

**ADOPTED MINUTES**

**FOR THE SPECIAL MEETING OF THE  
IMPERIAL COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**Saturday, February 9, 2002**

Board President Rudy Cardenas, Jr., called the special meeting of the Imperial Community College District Board of Trustees to order at 8:30 A.M., on Saturday, February 9, 2002, at Brunner's Restaurant.

**TRUSTEES PRESENT:**

Carlos R. Acuña  
Rudy Cardenas, Jr.  
Kelly Keithly  
Marian Long  
Romualdo Medina  
Rebecca Ramirez  
Louis Wong

**CONSULTANTS PRESENT:**

Dr. Gilbert M. Dominguez, Superintendent/President  
John Hunt, Vice President for Academic Services  
Carlos Fletes, Vice President for Business Services  
Dr. Victor Jaime, Vice President for Student Services  
Ruth Montenegro, Director of Human Resources  
Cindra Smith, CCLC Director of Educational Services  
Robert Barna, Vice President, Public Finance Department,  
RBC Dain Rauscher  
Liz Rocklin, CampusWorks Inc.  
Darrow Neves, Campus Works Inc.  
Ron Kong, Retired Chancellor of Chabot-Las Positas Community College  
District

**VISITORS PRESENT:**

Academic Senate President, Jim Pendley; Bill Gay; Saul Hom; Eileen Ford

**PUBLIC COMMENTS**

The Board President invited members of the public to comment on any agenda item, or any item not on the agenda. No comments were made.

BOARD SELF-EVALUATION

The summary of Trustee responses to the self-evaluation questions was presented and discussed. Cindra Smith, Community College League of California Director of Educational Services facilitated the discussion with the Board. Board members affirmed the summary of strengths, accomplishments and what they were most pleased about, especially open communication and access to information. Discussion included communication with the Academic Senate, and its roles in the decision-making process, and the desire to continue to seek common ground.

The goals proposed by Trustees were reviewed. Consensus was achieved on the following list, with the first three proposed as priorities:

## Board Goals for Imperial Valley College

- Conduct a successful CEO search.
- Consider proposals for a new MIS system, including cost implications.
- Engage in planning for a possible bond campaign, which would address the need for a new science building. Considering and approving a bond would be done with a new CEO. Work with faculty and student groups to foster support for a bond campaign, given the need for a new facility.
- Address the Accreditation recommendations
- Approve a 2002-2003 budget that takes into account possible budget constraints from the state.
- Complete the policy and procedure revision.
- Engage in the mission statement review and use the mission statement to guide Board decisions.
- Public relations and marketing, particularly in relation to the need for community support for a possible bond campaign. As Trustees, be skilled in representing the College well in the community and to the media.
- Maintain and continue to improve efforts for good communication and to identify common ground with internal groups.

MISSION STATEMENT/INSTITUTIONAL MASTER PLANNING GOALS AND OBJECTIVES

Dr. Dominguez presented the draft of the Institutional Master Planning Goals and Objectives for 2003-2006 that were developed at a workshop held on November 30, 2001, and further refined by a subcommittee formed from workshop participants.

The mission statement draft was also presented. After discussion the Board recommended the following changes to the mission statement draft:

To foster educational excellence that challenges students of every background to develop their intellect, character, and abilities; to assist students of Imperial Valley to achieve their educational and career goals; and to be responsive to the community

#### BOARD POLICY AND PROCEDURES

Cindra Smith spoke about the policy and procedure subscription service of the Community College League of California in partnership with legal firm, Liebert Cassidy Whitmore. There are 48 community college districts that are subscribing to the service, which provides samples of board policies and procedures with regular updates. The legal basis for the samples is Education Code, Title 5, some Government Codes, Penal Codes and Federal regulations, and accreditation standards. The Board's role is to adopt Board Policy and delegates reasonable interpretation to the CEO and staff (administrators, faculty, staff, college council) with the responsibility of establishing and maintaining procedures.

Dr. Dominguez stated that the administrators, and their areas of responsibility, have been working on separating the IVC Board Policies and Procedures. The result of their effort will be brought to the various committees on-campus before coming to the Board for approval.

#### GENERAL OBLIGATION BOND FOR A NEW SCIENCE BUILDING

Bob Barna, representing RBC Dain Rauscher, formerly Sutro & Co. Inc., a leader in managing General Obligation Bond elections and financings presented an informational workshop.

Taking into consideration the search process for a new CEO, and the limited election dates of Proposition 39, the Board could call for an election by August 2003, with the election for General Obligation Bond taking place in 2004 at a statewide primary, general election, and regularly scheduled local election. For the Bond to pass there must be 55% voter approval. The use of the funds is for real property and equipment only. The General Obligation Bonds are repaid from property taxes levied against the Assessed Valuation of every parcel of property in the District.

It was the consensus of the Board that there must be support from all sectors of the campus community before going after another bond measure. Based on his attendance at a workshop on successful bond measures, Bill Gay suggested that there be three separate campaigns:

one for the students; one for the staff; and one for the community at large.

CAMPUS WORKS

Liz Rocklin and Darrow Neves representing CampusWorks, Inc, made a presentation relating to leveraging technology for the future. The objectives of the presentation was:

- Justify acquisition of a new student/business information system;
- Review the current environment of information technology at IVC;
- Contract with the proposed new environment;
- Provide strategy and timelines for implementation.

Ron Kong, retired Chancellor from Chabot-Las Positas Community College District shared his experiences and answered questions about the conversion process of his district's information technology system and what it took to bring about a successful outcome.

M/S/C Ramirez/Keithly to **ADJOURN** at 3:25 P.M. - the next regular meeting of the Board of Trustees is scheduled for Wednesday, February 13, 2002, at 6:00 P.M.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2002.

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ICCD Board President

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ICCD Board Secretary