

ADOPTED MINUTES

**FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Wednesday, January 22, 2003

On Wednesday, January 22, 2003, Board President Romualdo Medina, called the regular meeting of the Imperial Community College District Board of Trustees to order at 6:03 P.M., in the Administration Building Board Room.

BOARD MEMBERS PRESENT: Carlos R. Acuña, Rudy Cardenas, Jr.,
Kelly Keithly, Marian Long, Romualdo
Medina, Rebecca Ramirez, Louis Wong

REPRESENTATIVES PRESENT: Jim Pendley, Academic Senate
Gail Parish, Classified
Cihara Hercules, Students

CONSULTANTS PRESENT:

Dr. Jack Fujimoto, Interim Superintendent/President
Carlos Fletes, Vice President for Business Services
John Hunt, Vice President for Academic Services
Dr. Victor Jaime, Vice President for Student Services
Frank Oswalt, Legal Counsel

VISITORS PRESENT:

John Abarca; Tom Barrington; Kathy Berry; Heather Bremmer; Elise Bryant; Dennis Carnes; Ted Ceasar; Dawn Chun; Janell Couchman; Sam Couchman; Lisa Cross; Renee Fenn; Eileen Ford; Laurie Franks; Bill Gay; Harold George; Joel Hamby; Saul Hom; Mark Horsman; Gonzalo Huerta; Carol Lee; Jose Lopez; Jan Magno; Sandra Standiford; Anna Vicuna; Rick Webster.

WRITTEN COMMUNICATIONS:

1. Joel Hamby (RE: Domestic Partner Benefit)

PUBLIC COMMENTS

No comments were made.

ASSOCIATED STUDENT GOVERNMENT UPDATE

ASG President, Cihara Hercules, updated the Board on the following activities:

- On January 13, 2003, the students hosted a continental breakfast for the staff to kick-off the first day of Flex Week.
- During the first week of the Spring Semester the ASG is sponsoring an information booth available to students located in front of the College Center.
- The ASG is accepting applications for three Senate vacancies.
- The Sweetheart Dance candidate elections will take place on January 27, 2003, and the coronation will be held on February 5, 2003, during half time at the IVC versus Southwestern College game.
- The next ASG meeting is scheduled for January 29, 2003.

ACADEMIC SENATE UPDATE

Academic Senate President, Jim Pendley, reported the following:

- The Senate's first meeting for the Spring Semester will take place on February 5, 2003.
- The Flex week presentations were excellent.
- The faculty is back and ready to start a new semester.

INTERIM PRESIDENT'S UPDATE

Dr. Jack Fujimoto reported the following:

- The Spring Semester is off to a good start and the College Center is busy with students adding classes.
- The Planning and Budget Committee together with College Council are addressing the budget shortfall, and will be developing a plan of action.
- Enrollment for the Spring Semester is the same as last year at this time
- The men's basketball conference games have been exciting this season. The last three games were decided by the last shot.

Brandon Warner and D. J. Brown were named players of the week in the Pacific Coast Conference. Women's basketball player Ericka Antunez was also named player of the week.

- The annual SDICCCA Board Dinner is scheduled for February 5, 2003, from 6:00-9:00 P.M., at the University of San Diego.
- Bill Gay is developing budget shortfall messages to inform the public.
- The Technology Center Coordinator position will not be filled, and John Hunt and Eileen Ford are covering the responsibilities of the vacancy. The job description may be revised.
- The Director of Human Resources was placed on administrative leave on December 19, 2002.
- The new position of Director of Technical Services is being advertised.
- SCT Banner Software consultants are arriving in February to begin the process of transforming our on-campus technology. The Technology Plan will be a topic for discussion at the Board Retreat.
- We are exploring the possibilities of developing partnerships with the Legislature. Congressman Bob Filner will be visiting the Imperial County Office of Education on February 3, 2003, at 1:00 P.M., and Assemblywoman Bonnie Garcia will be visiting IVC on February 7, 2003, at 2:00 P.M., in the Board Room.
- A critical meeting of the Public Safety Authority is scheduled for February 13, 2003, at 6:00 P.M., at Imperial City Hall. IVC has allocated \$137,000 for this fiscal year to the Public Safety Training Facility.
- IVC was the setting for the Regional Occupation Career Fair held for high school students on Friday January 17, 2003.
- Becky Green is busy coordinating the eighth annual Early Childhood Education Conference, which is scheduled to take place at IVC on Saturday, January 25, 2003. More than 400 educators will be attending from throughout the Valley.
- The Joint Chambers Business Showcase was held on January 15, 2003, at the Mid-Winter Fair Grounds. The IVC booth featured Applied Sciences Programs. It is the first time that so many volunteers have participated in this showcase event.
- There are five applicants for the IVC Foundation Executive Director position, and the selection committee is scheduled to meet for interviews on February 13, 2003.

BOARD RETREAT

Dr. Fujimoto distributed a draft of the agenda outlining the activities to be addressed at the Board Retreat. Everyone agreed to change the retreat date to Saturday, March 1, 2003. The length of the retreat was discussed. Mr. Wong offered to provide lunch.

DESERT MUSEUM FUNDING

Tom Barrington, representing the Desert Museum Society, stated that a group is being established to develop a general plan and a unified strategy for funding the Desert Museum. Romualdo Medina and Carlos Acuña volunteered to work on the committee. It was stated that a substantial donation had been received, and alternate funding sources are being explored. There is funding available from the Desert Museum Society for operating costs, which would relieve IVC of some of the burden.

M/S/C Cardenas/Keithly

Approval of Minutes dated December 14 and 18, 2002

M/S/C Cardenas/Keithly

Resolution No. 12607: **PURCHASE ORDERS**

BE IT RESOLVED that the issuance of current year Purchase Order Nos. 0301985 through 0302267, 4503023 through 4503027, 4003036 through 4003039 inclusive are approved.

BE IT FURTHER RESOLVED that the issuance of Dummy Purchase Order Nos. 0301187 through 0301303, inclusive are approved.

M/S/C Cardenas/Keithly

Resolution No. 12608: **PAYROLL WARRANT ORDERS**

BE IT RESOLVED that Payroll Warrant Order No. 11 \$134,248.47, and Warrant Order No. 12 in the amount of \$1,634,826.24 be ratified.

M/S/C Cardenas/Keithly

Resolution No. 12609: **COMMERCIAL WARRANT ORDERS**

BE IT RESOLVED that Commercial Warrant Orders on the General Fund be ratified as follows:

23 in the amount of \$54,368.39
24 in the amount of \$1,532,182.64
25 in the amount of \$457,495.01

M/S/C Cardenas/Keithly

Resolution No. 12610: **QUARTERLY REPORT**

BE IT RESOLVED that the Board of Trustees accepts the financial statements prepared pursuant to Education Code 84043, for the quarter ending December 31, 2002, and directs that copies be forwarded to the Chancellor's Office of the California Community Colleges and to the Office of the Imperial County Superintendent of Schools, as required by law.

BE IT FURTHER RESOLVED that this policy be administered in accordance with Education Code Sections 68050-68134 and 76140-76160.

M/S/C Ramirez/Wong

Resolution No. 12611: **AUDIT REPORT**

BE IT RESOLVED that the Board approves the Imperial Community College District Auditor's Report for the year ending June 30, 2002, as prepared by Wilkinson and Hadley, Certified Public Accountants.

M/S/C Cardenas/Long

Resolution No. 12612: **NON-RESIDENT TUITION FEE**

WHEREAS, statutes require each school district to set its own tuition rate on the basis of its current cost of education, or on the statewide average of the current cost of education;

BE IT RESOLVED that the tuition for out-of-state and out-of-country students be computed at \$149.00 per unit (statewide average) commencing July 1, 2003, for the fiscal year 2003-2004.

BE IT FURTHER RESOLVED that this policy be administered in accordance with Education Code Sections 68050-68134 and 76140-76160.

M/S/C Ramirez/Long

Resolution No. 12613: **SUPPORT OF EQUITABLE STATE FUNDING FOR ALL COMMUNITY COLLEGE STUDENTS**

WHEREAS, on a dollar-per-student basis, there is great disparity in funding among California's community college districts; and

WHEREAS, the highest funded district receives \$8,209 per full-time-equivalent student and the lowest funded district receives only \$3,493; the average amount received by the highest funded districts is \$5,693 per full-time-equivalent student and the average amount received by the lowest funded districts is \$3,516 and the gap is growing larger; and

WHEREAS, when there are more state funds available to the community college system, higher-funded districts receive proportionately more and lower-funded districts receive proportionately less, and, conversely, when state funds are cut, higher-funded districts receive a smaller cut per student and lower-funded districts receive a larger cut per student, making the disparity in funding even worse, and

WHEREAS, the lack of equitable state funding means that students in lower-funded districts have significantly less access to classes, tutors, full-time instructors, lab technicians, math and writing center assistance, basic skills classes, adequately maintained facilities, instructional materials, current technology, technical programs, and counselors as well as other support staff for an increasingly diverse student population; and

WHEREAS, all of California's community college districts are required to comply with the same state mandates, but the resources that enable compliance vary widely district by district; and

WHEREAS, funding all community college programs and services on a per student basis would reduce the disparity in funding, increase equal access to education and boost the potential for student success throughout the state; and

WHEREAS, understanding California's current fiscal problems, the disparities in funding within the community college system must not be allowed to get worse;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Imperial Community College District supports funding on the basis of full-time equivalent students and:

- urges enactment of legislation and a 2003-2004 State Budget that will ensure fair and equitable funding to all community college students, including measures that will halt the increasing disparity in funding, and
- commits to actively advocate on behalf of comparable funding for ALL of the state's community college students on a per student basis.

M/S/C Keithly/Wong to go into **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of section 54956.9: One Case
2. PUBLIC EMPLOYMENT
Title: Superintendent/President
3. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators
RE: Direction for Negotiations

- 4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- 5. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
 Subdivision (a) of section §54956.9
 Name of cases: C. Marylynn Carlson, Case No. LM-1781-E
 Craig R. Luoma, Case No. 1780-E

M/S/C Keithly/Wong to go back to **OPEN SESSION**

Board President Romualdo Medina announced the following:

- 1. Information was presented to the Board and direction was given to legal counsel.
- 2. There is no announcement, and the search process is continuing.
- 3. Direction was given to staff.
- 4. M/S/C Cardenas/Acuña to ratify the decision of the Administration to terminate the employment of the incumbent in the job classification of Staff Secretary I-Preschool, effective December 31, 2002.
- 5. Information was presented to the Board and direction was given to legal counsel.

M/S/C Keithly/Cardenas
Resolution No. 12614: **AGREEMENT**

BE IT RESOLVED that the Board adopts and ratifies provisions of separation and general release in an agreement dated November 21, 2002 with Denis Cheng and signed by John Mustafa and Dr. Victor Jaime for Dr. Jack Fujimoto, on December 12, 2002.

M/S/C Keithly/Cardenas
Resolution No. 12615: **TEMPORARY INSTRUCTOR EMPLOYMENT**

BE IT RESOLVED that the following academic personnel be employed for the Spring 2003 Semester on a temporary contract basis:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Lopez, Teresa	Appropriate Classification and Step Contingent Upon Verification of Records	ESL Instructor

M/S/C Keithly/Cardenas

Resolution No. 12616: **FULL-TIME INSTRUCTORS EMPLOYMENT**

BE IT RESOLVED that the following full-time, tenure track, academic personnel be employed for the 2002-2003 academic year, pending medical and background checks:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Blair, Pauline	Appropriate Classification and Step Contingent Upon Verification of Records	Reading/Writing Lab Tutorial Specialist
Sheppard, David	" "	Child, Family and Consumer Sciences Instructor

M/S/C Keithly/Cardenas

Resolution No. 12617: **CLASSIFIED CONFIDENTIAL SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Dorsey-Freeman, Sheila	Human Resources Analyst	District	33-G	1/1/03

M/S/C Keithly/Cardenas

Resolution No. 12618: **CLASSIFIED SERVICE EMPLOYMENT**

BE IT RESOLVED that the following individuals be employed in the classified service as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Noriega, Karina	Student Services Assistant	District	23-C	1/13/03

M/S/C Keithly/Cardenas

Resolution No. 12619: **CLASSIFIED SHORT-TERM EMPLOYMENT**

BE IT RESOLVED that the following individual be employed on a short-term basis as needed:

<u>NAME</u>	<u>POSITION</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Veliz, Analisa	Office Assistant II	State WIB VN	21-A	1/7/03 to 2/28/03
Barraza, Maria Elena	Assessment Center Technician	State	27-A	1/13/03 to 2/28/03

M/S/C Cardenas/Keithly to **ADJOURN** at 9:38 P.M. - The next regular meeting of the Board of Trustees is scheduled for Wednesday, February 12, 2003, at 6:00 P.M.

Adopted the _____ day of _____, 2003.

ICCD Board President

ICCD Board Secretary