after any one individual.

PROCEDURES:

The procedures to be followed when submitting a request are as follows:

1. Individual or group requests are to be submitted to the Vice President for Business Services for consideration by the Campus Operations Committee. The Campus Operations committee will submit a recommendation to College Council, which will in turn submit a recommendation to the Superintendent/ President for consideration by the Board of Trustees.
2. If the request is to honor a deceased person, that request will be submitted only after a suitable period of mourning. No request will be considered within a year of death.

3. If the request is to honor a living person, that person may not be an employee or trustee at the time of consideration. No request will be considered within a year of the employee's or trustee's last day of service with the college.
4. All requests must include the following:
  - a. A rationale for requesting the naming of the building or facility: such rationale must include evidence of a broad base of support for the naming of the building or facility.
  - b. A biography of the person for whom the building or facility is to be named after.
5. Once the Imperial Valley College Board of Trustees has approved the naming of a facility or building, the signage will conform to the following campus guidelines:
  - a. The signage will conform to other campus signage identifying buildings.
  - b. A plaque approved by the Campus Operations committee may also be placed at the appropriate location on a facility or building.
6. Whenever possible, the college will seek outside funding for signage.

M/S/C Keithly/Cardenas

Resolution No. 12648: **NON-APPROPRIATION OF FUNDS CLAUSE: DANKA COPIER LEASE AND PITNEY BOWES DESKTOP INSERTER**

WHEREAS, the Board of Trustees entered into a lease for a 3 series Desktop Inserter beginning March 30, 2002 with Pitney Bowes; and

WHEREAS, the Board of Trustees entered into a lease for a Kodak AS120, Canon IR550, and Danka A50 copier beginning March 1, 2000 with Danka Financial Services; and

WHEREAS, budgetary restrictions for fiscal year 2003-04 require non-retention in the use of equipment including the equipment which is the subject of the aforementioned leases; and

WHEREAS, the budget crisis created by the State of California is beyond the control of this Board and leaves the District without operating funds to pay for the lease of said equipment leases; and

WHEREAS, the Board has asked staff to examine fiscal alternatives to the termination of these leases which staff has done without success;

NOW, THEREFORE, BE IT RESOLVED that the Imperial Community College District hereby declares that the leases of the above mentioned equipment shall be terminated effective June 30, 2003; that written notice of this termination be immediately provided to the lessors in accordance with the provisions of said leases; that the equipment shall be returned to lessors in accordance with lessors' directions at the expense of the District; and

BE IT FURTHER RESOLVED that the Interim Superintendent/President and/or the Vice President for Business Services be authorized to execute any and all documents necessary to accomplish the directives of the Board of Trustees in this matter.

<b>FISCAL IMPACT STATEMENT: Annual Savings=\$90,820 [Copier Lease--\$87,220/year (\$57,926 lease payments and \$29,294 maintenance/copy charges); Desk Top Inserter--\$3,600 year]</b>
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M/S/C Keithly/Cardenas

Resolution No. 12649: **AWARD BID FOR COMPUTER HARDWARE**

BE IT RESOLVED that the low bid of Sysix Technologies in an amount not to exceed \$164,333 for enterprise application hardware and related products and services, per the plans and specifications, be hereby accepted.

BE IT FURTHER RESOLVED that the Interim Superintendent/President and/or the Vice President for Business Services be hereby authorized and instructed to sign all notices, contracts, change-orders, or other documents to effectuate the completion of said project.

<b>FISCAL IMPACT STATEMENT: 100% funded from Lease Revenue Bonds</b>
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M/S/C Ramirez/Keithly to go into **CLOSED SESSION** at 7:40 P.M.

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to subdivision (b) of section 54956.9: One Case
2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT  
Conference with District Negotiators  
RE: Direction for Negotiations
3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Subdivision (a) of section §54956.9  
Name of cases: C. Marylynn Carlson, Case No. LM-1781-E  
Craig R. Luoma, Case No. 1780-E

M/S/C Long/Wong to go back to **OPEN SESSION**

Board President Romualdo Medina announced the following:

1. Information was presented to the Board and direction was given to legal counsel.
2. Direction was given to staff.
3. Information was provided to the Board by legal counsel.

M/S/C Keithly/Cardenas

Resolution No. 12650: **REEMPLOYMENT OF ACADEMIC PERSONNEL FOR THE 2003-2004 ACADEMIC YEAR**

BE IT RESOLVED that the following academic personnel be reemployed, as credentialed at the appropriate classification and step contingent upon verification of records, for the 2003-2004 school year:

11 month	***Alvarado, Beatriz
	Andres, Benny
11 month	Aragon, Raul
	Archuleta, Joe
11 month	***Arguelles, Trinidad
	**Armenta, Celeste
11 month	Artechi, G. Olga
11 month	**Avila, Beatriz
	**Barba, Cecilia
	**Beckley, Jeffrey
	Bemis, Roberta
	Biley, Patti
	**Blair, Pauline
	*Blek, Craig
	Borchard, Mary Kay
	**Byrd, Krista
11 month	*Campos, Gilbert
11 month	Cañez-Savala, Said
	Carlson, C. Marylynn
	Carnes, Dennis
	Cerda, Daniel
	Cerda, Ernestine
	**Craven, Julie
	Croft, Donna
	Cypher, Jackilyn
	**David, Samuel
	**Davis, Donna
	**Davis, Lincoln
	**Decker, Van
	Deyo, Jeffrey
11 month	***Diaz, Dolores
	**Dorantes, Kathleen
	Drury, David A.
11 month	Esqueda, Jesus
11 month	***Esquer, Maria
11 month	***Felix, Mireya
	Fischer, Fred
	**Fisher, James
	Fitzsimmons, Richard
11 month	***Fletes, Myriam
	**Gage-Mosher, Ronald
11 month	***Garcia, Martha
11 month	*Garcia, Raquel

11 month      \*\*Gehler, Nicolas  
                  \*Ghanim, Walid  
                  Giauque, Gerald  
                  \*\*Gilbertson, Tom  
                  Greatheart, Frances  
                  \*\*Gretz, Suzanne  
 11 month      Guzman, Cesar  
                  Hann, Carol  
                  Hann, Richard  
                  Hansink, Todd  
                  \*\*Harris, Diane  
                  \*\*Higgins, S. Brenda  
                  Horton, Sidne  
                  Jacklich, Joel  
                  Jacobson, Eric  
 11 month      Kalin, Janeen  
                  Kelly, Nannette  
                  Kelsoe, H. Leon  
 11 month      Lee, Carol  
                  \*\*Lee, James  
                  \*\*Lehtonen, Eric  
                  \*\*Leppien-Christensen,  
                  J. Kristopher  
 11 month      Lofgren, Mary  
                  Lopez, Jose  
 11 month      \*\*\*Lopez, Rosalie  
 11 month      Lopez, Sergio  
                  \*\*Lovitt, Paige  
                  Luoma, Craig  
                  Marcuson, Bruce  
 11 month      Marquez, Ralph  
                  \*\*Martini, Donald  
                  \*\*Mazeroll, Lorraine  
                  McCormick, Michael  
                  McNeece, Brian  
                  Mecate, Jim  
                  Meek, Al  
                  \*Mercado, M. Lourdes  
                  \*Miller, Fonda  
                  \*\*Miller, Ivan  
 11 month      Nava, Norma  
                  Nilson, Barbara  
 11 month      Nuñez, Norma  
                  Orensztein, Armand  
 11 month      Orfanos-Woo, Stella  
                  Ortega, Alicia  
                  Paine, Wm. Thomas  
                  Patterson, James  
                  Pendley, Jimmy  
 11 month      \*\*Plascencia, Jose  
                  Pollock, Diedre  
                  Ponce, Josefina  
                  \*\*Pradis, Ricardo  
                  \*\*Ramsey, Tina  
                  Rapp, Frank

	**Riehle, Betsy
	Rodgers, Gary
	Rodgers, Valerie
11 month	***Romero, Yolanda
	**Rowley, Deirdre
	*Ruiz, Angelica
11 month	***Sandoval, Lilia
	*Santistevan, Judy
	Scheuerell, Edward
	**Sheppard, David
	*Shokoufi, Mardjan
	**Simpson, Scott
	Staton, M. Robin
	Stroud, Jean
	Stuart, Barbara
	Suczek, Peter
	Thibodeaux, Mariaelena
	**Trax, Daniel
	*Tucker, Jill
	**Voldman, Aleksandr
11 month	Welch, T. Larry
	Wilhelm, Robert
11 month	**Zazueta, Cathy
	Zhao, Lianna
	Zielinski, David
	*Zobell, Sherry

- \* - Have fulfilled tenure obligations and shall be reemployed as tenured for the 2003-2004 academic year
  - \*\* - Probation
  - \*\*\* - Temporary Full-Time Personnel Contingent Upon Continued Funding of the Grant Designated
- All others are tenured

M/S/C Ramirez/Keithly (No Vote: Acuña)

Resolution No. 12651: **REEMPLOYMENT OF ADMINISTRATIVE PERSONNEL FOR THE 2003-2004 ACADEMIC YEAR**

BE IT RESOLVED that the following administrative personnel be reemployed (twelve month contract/244 service days) for the 2003-2004 school year:

Berry, Kathy	Director of Nursing/Health Technologies
Cesar, Ted	Director of Disabled Students Programs and Services
Fenn, Renee	Dean of Instruction for Extended Campus
Fletes, Carlos	Vice President for Business Services
Ford, Eileen	Dean of Learning Services
Huerta, Gonzalo	Dean of Instruction for Applied Sciences
Hunt, John	Vice President for Academic Services
Jaime, Victor	Vice President for Student Services
Magno, Jan	Dean of Financial Assistance/State Programs
Standiford, Sandra	Dean of Admissions

M/S/C Keithly/Cardenas

Resolution No. 12652: **OVERLOAD ASSIGNMENTS**

BE IT RESOLVED that the following academic personnel be paid for their overload assignments in excess of six hours per week for the 2003 Spring Semester in accordance with the rate established in Resolution No. 12564 (October 9, 2002):

<u>NAME</u>	<u>ASSIGNMENT</u>
Armenta, Celeste	Nursing
Barba, Cecilia	History
Biley, Patti	ESL
Carlson, C. Marylynn	Health Education/Nursing
Cypher, Jackilyn	Emergency Medical Technician
Davis, Donna	Nursing
Decker, Van	Music
Deyo, Jeffrey	Health Education/Physical Education
Fisher, James	Chemistry
Fitzsimmons, Richard	Nursing
Gehler, Nicolas	Physical Education
Giauque, Gerald	French/Spanish
Gilbertson, Thomas	Art/Photography
Guzman, Cesar	Spanish/Special Studies-Citizenship
Hansink, Todd	Business
Higgins, Brenda	Health Assistant
Kelsoe, Leon	History/Physical Education/ Social Science
Leppien-Christensen, J. Kristopher	Psychology
Lopez, Jose	Automotive
Lopez, Teresa	ESL
Luoma, Craig	Nursing
Marcuson, Bruce	Administration of Justice
Meek, Al	Nursing
Patterson, James	English/Speech/Theater
Pendley, Jimmy	Biology
Peralta, Rosa	Nursing
Plascencia, Jose	Alcohol Drug Studies/Psychology/ Social Work

Pollock, Diedre	Nursing
Ponce, Josefina	ESL/Individual Studies-Learning Center
Pradis, Ricardo	Automotive
Rowley, Deirdre	English
Ruiz, Angelica	Business
Scheuerell, Edward	ESL
Stroud, V. Jean	Health Technology/Nursing
Valentine, Martin	English/Spanish
Welch, Thomas	English/History/Library
Wilhelm, Robert	Geography/Political Science
Zhao, Lianna	Anatomy/Physiology
Zielinski, David	English

M/S/C Keithly/Cardenas

Resolution No. 12653: **EMPLOYMENT OF PER-SESSION INSTRUCTORS**

BE IT RESOLVED that the following academic personnel be employed during the 2002-2003, as credentialed, at the hourly rate provided for in Resolution No. 12564 dated October 9, 2002. Employment is contingent upon verification of records, credentials, and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>ASSIGNMENT</u>
Delys, John	English
Lizarraga, John	English
Standiford, William	English
Turner, Lisa	English
Williams, Jack	Nursing

M/S/C Keithly/Cardenas

Resolution No. 12654: **CLASSIFIED RESIGNATION**

BE IT RESOLVED that the resignation of the following classified employee be accepted on the date indicated:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Garnica, Luis	Microcomputer Lab Technician	Business Lab	District	28-C	3/4/03



M/S/C Ramirez/Keithly

Resolution No. 12655: **CONFIDENTIAL EMPLOYEE RESIGNATION**

BE IT RESOLVED that the resignation of the following confidential employee be accepted on the date indicated:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Mendez, Mayra	Office Technician	Human Resources	District	21-E	3/14/03
Lopez, Grayce	Administrative Assistant	Instruction	District	33-E	3/17/03

M/S/C Keithly/Cardenas

Resolution No. 12656: **SHORT-TERM CLASSIFIED EMPLOYMENT**

BE IT RESOLVED that the following individual be employed on a short-term basis as needed:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Barrazoa, Maria Elena	Assessment Center Technician I	Assessment Center	State	27-A	3/4/03 to 4/17/03
Martinez, Benito	Microcomputer Lab Assistant	Business Lab	Federal	25-A	3/4/03 to 5/30/03
Veliz, Analisa	Office Assistant II	Nursing	State	21-A	3/4/03 to 4/17/03

M/S/C Keithly/Cardenas

Resolution No. 12657: **CLASSIFIED/CONFIDENTIAL EMPLOYMENT**

BE IT RESOLVED that the Board approves the following individual be employed in the classified confidential service as indicated (employee requested a voluntary transfer and reassignment on January 22, 2003:

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Sanchez, Martha	Human Resources Technician	Human Resources	District	29-C	3/4/03

M/S/C Keithly/Cardenas

Resolution No. 12658: **VOLUNTARY REDUCTION OF EMPLOYMENT**

WHEREAS the Imperial Community College District Board of Trustees, based on the recommendation from Planning and Budget Committee and College Council, approved Resolution No. 12627, dated February 12, 2003, allowing classified staff to take voluntary reduction in work hours, with pro-rata pay and medical benefits, and no loss of seniority.

BE IT RESOLVED that the Board approves a voluntary reduction of work hours to 75% employment for Rashaell Amarillas, Staff Secretary I (Range 23-D), Transfer Center, effective March 17, 2003 through June 30, 2003.

BE IT FURTHER RESOLVED that this employee will have 25% of the tenthly insurance premium automatically deducted from her check, which will allow the employee to continue uninterrupted health and welfare coverage under the District's plan.

BE IT FURTHER RESOLVED that the Board wishes to extend its sincere appreciation for such a thoughtful gesture.

M/S/C Keithly/Ramirez to **ADJOURN** at 8:30 P.M.- The next regular meeting of the Board of Trustees is scheduled for Wednesday, April 9, 2003, at 6:00 P.M.

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
ICCD Board President

\_\_\_\_\_  
ICCD Board Secretary